



**ADMINISTRATIVE PROCEDURE**  
SAN DIEGO UNIFIED SCHOOL DISTRICT

NO: 9225

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CATEGORY: **Community Relations**

EFFECTIVE: 7-1-62

SUBJECT: **Recreation Agreement Between the City of San Diego and the District**

REVISED: 12-13-11

**A. PURPOSE AND SCOPE**

- 1. To set forth agreement between the City of San Diego and San Diego Unified School District for use of school facilities for recreational activities conducted by the City Park and Recreation Department.

**B. LEGAL AND POLICY BASIS**

- 1. **Reference:** Board Policy E-2350.
- 2. **Related Procedures:**  
 Civic Center use of building, grounds, and equipment ..... 9205  
 Use of Turf Fields at Senior High Schools ..... 9223

Memorandum of Understanding (MOU) Between City of San Diego and San Diego Unified School District for Development and Maintenance of Joint Use Facilities, approved by City Council on October 7, 2002, and Board of Education on October 8, 2002.

**C. GENERAL**

- 1. **Originating Office.** Questions concerning this procedure should be directed to Real Estate Management, Physical Plant Operations, Auxiliary Services.
- 2. **Provision of School Facilities for Recreation.** Schools are focal points in the community and should be used as many hours of the day as possible.
- 3. **Responsibilities**
  - a. **Park and Recreation Department:** Determine suitability of site for joint use; plan, organize, execute, and evaluate community recreation programs/activities for each site.
  - b. **School district:** Enhance schools' recreational areas and ensure schools' educational programs are not compromised.

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**4. Joint Use Objectives**

- a. **The City** and district wish to facilitate and maximize the shared use of public facilities and resources to meet the recreational and physical education needs of the communities both agencies serve.
- b. **The parties** intend to accomplish these objectives through a high degree of collaboration and consistent with an equitable cost sharing methodology as outlined in the MOU.

**D. IMPLEMENTATION**

1. **Initiator of request** contacts Real Estate Management. The request will be reviewed with appropriate City of San Diego Park and Recreation staff and district staff and if applicable, a joint use agreement will be presented to the Board of Education and the City Council for approval.

**E. FORMS AND AUXILIARY REFERENCE**

1. **Joint Use Agreements, specific to each school**

**F. REPORTS AND RECORDS**

**G. APPROVED BY**



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General Counsel, Legal Services  
As to form and legality

**H. ISSUED BY**



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Chief of Staff