

SAN DIEGO UNIFIED SCHOOL DISTRICT

NOTICE TO ATTEND

Student's Name \_\_\_\_\_ School \_\_\_\_\_

To the Parent/Guardian:

Your son/daughter has been suspended from school for the duration and reason(s) noted on the enclosed "Report of Suspension" form. Section 48900.1 of the Education Code authorizes that the teacher may request your attendance in your student's classroom for a portion of the school day. The intent of this law is to promote positive "parent-child interaction as well as improved classroom behavior."

You are therefore requested to attend your student's classroom, as noted below:

\_\_\_\_\_ Date Time: \_\_\_\_\_ From \_\_\_\_\_ To \_\_\_\_\_ Room \_\_\_\_\_ Teacher \_\_\_\_\_

Please check into the school's main office upon your arrival. A conference regarding your student's suspension will be held in the main office following your classroom visit.

Should there be reasonable factors that prevent you from complying with this request, please contact the school's office immediately at \_\_\_\_\_.

Thank you.

Principal or Designee \_\_\_\_\_ Teacher \_\_\_\_\_ Date \_\_\_\_\_

Parent/guardian complied with request. \_\_\_\_\_ Yes \_\_\_\_\_ NO

If no, document reasonable factor(s) or information regarding noncompliance.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signed: \_\_\_\_\_ Date: \_\_\_\_\_