

SDUSD PAYROLL SCHEDULE 2015

The district is considered a monthly remitter by the Internal Revenue Service. As such, employees should report earnings during the period in which they are earned and not withhold hourly earnings/time cards to be remitted at a later date. Please be sure to turn in time cards in a timely manner to your timekeeper. Timekeepers should make sure time is being entered daily whenever possible. Please don't wait until the deadline date to enter positive hours. Thank you for your support with timely and accurate reporting of employee positive hours, absences and leave.

PAY DAY	ON/OFF CYCLE	EARNINGS BEING PAID
JANUARY 9, 2015	OFF	ALL HOURLY EARNINGS REPORTED BY TIMEKEEPER DEADLINE JANUARY 2, 2015 AT 5 P.M.
JANUARY 30, 2015	ON	MONTHLY SALARIED EARNINGS JANUARY 1-31, 2015 PLUS ALL HOURLY EARNINGS REPORTED BY TIMEKEEPER DEADLINE JANUARY 16, 2015 AT 5 P.M.
FEBRUARY 10, 2015	OFF	ALL HOURLY EARNINGS REPORTED BY TIMEKEEPER DEADLINE FEBRUARY 2, 2015 AT 5 P.M.
FEBRUARY 27, 2015	ON	MONTHLY SALARIED EARNINGS FEBRUARY 1-28, 2015 PLUS ALL HOURLY EARNINGS REPORTED BY TIMEKEEPER DEADLINE FEBRUARY 17, 2015 AT 5 P.M.
MARCH 10, 2015	OFF	ALL HOURLY EARNINGS REPORTED BY TIMEKEEPER DEADLINE MARCH 2, 2015 AT 5 P.M.
MARCH 31, 2015	ON	MONTHLY SALARIED EARNINGS MARCH 1-31, 2015 PLUS ALL HOURLY EARNINGS REPORTED BY TIMEKEEPER DEADLINE MARCH 16, 2015 AT 5 P.M.
APRIL 10, 2015	OFF	ALL HOURLY EARNINGS REPORTED BY TIMEKEEPER DEADLINE APRIL 1, 2015 AT 5 P.M.
APRIL 30, 2015	ON	MONTHLY SALARIED EARNINGS APRIL 1-30, 2015 PLUS ALL HOURLY EARNINGS REPORTED BY TIMEKEEPER DEADLINE APRIL 16, 2015 AT 5 P.M.
MAY 8, 2015	OFF	ALL HOURLY EARNINGS REPORTED BY TIMEKEEPER DEADLINE MAY 1, 2015 AT 5 P.M.
MAY 29, 2015	ON	MONTHLY SALARIED EARNINGS MAY 1-31, 2015 PLUS ALL HOURLY EARNINGS REPORTED BY TIMEKEEPER DEADLINE MAY 18, 2015 AT 5 P.M.
JUNE 10, 2015	OFF	ALL HOURLY EARNINGS REPORTED BY TIMEKEEPER DEADLINE JUNE 1, 2015 AT 5 P.M.
JUNE 30, 2015	ON	MONTHLY SALARIED EARNINGS JUNE 1-30, 2015 PLUS ALL HOURLY EARNINGS REPORTED BY TIMEKEEPER DEADLINE JUNE 16, 2015 AT 5 P.M.
JULY 10, 2015	OFF	ALL HOURLY EARNINGS REPORTED BY TIMEKEEPER DEADLINE JULY 1, 2015 AT 5 P.M.
JULY 31, 2015	ON	MONTHLY SALARIED EARNINGS JULY 1-31, 2015 PLUS ALL HOURLY EARNINGS REPORTED BY THE TIMEKEEPER DEADLINE JULY 16, 2015 AT 5 P.M.
AUGUST 10, 2015	OFF	ALL HOURLY EARNINGS REPORTED BY TIMEKEEPER DEADLINE AUGUST 3, 2015 AT 5 P.M.
AUGUST 31, 2015	ON	MONTHLY SALARIED EARNINGS AUGUST 1-31, 2015 PLUS ALL HOURLY EARNINGS REPORTED BY TIMEKEEPER DEADLINE AUGUST 17, 2015 AT 5 P.M.
SEPTEMBER 10, 2015	OFF	ALL HOURLY EARNINGS REPORTED BY TIMEKEEPER DEADLINE SEPTEMBER 1, 2015 AT 5 P.M.
SEPTEMBER 30, 2015	ON	MONTHLY SALARIED EARNINGS SEPTEMBER 1-30, 2015 PLUS ALL HOURLY EARNINGS REPORTED BY TIMEKEEPER DEADLINE SEPTEMBER 16, 2015 AT 5 P.M.
OCTOBER 9, 2015	OFF	ALL HOURLY EARNINGS REPORTED BY TIMEKEEPER DEADLINE OCTOBER 1, 2015 AT 5 P.M.

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OCTOBER 30, 2015	ON	MONTHLY SALARIED EARNINGS OCTOBER 1-31, 2015 PLUS ALL HOURLY EARNINGS REPORTED BY TIMEKEEPER DEADLINE OCTOBER 16, 2015 AT 5 P.M.
NOVEMBER 10, 2015	OFF	ALL HOURLY EARNINGS REPORTED BY TIMEKEEPER DEADLINE NOVEMBER 2, 2015 AT 5 P.M.
NOVEMBER 30, 2015	ON	MONTHLY SALARIED EARNINGS NOVEMBER 1-30, 2015 PLUS ALL HOURLY EARNINGS REPORTED BY TIMEKEEPER DEADLINE NOVEMBER 16, 2015 AT 5 P.M.
DECEMBER 10, 2015	OFF	ALL HOURLY EARNINGS REPORTED BY TIMEKEEPER DEADLINE DECEMBER 1, 2015 AT 5 P.M.
DECEMBER 30, 2015	ON	MONTHLY SALARIED EARNINGS DECEMBER 1-31, 2015 PLUS ALL HOURLY EARNINGS REPORTED BY TIMEKEEPER DEADLINE DECEMBER 16, 2015 AT 5 P.M.