

SAN DIEGO UNIFIED SCHOOL DISTRICT

POSITION DESCRIPTION

TITLE:	Lead Abatement Worker	REPORTS TO:	Assigned Supervisor
DEPARTMENT:	Physical Plant Operations	CLASSIFICATION:	Classified
FLSA:	Non-Exempt	SALARY GRADE:	046 OSS
REVISED:	October 28, 2014		

BASIC FUNCTION:

Lead and participate in the work of an abatement crew at district sites described in asbestos management plans; plan, inspect, and monitor asbestos abatement related activities in conformance with the Asbestos Hazard Emergency Response Act (AHERA); perform remediation and repair work on building components with mold and lead-based paint in accordance with local, state, and federal regulatory requirements, using state-of-the-art work practices.

REPRESENTATIVE DUTIES: (Incumbents may perform any combination of the essential functions shown below. This position description is not intended to be an exhaustive list of all duties, knowledge, or abilities associated with this classification, but is intended to accurately reflect the principal job elements.)

E = Essential Functions

Work with and lead a crew in the repair, encapsulation, cleaning, or removal of asbestos-containing building materials (ACBM), mold contaminated building materials and room contents, and lead-based paint. **E**

Perform or instruct staff in methods of performing the more difficult abatement projects. **E**

Enforce safety practices according to OSHA regulations. **E**

Determine priorities for job order requests. **E**

Schedule and coordinate work with that of other maintenance and operations programs and with school personnel. **E**

Perform routine inspection of sites for asbestos, mold, and lead-based paint contamination. **E**

Inspect jobs for progress, quality, and conformity to all applicable standards, specifications, and requirements. **E**

Prepare required reports and summaries of conditions and completed work. **E**

Make reports on work progress and scheduling. **E**

Keep time and cost records and prepare documentation which substantiates project completion. **E**

Prepare orders for materials and maintains tool and supplies inventories. **E**

Train and direct the work of assigned staff. **E**

Provide input to employee performance evaluations. **E**

Prepare layouts or sketches as needed. **E**

May inspect progress and completed work of abatement contractors for adherence to plans and specifications.

Remove cracked or broken floor tiles containing asbestos, and make repairs to wood and concrete sub-floors. **E**

Scrape, sand, patch and fill surfaces which may contain lead. **E**

Wear respiratory mask and/or protective clothing during abatement activities. **E**

Decontaminate air unit, protective clothing, tools, and other equipment. **E**

Remove filters and bags. **E**

Operate personal air sample machine to test level of airborne fiber concentration. **E**

Prepare manifest documents, and package waste and contaminated items for storage or disposal in accordance with applicable laws, codes, and regulations. **E**

Use a variety of hand and power tools. **E**

Operate a district vehicle. **E**

Conduct regular safety and training meetings. **E**

Complete courses to keep abreast of the latest techniques and technology in the environmental remediation industry and attend training seminars to maintain required certifications. **E**

May respond to after-hours emergency calls.

May read and interpret blueprints.

May construct decontamination and negative air units.

Perform related duties as assigned.

MINIMUM QUALIFICATIONS:

EDUCATION AND EXPERIENCE:

Any combination of training, experience, and/or education equivalent to graduation from high school, completion of an accredited asbestos abatement training course, and three years of recent experience in asbestos abatement work. Ability to read blueprints is desirable, but not required.

LICENSES AND OTHER REQUIREMENTS:

Possession of a valid California driver's license appropriate to the type of equipment and/or vehicle operated.

Possession of a valid AHERA Contractor Supervisor certification.

Personality and character suitable for working in schools.

NOTE: Applicants must acquire and maintain a Lead Related Construction certificate within their first year of employment in this classification and maintain the certificate during the employment as a Lead Asbestos Abatement Worker per California State Law.

Applicants must acquire and maintain an Asbestos Hazard Emergency Response Act (AHERA) Building Inspector certification within their first six months of employment in this classification, and maintain the certification during their employment as a Lead Abatement Worker.

Applicants must successfully pass and complete a medical respiratory physical examination per Cal/OSHA and OSHA standards annually. Employees are required to wear a respirator and protective clothing while conducting activities which may expose them to any hazard.

Positions in this job class receive a hazard pay additive of approximately 5% for lead, mold, and asbestos-related work. This additive is included in the basic salary grade placement.

Incumbents in this job class may be required to have available and operate a personal vehicle (mileage expense allowance provided).

KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF:

Tools, materials, and methods used in asbestos, lead, and mold removal and abatement.

Appropriate safety regulations and precautions and applicable laws and codes for removal and abatement.

Reading and writing English communication skills.

ABILITY TO:

Perform a variety of basic building maintenance and repair work.

Read plans and specifications.

Make repairs to sub-floors and install new floor covering and carpet.

Cut, thread, and fit pipe.

Train and lead the work of others.

Patch/tape drywall and remove/replace window putty.

Establish and maintain effective working relationships with others.

Plan and organize work to meet schedules and time lines.

Maintain records and prepare reports.

Work independently with little direction.

Read, apply, and explain rules, regulations, policies, and procedures.

WORKING CONDITIONS:

ENVIRONMENT:

Various indoor and outdoor work locations which may include adverse conditions such as tight spaces, hot, and/or closed environments; exposure to hazardous materials.

PHYSICAL REQUIREMENTS:

Strength and energy sufficient to maintain a rigorous work schedule involving driving and/or continuous, heavy physical exertion under adverse conditions such as tight spaces, hot, and/or closed environments; and dust; hearing and speaking to exchange information; seeing to perform assigned duties; standing for extended periods of time; dexterity of hands and fingers to operate tools and equipment; kneeling, bending at the waist and reaching overhead, above the shoulders and horizontally as needed; lifting heavy objects.

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