

SAN DIEGO UNIFIED SCHOOL DISTRICT

POSITION DESCRIPTION

TITLE:	Supervising Rehabilitation Specialist	REPORTS TO:	Program Manager, Mental Health Resource Center
DEPARTMENT:	Mental Health Resource Center	CLASSIFICATION:	Classified
FLSA:	Exempt	SALARY GRADE:	38 AASD Supervisors'
ISSUED:	September 13, 2005		

BASIC FUNCTION:

Provide education, training, and support in the development of student functional skills of daily living, social skills, medication compliance, and positive behavior support and intervention techniques for pupils designated as emotionally disabled or with other handicapping conditions with behavioral emotional/behavioral components and/or severe disciplinary problems; supervise the work of assigned staff.

REPRESENTATIVE DUTIES: (Incumbents may perform any combination of the essential functions shown below. Duties may vary from site to site. This position description is not intended to be an exhaustive list of all duties, knowledge, or abilities associated with this classification, but is intended to accurately reflect the principal job elements.)

E = Essential Functions

Develop and implement training programs and provide oversight for rehabilitation specialists and other district staff. **E**

Provide student assistance in developing functional skills of daily living such as attention management, relational interaction, grooming and hygiene, and anger management. **E**

Assist Rehabilitation Specialists with the development and implementation of positive behavior support and intervention techniques and behavior support plans in conjunction with student's mental health goals as part of the individual education plan (IEP) process. **E**

Provide training and instruction in development of point/level systems, positive incentives, and individual and classroom contracts. **E**

Implement, model, and train others in alternative communication intervention strategies. **E**

Develop and provide rehabilitative groups for pupils, including but not limited to social skills, peer relations, and anger management. **E**

Develop curriculum and provide training in district-identified programs, including evidenced-based and research protocol. **E**

Provide student social skills training in group and individual settings with emphasis on student successfully maintaining in the classroom and on the campus. **E**

Assist students in management of emotions and behaviors in the educational context. **E**
Provide crisis intervention and treatment interventions for students and their families, including oversight of training and certification of all rehabilitation specialists in District safety standards. **E**

Physically restrain pupils as necessary to control violent behavior and maintain a safe environment. **E**

Develop continuous supervision for pupils in classrooms, cafeteria, on grounds, at bus loading zones, and other school sites areas as assigned. **E**

Train staff, parents, and pupils in rehabilitative and behavioral strategies and techniques. **E**

Train, supervise, and evaluate the work of assigned staff. **E**

Perform related duties as assigned.

MINIMUM QUALIFICATIONS:

EDUCATION AND EXPERIENCE:

Any combination of training, experience, and/or education equivalent to a Bachelor degree in Psychology, Social Work, Sociology, Criminal Justice, or related field, and five years of behavior modification experience with emotionally disturbed or conduct-disordered youth in a mental health setting, in inpatient hospitalization, intensive day treatment, or residential treatment settings. Supervisory and/or management experience preferred.

LICENSES AND OTHER REQUIREMENTS:

Possession of a valid California driver's license and availability of private transportation (mileage expense allowance provided).

Personality and character traits suited to providing services for students with serious behavior challenges.

KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF:

Functional skills of daily living such as attention management, relational interaction, grooming and hygiene and anger management.

Positive behavior support and intervention techniques and instructional methodologies.

Reading and writing English communication skills.

ABILITY TO:

Provide student assistance in developing functional skills of daily living.

Recognize and understand serious behavior challenges.

Apply positive behavior support and intervention techniques and instructional methodologies.

Provide crisis intervention and treatment interventions for students and their families.

Physically restrain pupils as necessary to control violent behavior.

Train staff, parents, and pupils in rehabilitative and behavioral strategies and techniques.

Communicate effectively orally and in writing.

Establish and maintain effective working relationships with others.

Train, supervise, and evaluate the work of others.

Plan and organize work.

Meet schedules and time lines.

Analyze situations accurately and adopt an effective course of action.

Work independently with little direction.

Read, apply, and explain rules, regulations, policies, and procedures.

WORKING CONDITIONS:

ENVIRONMENT:

Indoor or outdoor classroom settings, and traveling to multiple school sites.

PHYSICAL REQUIREMENTS:

Hearing and speaking to exchange information; seeing to perform assigned duties; sitting or standing for extended periods of time; dexterity of hands and fingers to perform assigned duties; kneeling, bending at the waist, and reaching overhead, above the shoulders and horizontally, to retrieve and store supplies; lifting and moving heavy pupils as necessary to provide physical restraint.

Job Code 6500

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