

SAN DIEGO UNIFIED SCHOOL DISTRICT

POSITION DESCRIPTION

TITLE:	Special Education Behavior Technician	REPORTS TO:	Site Administrator
DEPARTMENT:	Various sites	CLASSIFICATION:	Classified
FLSA:	Non-Exempt	SALARY GRADE:	030 PARA
ISSUED:	May 24, 2011		

BASIC FUNCTION:

Support implementation of students' Individualized Education Programs (IEPs); assist in the instructional program in an educational setting; assist in developing and implementing a behavior plan as described in the IEP.

REPRESENTATIVE DUTIES: (Incumbents may perform any combination of the essential functions shown below. Duties may vary from site to site. This position description is not intended to be an exhaustive list of all duties, knowledge, or abilities associated with this classification, but is intended to accurately reflect the principal job elements.)

E = Essential Functions

Support implementation of students' Individualized Education Programs (IEPs). **E**

Provide individual or small group instruction and support to students according to established IEPs. **E**

Assist in developing and implementing behavior support and intervention plans and modeling specialized strategies and techniques. **E**

Implement and model alternative communication intervention strategies. **E**

Implement and model social skill development techniques, including social stories, peer facilitation, and peer training. **E**

Assist in implementing reinforcement according to the IEP and behavior support, intervention, and classroom management plans. **E**

Assist in the preparation and adaptation of instructional materials to enhance student performance. **E**

Gather, compile, and prepare data for statistical and operational reports. **E**

Administer tests, correct papers, and record grades; prepare and duplicate instructional materials. **E**

Provide continuous supervision of students in classrooms and cafeterias, on grounds, at bus loading zones and other school site areas as assigned. **E**

Supervise students to and from bus loading zones and maintain discipline; supervise and attend to students as they are transported between home and school or on special activity trips. **E**

Assist in implementing de-escalation strategies which may include physical restraint in accordance with district procedure. **E**

Participate in staff development programs as directed. **E**

May supervise students in the absence of the classroom teacher. The teacher shall retain responsibility for instruction and supervision of students in his/her charge (Ed Code Section 45344).

May pick up meals from the cafeteria and serve them to students in the classroom.

Perform related duties as assigned.

MINIMUM QUALIFICATIONS:

EDUCATION AND EXPERIENCE:

High School diploma/GED and a passing score on the San Diego City Schools Classroom Assistant Proficiency Exam (CAPE) **or** an Associate's degree (or higher) **or** 48 or more eligible units of coursework at a recognized college or university. One year of experience in behavior support and instructional methodologies is required. Completion of post high school courses in Psychology, Early Childhood Development, Elementary Education, Special Education, or related field is desirable.

LICENSES AND OTHER REQUIREMENTS:

Personal appearance, grooming, and language patterns which will provide a satisfactory example to students.

Conversational and written skills in a specific foreign language related to the needs of the assignment may be required.

Maintain Professional Assault Crisis Training (Pro-ACT) certification as provided by the district.

Possession of a valid California driver's license and availability of private transportation may be required for designated positions which require the transportation of students (mileage expense allowance provided).

KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF:

Instructional methodologies and tutorial procedures and practices for students with pervasive developmental disorders.

Data collection strategies.

Behavioral principles and social interaction facilitation.

Interpersonal skills using tact, patience, and courtesy.

Reading and writing English communication skills.

ABILITY TO:

Learn structured teaching principles.

Understand and explain the impact of pervasive developmental disorders on learning.

Assist in developing and implementing behavioral support plans.

Model specialized strategies and techniques.

Prepare and adapt materials to enhance student performance.

Collect and maintain data.

Demonstrate enthusiasm for and interest in the instructional program.

Understand and follow oral and written directions.

Communicate effectively and maintain cooperative relationships.

Establish and maintain effective working relationships with others.

WORKING CONDITIONS:

ENVIRONMENT:

Classroom, outdoor, and community settings; riding on a school bus; exposure to bodily fluids, infectious diseases; physical restraint techniques used as required.

PHYSICAL REQUIREMENTS:

Hearing and speaking to exchange information; seeing to read and prepare instructional materials; sitting or standing for extended periods of time; kneeling, squatting, twisting, bending at the waist, and reaching to model behavior; maneuvering students; strength and energy sufficient to maintain a rigorous work schedule physically restrain heavy students in various school or bus settings.

NOTE: Some positions may involve two or more locations requiring travel between sites within the regular workday.

Job Code 6436
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