SAN DIEGO UNIFIED SCHOOL DISTRICT

POSITION DESCRIPTION

TITLE: Skilled Trades Helper (Roofer)  REPORTS TO: Repair Dispatch Supervisor

DEPARTMENT: Maintenance and Operations  CLASSIFICATION: Classified

FLSA: Non-Exempt  SALARY GRADE: 036 OSS

REVISED: November 19, 2001

BASIC FUNCTION:
Assist journey level roofers by performing semi-skilled and routine duties in the installation and repair of roofs.

REPRESENTATIVE DUTIES: (Incumbents may perform any combination of the essential functions shown below. This position description is not intended to be an exhaustive list of all duties, knowledge, or abilities associated with this classification, but is intended to accurately reflect the principal job elements.)

E = Essential Functions

Assist and facilitate the work of roofers by performing emergency stopleak repairs and general maintenance on a wide variety of roof types. E

Use various tools and equipment related to the trade. E

Assist in the installation of new roofs and flashings. E

Assist in applying surfaces on walking decks and roofs. E

Clean gutters and clear drains and downspouts. E

Perform related duties as assigned.

MINIMUM QUALIFICATIONS:

EDUCATION AND EXPERIENCE:
Any combination of training, experience, and/or education equivalent to graduation from high school and two years of recent experience in general construction, maintenance, and repair work, or as a helper to a journey level roofer.

LICENSES AND OTHER REQUIREMENTS:
Possession of a valid California driver's license appropriate to the type of equipment and/or vehicle operated.
KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF:
Technical aspects of field of specialty.
Roofing tools and materials and the methods used in roofing construction, maintenance, and repair.
Safety practices.
Reading and writing English communication skills.

ABILITY TO:
Use materials, tools, and methods common to the trades.
Perform basic arithmetic.
Meet schedules and time lines.
Communicate effectively and maintain cooperative relationships.

WORKING CONDITIONS:

ENVIRONMENT:
Indoor and outdoor setting, working with and around machinery.

PHYSICAL REQUIREMENTS:
Strength and energy sufficient to maintain a rigorous work schedule involving driving and/or continuous, heavy physical exertion; hearing and speaking to exchange information; seeing to perform assigned duties; standing for extended periods of time; dexterity of hands and fingers to operate tools and equipment; kneeling, bending at the waist, and reaching overhead, above the shoulders and horizontally, to perform assigned duties; lifting heavy objects.

Job Code 8301
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