SAN DIEGO UNIFIED SCHOOL DISTRICT

POSITION DESCRIPTION

<table>
<thead>
<tr>
<th>TITLE:</th>
<th>Skilled Trades Helper (Plumbing and Heating, General)</th>
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<tbody>
<tr>
<td>REPORTS TO:</td>
<td>Assigned Supervisor</td>
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<tr>
<td>DEPARTMENT:</td>
<td>Maintenance and Operations</td>
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<tr>
<td>CLASSIFICATION:</td>
<td>Classified</td>
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<td>FLSA:</td>
<td>Non-Exempt</td>
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<td>SALARY GRADE:</td>
<td>036 OSS</td>
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<td>REVISED:</td>
<td>October 22, 2002</td>
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</tbody>
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BASIC FUNCTION:

Assist journey level heating, refrigeration, plumbing, and sheet metal crafts workers by performing semi-skilled and routine duties in the installation, maintenance, and repair of district plumbing fixtures and pipes, air conditioning, gas equipment, and refrigeration equipment.

REPRESENTATIVE DUTIES: Incumbents may perform any combination of the essential functions shown below. This position description is not intended to be an exhaustive list of all duties, knowledge, or abilities associated with this classification, but is intended to accurately reflect the principal job elements.

E = Essential Functions

Assist and facilitate the work of journey level refrigeration mechanics, equipment repair technicians, plumbers, sprinkler system technicians, sheetmetal workers, and steamfitters by performing semi-skilled and routine work including preventative maintenance, clearing plumbing stoppages, and simple welding and brazing. E

Use power tools such as drill motors, grinders, and drill presses. E

Operate sewer machine, pump, and pipe threaders. E

Lubricate or remove motors; adjust or replace equipment parts. E

May work on refrigeration, air condition, gas equipment, and sprinkler systems.

May drive a truck.

Perform related duties as assigned.

MINIMUM QUALIFICATIONS:

EDUCATION AND EXPERIENCE:

Any combination of training, experience, and/or education equivalent to graduation from high school and two years of recent experience in plumbing installation and refrigeration repair or as a helper to journey level crafts workers.
LICENSES AND OTHER REQUIREMENTS:
Possession of a valid California driver’s license appropriate to the type of equipment and/or vehicle operated.

KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF:
- Plumbing and heating systems and methods, materials, and equipment used in the trade.
- Various types of welding and the use of welding equipment.
- Safety methods and practices.
- Reading and writing English communication skills.

ABILITY TO:
- Braze and solder.
- Use power tools.
- Read blueprint diagrams and schematic wiring diagrams.
- Safety methods and practices related to the trade.
- Use the tools and equipment common to the trade.
- Establish and maintain effective working relationships.
- Plan and organize work.
- Meet schedules and time lines.

WORKING CONDITIONS:

ENVIRONMENT:
Indoor or outdoor settings; working around machinery with moving parts.

PHYSICAL REQUIREMENTS:
Strength and energy sufficient to maintain rigorous schedule involving driving and/or continuous heavy physical exertion; hearing and speaking to exchange information; seeing to perform assigned duties; standing for extended periods of time; dexterity of hands and fingers to operate tools and other equipment common to the trade; kneeling, bending at the waist, and reaching overhead, above the shoulders and horizontally, to retrieve and store supplies; lifting heavy objects.

NOTE: Positions in this job class may be assigned to assist various maintenance journey level crafts workers in the district. Qualifications for employment in this job class will depend on the specific vacancies and the particular skills required.

Job Code 8299
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