

SAN DIEGO UNIFIED SCHOOL DISTRICT

POSITION DESCRIPTION

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|--------------------|--|------------------------|---------------------|
| TITLE: | SANDAPP Therapist | REPORTS TO: | Assigned Supervisor |
| DEPARTMENT: | Office of the Associate Superintendent | CLASSIFICATION: | Classified |
| FLSA: | Non-Exempt | SALARY GRADE: | 044 |
| ISSUED: | December 11, 2007 | | OTBS |

BASIC FUNCTION:

Determine eligibility of clients for services, assess needs and provide therapy and case management services as an unlicensed qualified mental health professional to pregnant/expectant and parenting youth, their children, siblings and/or families.

REPRESENTATIVE DUTIES: (Incumbents may perform any combination of the essential functions shown below. This position description is not intended to be an exhaustive list of all duties, knowledge, or abilities associated with this classification, but are intended to accurately reflect the principle job elements.)

E = Essential Functions

Provide therapy and case management services to pregnant/expectant and parenting clients, their children, siblings and/or families. **E**

Perform case assessments to determine needs of clients and implement appropriate interventions in a culturally competent manner. **E**

Prepare case history information and develop service plans. **E**

Provide services to clients utilizing a Family Systems Approach. **E**

Provide crisis intervention, treatment interventions and appropriate referrals for clients and their families. **E**

Provide services to clients in their homes, schools, community. **E**

Complete and prepare written assessments and reports and maintain client records. **E**

Establish workload priorities and meet timelines. **E**

Participate in group and individual supervision, consultation, program-related, community and agency meetings. **E**

Provide field instruction to social work interns. **E**

Perform related duties as assigned.

MINIMUM QUALIFICATIONS:

EDUCATION AND EXPERIENCE:

A combination of training, experience, and/or education equivalent to a master's degree in social work, counseling, psychology or related field and two years experience providing direct services to adolescents, children, and/or families.

LICENSES AND OTHER REQUIREMENTS:

Must be registered with a California State Licensing Board toward obtaining a mental health clinical license as a Licensed Clinical Social Worker (LCSW), Marriage and Family Therapist (MFT), or Licensed Clinical Psychologist prior to employment.

Possession of a valid California driver's license and availability of private transportation (mileage expense allowance provided).

Proof of valid automobile liability insurance is required to transport clients and to make home visits.

Some positions may require bilingual Spanish skills.

KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF:

Technical aspects of field of specialty.

Oral and written communication skills.

Correct English usage, grammar, spelling, punctuation, and vocabulary.

Reading and writing English communication skills.

Community resources related to pregnant/expectant and parenting youth.

ABILITY TO:

Demonstrate positive working relationships with clients, families and staff.

Work with diverse groups of clients in varied socioeconomic and multicultural areas.

Establish workload priorities and meet timelines.

Operate standard office equipment including microcomputers and related software applications.

Communicate effectively orally and in writing.

Establish and maintain effective working relationships with others.

Plan and organize work.

Maintain records and prepare reports.

Analyze situations accurately and adopt an effective course of action.

Work independently with little direction.

WORKING CONDITIONS:

ENVIRONMENT:

Indoor office environment; driving to provide services with clients in their homes or to various locations.

PHYSICAL REQUIREMENTS:

Hearing and speaking to exchange information in person and on the telephone; seeing to perform assigned duties; sitting or standing for extended periods of time; dexterity of hands and fingers to operate a computer keyboard and other office equipment; kneeling, bending at the waist, and reaching overhead, above the shoulders and horizontally, to retrieve and store files and supplies; lifting light objects.

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Job Code 6917

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