

SAN DIEGO UNIFIED SCHOOL DISTRICT

POSITION DESCRIPTION

TITLE:	Physical Therapy Assistant	REPORTS TO:	Therapy Services Supervisor
DEPARTMENT:	Special Education Programs Division	CLASSIFICATION:	Classified
FLSA:	Exempt	SALARY GRADE:	049 OTBS
REVISED:	September 29, 2009		

BASIC FUNCTION:

Provide physical therapy service for designated students according to IEP (individualized education plan) goals and therapy intervention plans; maintain related service records and prepare a variety of reports.

REPRESENTATIVE DUTIES: (Incumbents may perform any combination of the essential functions shown below. [Duties may vary from site to site.] This position description is not intended to be an exhaustive list of all duties, knowledge, or abilities associated with this classification, but is intended to accurately reflect the principle job elements.)

E = Essential Functions

Provide educationally related physical therapy services for designated students according to IEP (individual education plan) goals and therapy intervention plans. **E**

May assist Physical Therapy Specialist staff in identifying and assessing students' basic skills and abilities in gross motor function, balance and equilibrium, posture and movement, motor control and coordination, orthopedic status, motor planning, developmental function, range of motion, postural tone, gait, reflex integration, and kinesthesia.

Assist with the development of the physical therapy intervention plan as part of the IEP process; assist with data collections and progress monitoring. **E**

Travel to school sites and other locations as required to provide itinerant therapy services. **E**

Attend IEP meetings as directed to report findings and recommendations. **E**

Maintain regular contact with assigned Physical Therapy Specialist; report parent and teacher concerns and issues and update student levels of performance. **E**

Monitor use of adaptive equipment and other assistive device during therapy service sessions with students. **E**

May recommend or develop assistive devices used in classrooms.

Provide assistance to classroom teachers by demonstrating exercises and activities. **E**

Document therapy received and record progress; maintain a variety of service related logs and prepare reports using district-wide applications and designated reporting formats. **E**

Order supplies, equipment, and assessment materials. **E**

Contact district staff, parents, physicians, and various agencies related to physical therapy services. **E**

Attend staff meetings and assist with staff development as instructed. **E**

Perform related duties as assigned.

MINIMUM QUALIFICATIONS:

EDUCATION AND EXPERIENCE:

A combination of training, experience, and/or education equivalent to graduation from an accredited school/program of Physical Therapist Assistant and California license as a Physical Therapy Assistant; clinical affiliation in pediatrics is desirable; experience working with children in a physical therapy setting or in a pediatric setting is highly desirable.

LICENSES AND OTHER REQUIREMENTS:

Possession of a current and valid license issued by the Physical Therapy Board of California to practice as a Physical Therapy Assistant.
Possession of a valid California driver's license and availability of private transportation (mileage expense allowance provided).

KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF:

Principles, methods, and equipment used in physical therapy.
Activities of daily living.
Child development and growth including neurological and physical dysfunction.
Technical aspects of field of specialty.
Reading and writing English communication skills.

ABILITY TO:

Design and fit adaptive devices.
Assist with data collection for assessment and planning purposes.
Work collaboratively with all levels of district staff, parents, health care professionals, and other health care agencies.
Operate standard office equipment including microcomputers and related software applications.
Establish and maintain effective working relationships with others.
Plan and organize work.
Meet schedules and time lines.
Maintain records and prepare reports.
Analyze situations accurately and adopt an effective course of action.
Work independently with little direction.
Read, apply, and explain rules, regulations, policies, and procedures.

WORKING CONDITIONS:

ENVIRONMENT:

Indoor, classroom, community, and office setting; driving vehicle to school sites to provide assistance to students and staff.

PHYSICAL REQUIREMENTS:

Hearing and speaking to exchange information in person and on the telephone; seeing to read, prepare, and proofread documents, perform assigned duties; sitting [or standing] for extended periods of time; dexterity of hands and fingers to operate tools and equipment, a computer keyboard and other office equipment; kneeling, bending at the waist, and reaching overhead, above the shoulders and horizontally,

to retrieve and store files and supplies; lifting and moving moderately heavy objects; assist with student positioning.

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