

SAN DIEGO UNIFIED SCHOOL DISTRICT

POSITION DESCRIPTION

TITLE:	Lead Steamfitter (Heating and Ventilating)	REPORTS TO:	Assigned Supervisor
DEPARTMENT:	Maintenance and Operations	CLASSIFICATION:	Classified
FLSA:	Non-Exempt	SALARY GRADE:	052 OSS
REVISED:	July 1, 2002		

BASIC FUNCTION:

Lead and participate in the work of journey level steamfitters.

REPRESENTATIVE DUTIES: (Incumbents may perform any combination of the essential functions shown below. This position description is not intended to be an exhaustive list of all duties, knowledge, or abilities associated with this classification, but is intended to accurately reflect the principal job elements.)

E = Essential Functions

Inspect, plan, and estimate work for heating and ventilating systems and related electric, electronic, and mechanical controls. **E**

Direct journey level employees and helpers and inspect completed work. **E**

Perform the more difficult or skilled steamfitter work. **E**

Make periodic surveys to determine or verify needed alterations, replacements, or maintenance. **E**

Inspect completed contract work for adherence to plans and specifications and for compliance with applicable codes. **E**

Lay out, schedule, and coordinate work; recommend possible modifications of existing heating, ventilating, and control systems. **E**

Enforce safety regulations. **E**

Specify and price materials and estimate labor costs. **E**

Keep time and cost records and make reports. **E**

Perform related duties as assigned.

MINIMUM QUALIFICATIONS:

EDUCATION AND EXPERIENCE:

Any combination of education, training, or experience equivalent to completion of a recognized steamfitter apprentice training program and two years of recent, full-time, paid, journey level steamfitting experience, including experience in the maintenance of electric, electronic, and mechanical controls.

LICENSES AND OTHER REQUIREMENTS:

Possession of a valid California driver's license

KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF:

Techniques used in the maintenance, repair, and modification of heating and ventilating systems and controls.

Appropriate safety precautions.

Applicable laws and codes.

Reading and writing English communication skills.

ABILITY TO:

Read blueprints and electrical diagrams.

Estimate labor and material costs.

Train and direct the work of others.

Establish and maintain effective working relationships with others.

Plan and organize work.

Meet schedules and time lines.

Maintain records.

WORKING CONDITIONS:

ENVIRONMENT:

Indoor or outdoor setting; working with heating and ventilating tools and equipment.

PHYSICAL REQUIREMENTS:

Strength and energy sufficient to maintain a rigorous work schedule involving driving and/or continuous, heavy physical exertion; hearing and speaking to exchange information; seeing to perform assigned duties; standing for extended periods of time; dexterity of hands and fingers to operate equipment; kneeling, bending at the waist, and reaching overhead, above the shoulders and horizontally, to retrieve and store files and supplies; lifting light objects.

Revised 4.2.04—PeopleSoft

Job Code 8265

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