

**SAN DIEGO UNIFIED SCHOOL DISTRICT**

**POSITION DESCRIPTION**

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<b>TITLE:</b>	Fire and Intrusion Alarm Technician	<b>REPORTS TO:</b>	Repair Dispatch Supervisor
<b>DEPARTMENT:</b>	Physical Plant Operations	<b>CLASSIFICATION:</b>	Classified
<b>FLSA:</b>	Non-Exempt	<b>SALARY GRADE:</b>	045 OSS
<b>ISSUED:</b>	June 20, 2008		

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**BASIC FUNCTION:**

Locate source of problems in fire and intrusion systems and repair or install equipment.

**REPRESENTATIVE DUTIES:** (Incumbents may perform any combination of the essential functions shown below. This position description is not intended to be an exhaustive list of all duties, knowledge, or abilities associated with this classification, but is intended to accurately reflect the principal job elements.)

**E = Essential Functions**

Inspect, diagnose, and repair fire and intrusion detection alarm systems. **E**

Operate a variety of electronic test equipment and power and hand tools. **E**

Rewire or modify alarm electrical systems. **E**

Repair and replace printed circuit boards. **E**

Operate a two-way radio to coordinate activities with central security staff. **E**

Contact the telephone company regarding problems with lines connected to the system. **E**

Perform related duties as assigned.

**MINIMUM QUALIFICATIONS:**

**EDUCATION AND EXPERIENCE:**

Any combination of training, experience, and/or education equivalent to graduation from high school and a combination of vocational training in electronics and three years of diversified fire and intrusion repair experience using a variety of electronic test equipment.

**LICENSES AND OTHER REQUIREMENTS:**

Possession of a valid California driver's license appropriate to the type of equipment and/or vehicle operated.

**KNOWLEDGE AND ABILITIES:**

**KNOWLEDGE OF:**

Fire detection and intrusion alarm systems.  
Safety methods and practices related to the trade.  
Technical aspects of field of specialty.  
Reading and writing English communication skills.

**ABILITY TO:**

Locate sources of problems by using a variety of test equipment.  
Inspect, diagnose, and repair fire and intrusion detection alarm systems, including programming associated software.  
Organize priorities and work under limited supervision.  
Establish and maintain effective working relationships with others.  
Meet schedules and time lines.

**WORKING CONDITIONS:**

**ENVIRONMENT:**

Indoor and outdoor settings.

**PHYSICAL REQUIREMENTS:**

Strength and energy sufficient to maintain a rigorous work schedule involving driving and/or continuous, heavy physical exertion; hearing and speaking to exchange information; seeing to perform assigned duties; standing for extended periods of time; dexterity of hands and fingers to operate a computer keyboard and other office equipment; kneeling, bending at the waist, and reaching overhead, above the shoulders and horizontally, to retrieve and store supplies; lifting light objects.

Job Code 8088

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