

SAN DIEGO UNIFIED SCHOOL DISTRICT

POSITION DESCRIPTION

TITLE:	Fire Equipment Service Technician	REPORTS TO:	Assigned Supervisor
DEPARTMENT:	Physical Plant Operations	CLASSIFICATION:	Classified
FLSA:	Non-Exempt	SALARY GRADE:	045 OSS
REVISED:	June 20, 2008		

BASIC FUNCTION:

Install, inspect, repair, service, and recharge a variety of portable fire extinguishers; inspect and maintain wet pipe fire sprinkler systems, standpipes, and smoke vents; perform site inspections in the schools and other school district facilities.

REPRESENTATIVE DUTIES: (Incumbents may perform any combination of the essential functions shown below. This position description is not intended to be an exhaustive list of all duties, knowledge, or abilities associated with this classification, but is intended to accurately reflect the principal job elements.)

E = Essential Functions

Install, service, and repair portable carbon dioxide, water, and dry chemical fire extinguishers and miscellaneous fire fighting equipment and materials in schools and offices to conform to municipal code regulations. **E**

Conduct site inspections to ensure compliance with State and Local fire safety code requirements including proper storage of flammable and combustible liquids; fire blankets; eye wash stations; identify potential fire and safety hazards; maintain site reports; and correct Fire Department citations. **E**

Schedule on a rotation basis, and perform hydrostatic testing and recharging of water-type fire extinguishers. **E**

Inspect and send out CO2 carbon dioxide equipment for pressure testing as needed. **E**

Inspect, test, and recharge dry chemical extinguishers annually. **E**

Replace or repair defective sections of hoses, pipelines, gauges, and broken seals. **E**

Inspect, service, test, and repair fire alarm sprinkler systems and related equipment. **E**

Inspect, test, and re-rig smoke vents and related equipment as needed. **E**

Maintain records of equipment inventory at all sites and fill out inspection tags and reports. **E**

Develop and provide required hands-on fire safety classes and safety training classes on flammable liquids and disaster preparedness for district employees. **E**

Install cabinets and brackets to hold fire extinguishers. **E**

Perform related duties as assigned.

MINIMUM QUALIFICATIONS:

EDUCATION AND EXPERIENCE:

Any combination of training, experience, and/or education equivalent to three years of full-time, paid, experience installing, testing, servicing, and repairing portable fire extinguishers and sprinkler systems.

LICENSES AND OTHER REQUIREMENTS:

Possession of a valid California driver's license and availability of private transportation (mileage expense allowance provided).

California State Certification for dry chemical testing and recharging as required by the Title 19 Safety Code.

California State Fire Marshal Certificate of Registration.

Personality and character suitable for working in schools.

KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF:

Tools, materials, and techniques used in the installation, testing, and repair of fire fighting equipment and sprinkler systems.

Applicable municipal code regulations.

Reading and writing English communication skills.

ABILITY TO:

Demonstrate mechanical aptitude.

Work with initiative and minimum direction.

Schedule work efficiently to meet schedules and time lines.

Maintain records.

Read, apply, and explain rules, regulations, policies, and procedures.

WORKING CONDITIONS:

ENVIRONMENT:

Indoor and outdoor setting.

PHYSICAL REQUIREMENTS:

Strength and energy sufficient to maintain a rigorous work schedule involving driving and/or continuous heavy physical exertion; hearing and speaking to exchange information; seeing to perform assigned duties; standing for extended periods of time; dexterity of hands and fingers to operate tools and equipment; kneeling, bending at the waist and reaching overhead, above the shoulders and horizontally as needed; lifting heavy objects.

Job Code 8090

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