

SAN DIEGO UNIFIED SCHOOL DISTRICT

POSITION DESCRIPTION

TITLE:	Clinical Psychologist	REPORTS TO:	Program Manager, Mental Health Resource Center
DEPARTMENT:	Health Services	CLASSIFICATION:	Classified
FLSA:	Exempt	SALARY GRADE:	062 OTBS
ISSUED:	August 6, 2002		

BASIC FUNCTION:

Provide proactive, early psychological intervention and treatment to students at various school sites and programs in support of the district's Mental Health Resource Center; promote the mental health and emotional well being of students and their families.

REPRESENTATIVE DUTIES: (Incumbents may perform any combination of the essential functions shown below. This position description is not intended to be an exhaustive list of all duties, knowledge, or abilities associated with this classification, but is intended to accurately reflect the principal job elements.)

E = Essential Functions

Provide mental health support services as a qualified clinical psychologist; provide diagnoses and assessments, establish therapy goals and interact with other mental health professionals to establish comprehensive treatment plans. **E**

Provide psychological testing to enhance assessments and provide differential diagnoses. **E**

Provide crisis interventions and develop programs of psychological services, which may be multi-disciplinary in approach; provide psychological interventions to students and staff in response to crisis events and personal family tragedies. **E**

Lead and direct the work of unlicensed staff and students pursuing licensure or postgraduate degrees in a mental health field; review casework and provide technical guidance to other mental health staff. **E**

Facilitate cooperative efforts between the school and community of schools and services to promote joint programs designed to prevent substance abuse, violence, delinquency, and anti-social behavior. **E**

Facilitate collaborative efforts between the school, community, and parents to address mental health problems and other barriers to learning. **E**

May oversee the daily operations of the Mental Health Resource Center, in the absence of the center program manager. **E**

Gather, analyze, and interpret data to develop and adjust programs and services based upon student and family needs; document case records and produce evaluative reports. **E**

Perform related duties as assigned.

MINIMUM QUALIFICATIONS:

EDUCATION AND EXPERIENCE:

Any combination of training, experience, and/or education equivalent to graduation from an accredited college or university with a Ph.D. in Psychology or Educational Psychology and two years of full time experience in a mental health setting.

LICENSES AND OTHER REQUIREMENTS:

Possession of a valid California driver's license and availability of private transportation (mileage expense allowance provided).

Possession of a valid California Psychological license.

NOTE: Persons outside of California whose education and experience are sufficient to gain admission to the licensing examination shall have one year from the date of employment in California to become licensed or employment shall be terminated. Such employees shall take the licensing examination at the earliest possible date after the date of his/her appointment. If the employee does not pass the examination at that time, he/she shall have a second opportunity to pass the examination, subject to a one-year limit.

KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF:

Abnormal, social, and human development psychology.
Standardized assessment tools.
Personality theory.
Crisis intervention techniques.
Legal and ethical standards governing clinical psychology.
Patient rights.
Community systems and practices.
Psychotropic drugs and their manifestations.
Federal, State, and local laws governing mental health services.
Reading and writing English communication skills.

ABILITY TO:

Demonstrate positive working relationship with students, staff, parents and other professionals.
Provide services to students, parents, and school staff for the purposes of providing a positive, safe learning atmosphere.
Promote student adjustment to schools, and utilization of district and community services.
Facilitate students' successful transition from alternative programs to regular school programs.
Diagnose and plan psychological treatment for children.
Conduct crisis intervention and make appropriate referrals.
Maintain records and prepare reports.
Operate standard office equipment including microcomputers and related software applications.
Communicate effectively orally and in writing.
Establish workload priorities and meet timelines.
Read, interpret, apply, and explain rules, regulations, policies, and procedures.
Analyze situations accurately and adopt an effective course of action.
Work independently with little direction.

WORKING CONDITIONS:

ENVIRONMENT:

Indoor, office setting; in home consultations with students and parents.

PHYSICAL REQUIREMENTS:

Hearing and speaking to exchange information; seeing to perform assigned duties; sitting or standing for extended periods of time; dexterity of hands and fingers to operate equipment; kneeling, bending at the waist, and reaching overhead, above the shoulders and horizontally, to retrieve and store files and supplies; lifting light objects.

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Job Code 6900

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