

SAN DIEGO UNIFIED SCHOOL DISTRICT

POSITION DESCRIPTION

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<b>TITLE:</b>	Cement Mason	<b>REPORTS TO:</b>	Assigned Supervisor
<b>DEPARTMENT:</b>	Maintenance and Operations	<b>CLASSIFICATION:</b>	Classified
<b>FLSA:</b>	Non-Exempt	<b>SALARY GRADE:</b>	042 OSS
<b>REVISED:</b>	July 9, 2002		

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**BASIC FUNCTION:**

Perform skilled concrete work in the construction, maintenance, and repair of school facilities.

**REPRESENTATIVE DUTIES:** (Incumbents may perform any combination of the essential functions shown below. This position description is not intended to be an exhaustive list of all duties, knowledge, or abilities associated with this classification, but is intended to accurately reflect the principal job elements.)

**E = Essential Functions**

Construct concrete curbs, gutters, steps, sidewalks, driveways, and patios. **E**

Dig footings and grade and prepare areas for concrete; clean, cut, break, remove, and repair broken concrete. **E**

Finish concrete structures and facilities using trowels, floats, straight edges, joiners, and screeds to obtain required texture and contour. **E**

Construct and set forms. **E**

Order supplies and materials; maintain time and materials records. **E**

Set and brick in incinerators. **E**

Operate a gunite nozzle. **E**

Perform related duties as assigned.

**MINIMUM QUALIFICATIONS:**

**EDUCATION AND EXPERIENCE:**

Any combination of training, experience, and/or education equivalent to four years of experience in concrete construction and repair.

**LICENSES AND OTHER REQUIREMENTS:**

Possession of a valid California driver's license appropriate to the type of equipment and/or vehicle operated.

Personality and character suitable for working on school grounds.

**KNOWLEDGE AND ABILITIES:**

**KNOWLEDGE OF:**

The materials, tools, and methods commonly used in mixing, pouring, finishing, and curing concrete.

Reading and writing English communication skills.

**ABILITY TO:**

Estimate labor and material requirements.

Establish and maintain effective working relationships with others.

Plan and organize work.

Meet schedules and time lines.

Direct the work of assigned helpers.

**WORKING CONDITIONS:**

**ENVIRONMENT:**

Outdoor setting.

**PHYSICAL REQUIREMENTS:**

Strength and energy sufficient to maintain a rigorous work schedule; hearing and speaking to exchange information; seeing to perform assigned duties; standing for extended periods of time; dexterity of hands and fingers to operate tools and equipment; kneeling, bending at the waist, and reaching overhead, above the shoulders and horizontally to perform concrete work; lifting heavy objects.

Job Code 8050

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