

SAN DIEGO UNIFIED SCHOOL DISTRICT

POSITION DESCRIPTION

TITLE:	Asphalt Machine Operator	REPORTS TO:	Assigned Supervisor
DEPARTMENT:	Facilities Management	CLASSIFICATION:	Classified
FLSA:	Non-Exempt	SALARY GRADE:	042 OSS
REVISED:	April 25, 2007		

BASIC FUNCTION:

Work with and direct a crew of workers in asphalt construction and maintenance work on school grounds.

REPRESENTATIVE DUTIES: (Incumbents may perform any combination of the essential functions shown below. This position description is not intended to be an exhaustive list of all duties, knowledge, or abilities associated with this classification, but is intended to accurately reflect the principal job elements.)

E = Essential Functions

Set up and operate asphalt spreading, spraying, and curb-laying machinery for laying hot-mix on sub-grade of playgrounds, parking lots, and other areas. **E**

Adjust machinery to control temperature of hot-mix; lay and distribute paving material in accordance with grade, surface, and depth specifications. **E**

Assign crew members to tamping, raking, and rolling tasks and check completed work. **E**

Drive heavy duty trucks to haul materials, equipment, and crew personnel. **E**

Operate tractors and asphalt rollers. **E**

Read blueprints to determine layout, drainage, and grade requirements. **E**

Keep time and material records. **E**

Perform related duties as assigned.

MINIMUM QUALIFICATIONS:

EDUCATION AND EXPERIENCE:

Any combination of training, experience, and/or education equivalent to two years of recent experience as an operator or crew member engaged in the spreading and rolling of hot-mix asphalt.

LICENSES AND OTHER REQUIREMENTS:

Possession of a valid California driver's license with a Class A rating.

KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF:

Machines, vehicles, tools, materials, and methods used in asphalt construction and repair work.
Reading and writing English communication skills.

ABILITY TO:

Read blueprints.
Estimate labor and material requirements.
Establish and maintain effective working relationships with others.
Plan and organize work and direct the work of others.
Meet schedules and time lines.
Maintain records.
Read, interpret, apply, and explain rules, regulations, policies, and procedures.

WORKING CONDITIONS:

ENVIRONMENT:

Outdoor environment.

PHYSICAL REQUIREMENTS:

Strength and energy sufficient to maintain a rigorous work schedule involving driving and/or continuous, heavy physical exertion; hearing and speaking to exchange information; seeing to perform assigned duties; standing for extended periods of time; dexterity of hands and fingers to operate tools and equipment; kneeling, bending at the waist and reaching overhead, above the shoulders and horizontally as needed; lifting heavy objects.

NOTE: Safety-sensitive job class. Employees in this job class will be subject to random selection for alcohol or controlled substance testing.

Job Code 8155

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