

CALIFORNIA HIGH SCHOOL PROFICIENCY EXAM (CHSPE)

Certificate of Proficiency

The principal of each school maintaining grades 11 and 12 shall distribute to each student in those grades an announcement explaining the California High School Proficiency Examination (CHSPE). Announcements from the California Department of Education (CDE) or its contractor shall be distributed early enough to enable interested students to register for the test to be given in the fall of that year. (5 CCR 11523)

(cf. 5145.6 - Parental Notifications)

The principal also shall advise students that the certificate of proficiency awarded upon passing the CHSPE, while equivalent to a high school diploma, is not the equivalent of completing all coursework required for high school graduation and therefore students should contact the admissions office of the college or university they are interested in attending to determine if the certificate satisfies college admission requirements.

Any student may take the CHSPE if he/she meets one of the following conditions: (Education Code 48412)

1. Is age 16 or older
2. Has been enrolled in the 10th grade for one school year or longer
3. Will complete one school year of enrollment in 10th grade at the end of the semester during which the CHSPE will be administered

If a student receives the certificate of proficiency, the district shall indicate the student's accomplishment and the date of the award on the student's official transcript. (5 CCR 11521)

(cf. 5125 - Student Records)

Completed Exemption Form, copy of CHSPE Certificate of Proficiency, copy of CHSPE scores, and a transcript must be submitted to the Office of School Innovation for approval. If requested by parent/guardian via Exemption Form and approved by the Office of School Innovation, the site will exit the student from district enrollment using exit code 330 and exit date = one (1) day after the student's last day of attendance.

Any student who has received the certificate of proficiency may be exempted from compulsory school attendance upon his/her request, with verified parent/guardian consent as appropriate. (Education Code 48410)

(cf. 5112.1 - Exemptions from Attendance)

CALIFORNIA HIGH SCHOOL PROFICIENCY EXAM (CHSPE) (continued)

The consent form to be exempted from compulsory school attendance shall be provided by the Superintendent or designee and shall contain at least the following information: (5 CCR 11522)

1. A general explanation of the student's rights of exemption from compulsory attendance and of re-enrollment in the public schools
2. The date of issuance of the certificate of proficiency
3. The signature of the parent/guardian and the date
4. The signature of the school administrator who has personally confirmed the authenticity of the parent/guardian's signature and the date

If a student age 16 or 17 terminates his/her enrollment after receiving the high school proficiency certificate, he/she may re-enroll in the district. If he/she subsequently terminates enrollment again, he/she may be denied re-enrollment until the beginning of the following semester. (Education Code 48414)

(cf. 6184 - Continuation Education)

Offering of Exams

The CDE holds regular examinations once in the fall semester and once in the spring of every academic year on a date that enables notification of examinees and the schools they attend, if any, of the results not later than two weeks prior to the date on which that semester ends.

1. In addition to regular examinations, the CDE may conduct examinations once during each summer recess and at any other time that the State Superintendent deems necessary to accommodate eligible students whose religious convictions or physical disabilities prevent their attending one of the regular examinations. (Education Code 48412(b))
2. Examination schedules are available on the California Department of Education website at <http://www.cde.ca.gov/ta/tg/sp/chspeadmin.asp>.

Exam Fee

The CDE may charge a fee for each examination application in an amount sufficient to recover the costs of administering the requirements of this section. (Education Code 48412(c)) It is the student's responsibility to pay any state-required fee(s).

CALIFORNIA HIGH SCHOOL PROFICIENCY EXAM (CHSPE) (continued)

Certificate of Proficiency

The State Board of Education shall award a Certificate of Proficiency to students who demonstrate proficiency via the CHSPE. The Certificate of Proficiency is equivalent to a high school diploma. (Education Code 48412(a))

Exemption from Compulsory Attendance

A student who has successfully demonstrated proficiency via the CHSPE, and has the verified approval of his/her parent/guardian, is exempted from compulsory attendance. (Education Code 48410(e))

Right to Reenroll

A student who is 16 or 17 years of age, who is exempt from compulsory education through passing the CHSPE and obtaining a state-issued Certificate of Proficiency, and has terminated his/her enrollment in the district, may be permitted to reenroll in the district, without prejudice. If the student subsequently again terminates enrollment on the basis of such an exemption, the district may deny him/her reenrollment until the beginning of the next semester. (Education Code 48414)

Enrollment in Community College

1. Students who have passed the CHSPE and have separated from the district may enroll in community college on the same basis as students who have graduated from high school in the usual manner. It is the student's responsibility to apply to the community college and make all enrollment arrangements.
2. Students who have passed the CHSPE and remain enrolled in the district may participate in community college classes in accordance with the provisions of Administrative Regulation 6172.

Regulation
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SAN DIEGO UNIFIED SCHOOL DISTRICT
San Diego, California