

SUMMER SCHOOL SALARY SCHEDULE FOR K-12 TEACHERS AND CLASSIFIED EMPLOYEES

Purpose and Scope

To specify annual summer school salary schedules and pay dates. (Salary information concerning service in year-round schools is provided in the Summer School and Intersession Teachers' Salary Schedule.)

This regulation pertains to matters within the scope of collective bargaining. Contract language within specific collective bargaining agreements on this topic shall prevail over any language to the contrary in this regulation.

Classified Employees

1. Before summer session, clerical staff are paid for summer school work on an hourly basis, charged to the summer school budget. Overtime at premium rates may be authorized with principal approval.
2. During summer session
 - a. Summer school classified employees employed during the school year as regular monthly classified employees are paid, on a pro rata basis, no less than the salary and benefits that would apply to the appropriate classification during the regular school year.
 - b. Clerical staff serving in summer schools before their regular ten month positions end shall work no more than forty hours per week combined.
 - c. Regular monthly employees placed in a different position class during summer school shall be placed in the new salary range in accordance with rules for promotion or placement in a lower class (see appropriate classified employees' salary schedule).
 - d. Summer school classified employees *not* employed during the regular school year, or employed on an hourly basis, are paid hourly rates as set forth in the hourly pay rate schedule in Classified Hourly Compensation Schedule.
 - e. Regular ten-month employees serving during summer or intersession periods in any assignment not *directly* related to summer school are paid on an hourly basis at their pro rata rate of pay for work performed consistent with their regular classification.

Certificated Employees

Certificated employees are paid in accordance with Summer School and Intersession Teachers' Salary Schedule, Substitute Salary Schedule, or Certificated Hourly Compensation Schedule, as appropriate.

Salary Deductions During Monthly Summer Assignments

If a 10-month classified employee accepts employment in a summer school assignment, the employee is categorized as a 12-pay employee for deduction purposes. Thus, 12-month

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deductions (tax-sheltered annuity, credit union, additional withholding) will be taken if there is sufficient pay to cover them. An employee must submit cancellation cards to delete those deductions he/she does not wish continued and submit new deduction cards when deductions are to be reinstated. Cancellation or deduction authorization cards must be on file by the first workday of the month in which a change is to be effective. (Organization dues, district insurance and other 10-month deductions will not be taken.)

Summer Session Dates

Summer session dates will be published annually prior to the start of summer session.

Legal Reference:

EDUCATION CODE

45102 Additional assignments for classified employees

Regulation
approved: July 24, 2018
Effective: November 1, 2018

SAN DIEGO UNIFIED SCHOOL DISTRICT
San Diego, California