SAFEKEEPING OF NONDISTRICT MONEY FOR YOUTH AND OTHER NONSCHOOL GROUPS

Purpose and Scope

To outline administrative procedures regarding safekeeping of money in schools for youth groups not affiliated with the school and for other nonschool groups.

Applicability

All non-school groups and youth groups that are not community affiliated and district approved are subject to this procedure.

Exceptions:

1. In secondary schools, community-affiliated youth groups authorized by the district are excluded from this procedure.
2. In elementary schools, specific students’ money may be kept in the school office for safekeeping during the school day, at the discretion of the principal.
3. Certain collections and drives for non-school groups may be permitted, subject to regulation and approval.

Public Relations

Principals should explain procedures to community leaders and workers engaged in worthwhile activities by emphasizing that the rules were established to minimize negative impacts affecting school operation.

Prohibition

Schools shall not receive, count, safeguard, nor handle money for non-school groups.

Regulation approved: July 24, 2018
Effective: November 1, 2018

SAN DIEGO UNIFIED SCHOOL DISTRICT
San Diego, California