Commercial Sexual Exploitation of Children (CSEC) REPORTING PROTOCOL

**SUSPECTED RECRUITMENT OR ACTUAL EXPLOITATION BY STUDENT**

**SUSPECTED VICTIM OF CSEC**

**CONFIRMED VICTIM OF CSEC**

- **STEP 1** Involve School Police or San Diego Police Department (SDPD) for possible investigation
- **STEP 2** Investigate possible campus impact - (recruitment, harassment, involvement of other students, safety issues on campus, etc)
- **STEP 3** Provide school consequences if appropriate and refer to School Police or SDPD for possible criminal investigation (perpetrators could be considered for expulsion)
- **STEP 4** If child abuse or neglect is suspected, submit Child Welfare Services Report (i.e., Suspected Child Abuse Report – SS8572) with as much detail as possible
- **STEP 5** Investigate possible campus impact - (recruitment, harassment, involvement of other students, safety issues on campus, etc)
- **STEP 6** School Police to input relevant information into the Law Enforcement Human Trafficking website if sufficient and/or reliable evidence exists
- **STEP 7** If appropriate, and in consultation with the victim, contact guardian or parent and inform of potential victimization
- **STEP 8** School Police or SDPD to conduct investigation or refer to appropriate investigation unit
- **STEP 9** School Police to input relevant information into the Law Enforcement Human Trafficking website
- **STEP 10** If appropriate, and in consultation with victim, contact parent/guardian and inform of potential victimization
- **STEP 11** Investigate whether your school is the appropriate placement for the student. If not, work with the Placement and Appeal Office to transfer the student
- **STEP 12** Offer victim and/or family a referral to appropriate school counselor, social services, and/or other pertinent community agencies.