

SAN DIEGO UNIFIED SCHOOL DISTRICT

Date: September 1, 2016
To: Monthly Classified Employees
Subject: BOARD PRESIDENT'S SCHOLARSHIP
Department and/or Persons Concerned: Monthly Classified Employees
Due Date: Monday, October 17, 2016
Reference: None
Action Requested: Share information with appropriate monthly classified employees.

Brief Explanation:

The Board President's Scholarship Award is presented annually by the President of the Board of Education, California Coast Credit Union, and Mission Federal Credit Union to four monthly classified employees interested in becoming teachers. Each year both California Coast Credit Union and Mission Federal Credit Union donate \$2,000 each to fund these scholarships.

The recipients of the scholarships will each receive a \$1,000 check that will be presented at the November 1, 2016, Board of Education meeting. Scholarship funds are to be used for tuition, fees, or books at any local two- or four-year accredited college or university. Previous winners are not eligible.

Please make this information available to monthly classified employees assigned to your site. **Each applicant must submit one Application form, one Essay, and two Applicant Reference forms.**

Printable applications will be available on the Staff Portal of the district's website, <https://www.sandiegounified.org/2016-17-bulletins-and-circulars>. Completed applications must be received in the Board Services Office, Room 2231, Eugene Brucker Education Center, 4100 Normal Street, San Diego, CA 92103 or emailed to Melissa Hudson mmabe2@sandi.net, no later than 5 p.m. **Monday, October 17, 2016**, to be eligible for the scholarship award on November 1, 2016.

APPROVED:



Dr. Michael McQuary
President
Board of Education

MM:mh

Attachments (3)

Distribution: Lists A, C, D, E, and F

San Diego Unified School District

Board President's Scholarship Award

APPLICATION
2016-17

Name _____
Address _____ City _____ Zip _____
Home Telephone _____ Email _____
Work Location Name _____ Telephone _____
Current Assignment _____
Employment Date _____
Previous District Assignments _____

College of Current Attendance _____
Major _____ Estimated Graduation Date _____
Estimated Date for Teaching Credential _____
Your Employee ID No. _____

The Board President's Scholarship Award is presented annually by the President of the Board of Education to four monthly classified employees interested in becoming a teacher. Scholarship funds are to be used for tuition, fees or books at any local two- or four-year accredited college or university. The award will be announced on November 1, 2016.

Attach the following to your application:

1. An essay of no more than one double-spaced typed page on why you believe you should be selected to receive the scholarship. (Anything submitted over one typed page will not be read or considered.)
2. The recommendations of two district employees who have supervised your work (teacher or principal you have worked for or currently are working for or other supervisor). Use the attached form.

If you are filling out the application electronically, please remember to save the document to your desktop or any information you have entered will be lost. Applications must be sent to the Board Services Office, Room 2231, Eugene Brucker Education Center, 4100 Normal Street, San Diego, CA 92103 or emailed to Melissa Hudson mmabe2@sandi.net, by **Monday, October 17, 2016, 5:00 p.m.**, to be eligible for the scholarships to be presented on November 1, 2016.

Please check the appropriate line:

____ Self-nomination
____ Nominated by _____

Name (please print) _____

Work Location _____

San Diego Unified School District

Board President's Scholarship Award

APPLICANT REFERENCE

2016-17

Name of Applicant_____

Date_____

Name of Reference_____

Current Position_____

Your position when supervising applicant_____

In the space provided below, please describe why you believe the applicant should be awarded the Board President's Scholarship.

If you are filling out the reference sheet electronically, please remember to save the document to your desktop or any information you have entered will be lost.

Return reference to applicant for submission with scholarship application **before October 17, 2016.**

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Board Scholarship Electronic Submissions

1. Open Application link on the website and Save to desktop (or preferred folder)
2. Complete application and Save.
3. Request electronic copy of reference forms from your references (link on the website w/ application).
4. Email complete packet (application, essay, 2 reference forms) to Melissa Hudson mmabe2@sandi.net by 5:00 pm on **Monday, October 17, 2016**. You will receive a confirmation of receipt.