THE ANNUAL TITLE I PARENT MEETING
PLANNING AGENDA

WHEN

➢ Held early in the school year.

WHERE

➢ Held at a time and place convenient to parents.

WHY

➢ To inform parents of the purpose of Title I.
➢ To share the Title I program at the school.
➢ To review the school’s achievement data to determine if Title I services are effective in meeting goals for student proficiency in state standards.
➢ To inform parents of their rights under Title I.
➢ To give Title I parents an opportunity to:
  – Share their student needs from their perspective.
  – Ask for their own meetings and trainings.
  – Review the results of an annual parent involvement effectiveness survey.
  – Review the parent involvement plan in the School Plan for Student Achievement (SPSA).
  – Review/modify the site Title I Parent and Family Engagement Policy and School Parent Compact.

HOW

➢ Parents are notified in a timely way.
➢ Parents are notified in a language and format they understand.
➢ Title I parents are provided with child care and refreshments as necessary and allowable under law.
➢ The meeting is open to the public. Post agenda 72 hours in advance of the meeting.
➢ The meeting can be held on Back-to-School Night, Open House, or at PTA meetings.
➢ The meeting can be held on the same dates as GATE, ELAC, or SSC informational meetings, just not at the same time.

WHO

➢ All parents are invited.
➢ The principal is responsible for arranging the meeting.
➢ Title I parents assist in developing the agenda.