## 2019-20 School Site Council/District Advisory Council Timeline Guide

### August/September

- **DAC Meeting:** 9/18/2019
- **Executive Retreat:** 8/21/2019
- **Executive Meeting:** 9/4/2019

**Administrative Circulars:**
- SSC Training/Rosters
- Categorical Expenditures
- Site Title 1 Requirements
- SPSA Modifications

**Training:**
- SSC/DAC Timeline, How to Navigate sandi.net (ongoing)

**Monitor SPSA Implementation**
- Site Safety Plans

### October

- **DAC Meeting:** 10/16/2019
- **Executive Meeting:** 10/2/2019

**Monitor SPSA Implementation**
- Review Assessment Data
- Prepare for SPSA review/approval:
  - 2019-20 SPSA
  - Bylaws
  - Parent and Family Engagement Policy
  - School Parent Compact

**Training:**
- SSC Roles and Responsibilities

### November

- **DAC Meeting:** 11/20/2019
- **Executive Meeting:** 11/6/2019

**Monitor SPSA Implementation**
- Modify or eliminate ineffective activities
- Identify obstacles
- Examining categorical budget expenditures
- Review Assessment Data
- Review and revise SPSA as necessary

**Training:**
- Include Recorded SPSA training at SSC meeting

### December

- **DAC Meeting:** 12/18/2019
- **Executive Meeting:** 12/4/2019

**Monitor SPSA Implementation**
- Modify or eliminate ineffective activities
- Identify obstacles
- Examining categorical budget expenditures
- Review Assessment Data
- Review and revise SPSA as necessary

**Training:**
- Include Recorded SPSA training at SSC meeting

### January

- **DAC Meeting:** 1/22/2020
- **Executive Meeting:** 1/8/2020

**Monitor SPSA Implementation**
- Modify or eliminate ineffective activities
- Identify obstacles
- Examining categorical budget expenditures
- Review Assessment Data
- Review and revise SPSA as necessary

**Training:**
- Include Recorded SPSA training at SSC meeting

**SSC**
- Call for nominations/SSC Elections
- Conduct SSC Elections
- Conduct Annual Title I Parent Meeting

**Monitor SPSA Implementation**
- Review Assessment Data
- Prepare for SPSA review/approval:
  - 2019-20 SPSA
  - Bylaws
  - Parent and Family Engagement Policy
  - School Parent Compact

**Training:** (Available to Administrators)
- SSC Elections, SSC Nuts and Bolts, SBB

---

**San Diego Unified School District**
**Finance Division**
**Financial Planning, Monitoring and Accountability**

---
## 2019-20 School Site Council/District Advisory Council Timeline Guide

### February

**DAC Meeting:** 2/19/2020  
**Executive Meeting:** 2/5/2020

- Board Approval of Title I Ranking  
- Title I Programs  
- LCAP Update/Consultation  
- Consultation for Title I Programs  
- Annual District Family Engagement Policy Review Begins  

**Training:** What SSCs Need to Review

### March

**DAC Meeting:** 3/18/2020  
**Executive Meeting:** 3/4/2020

- DAC Budget Update  
- District Projects Update  
- Annual District Family Engagement Policy Review  
- LCAP Update/Consultation

**Training:** Preparing for Year End Spending Deadlines

### April

**DAC Meeting:** 4/29/2020*  
**Executive Meeting:** 4/8/2020

- LCAP Update/Consultation  
- Categorical/Spending Deadlines  
- Annual District Family Engagement Policy Review

**Training:** Year End Spending Preparation

### May

**DAC Meeting:** 5/20/2020  
**Executive Meeting:** 5/6/2020

- LCAP Update/Consultation  
- Annual District Family Engagement Policy Review

**Training:** Staying On Track for Next Year

### June/July

**DAC Meeting:** 6/3/2020  
**Executive Meeting:** 5/27/2019*

- LCAP Update/Consultation  
- District Projects Update  
- End of Year Awards: School Achievement and Attendance

**Training:** Staying On Track for Next Year

---

SSC

**Monitor SPSA Implementation**

- Modify or eliminate ineffective activities  
- Identify obstacles  
- Examining categorical budget expenditures  
- Review Assessment Data  
- Review and revise SPSA as necessary

**Next FY SPSA Development**

- Identify priorities, meet with community groups  
- Discuss and prioritize changes for next year  
- Review tentative budget allocations for next year  
- Set goals based on student data  
- Complete Categorical Budgets and SPSA  
- Review/approve 2020-21 Family Engagement Policy AND the School Parent Compact

**Monitor SPSA Implementation**

- Modify or eliminate ineffective activities  
- Identify obstacles  
- Examining categorical budget expenditures  
- Review Assessment Data  
- Review and revise SPSA as necessary

---

SSC

**Monitor SPSA Implementation**

- Modify or eliminate ineffective activities  
- Identify obstacles  
- Examining categorical budget expenditures  
- Review Assessment Data  
- Review and revise SPSA as necessary

---

SSC

**Monitor SPSA Implementation**

- Modify or eliminate ineffective activities  
- Identify obstacles  
- Examining categorical budget expenditures  
- Review Assessment Data  
- Review and revise SPSA as necessary

---

SSC

**Monitor SPSA Implementation**

- Modify or eliminate ineffective activities  
- Identify obstacles  
- Examining categorical budget expenditures  
- Review Assessment Data  
- Review and revise SPSA as necessary

---

SSC

**Monitor SPSA Implementation**

- Modify or eliminate ineffective activities  
- Identify obstacles  
- Examining categorical budget expenditures  
- Review Assessment Data  
- Review and revise SPSA as necessary

---

*This represents a deviation from the third Wednesday of the month pattern.*