SAN DIEGO UNIFIED SCHOOL DISTRICT

Date: September 13, 2017

To: Principals, Division and Department Heads

Subject: SHORT-TERM 504/ADA PHYSICAL ACCESS ACCOMMODATIONS FOR STUDENTS WITH TEMPORARY DISABILITIES

Department and/or Persons Concerned: Principals, Site Administrators, Site 504 Coordinators, Problem-Solving Team Members

Due Date: As necessary.

Reference: None

Action Requested: Please share information with certificated and front office staff.

Brief Explanation:

Access accommodations for students with disabilities, including temporary disabilities (lasting longer than 6 months), must be Americans with Disabilities Act (ADA) compliant. Upon learning that a student may need physical access accommodations to classrooms or parts of the school campus, consider:

a. exploring alternative access accommodations, such as temporarily changing the way a student accesses his/her program, moving the student’s class to an accessible classroom, etc.
b. informing and consulting with the site school nurse or cluster nurse.
c. consulting with the 504/ADA Committee.

If facilities modifications are necessary, please submit a Request for Service (RS) as soon as possible to Maintenance and Operations (M & O) for processing. Indicate in the text of the request that this is an ADA matter and include the name of the student needing access.

Under no circumstances, except in “extraordinary situations,” may a student be carried (OCR Policy Interpretation, No. 4, 43 Fed. Reg. 36035 [August 14, 1978]; OCR Staff Memorandum, 17 IDELR 613 [17EHLR 613] [OCT 1991]; OCR Staff Memorandum, supra. See Grangeville (ID) Joint District No. 241 IDELR 1139 [OCR 1994]).

For additional information you may call Andrea Thrower, District Section 504 Program Manager, at (619) 725-5658.
APPROVED:

Lorelei Olsen
Director, Special Education Division

AT:lr

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