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AUDIT AND FINANCE COMMITTEE
Education Center Conference Room 2249
July 6, 2016
MINUTES

Members Present: McAllister, Harvey, Ambrosio, Whitehurst-Payne

Members Absent: McQuary

Staff Present: Cashmon, Macalos, Foster, DeGuzman, Hudson, Matt Nethaway (Crowe Horwath LLP)

Public Present: Sally Smith

1. Meeting called to order (McAllister)	McAllister called meeting to order at 4:03 p.m. with McQuary absent.
2. Public Comment	Sally Smith does not agree with the District spending \$200,000 on a ballot measure. Education money should not be used for politics.
3. Approval of Minutes (McAllister)	MOTION: Approve minutes for May 23, 2016, regular meeting. Approval of minutes moved by Ambrosio, seconded by Whitehurst-Payne; approved unanimously, with McQuary absent.
4. Ongoing Audits Update (Macalos)	Staff provided a list of ongoing and completed audits. Macalos advised we are waiting for the final CDE lunch program review and the Health and Human Services final report is pending. ACTION: Whitehurst-Payne requested amount of Refugee School Impact Grant program. Staff will respond prior to next meeting.
5. 2015-16 External Audit Status Report (Crowe Horwath LLP)	External Auditors provided a status report and timeline of the 2015-16 audit report. The final audit will be presented to the committee for review at the November 30 meeting and presented at the December 13 Board of Education meeting. ACTION: The committee asked to review the minutes from the ICOC Audit Committee’s review of their financial and performance audits.
6. Internal Audit Report to the Board (McAllister/Cashmon)	The committee reviewed the draft letter and report to the Board of the 2015-16 internal audits. The letter and report will be presented at the July 26, 2016, Board of Education meeting. ACTION: Staff will forward the response from Clark MS to the committee members.

7. Roundtable	ACTION: Ambrosio requested feedback from McAllister at the next meeting regarding the report to the Board. McAllister shared information on the County’s Fraud Seminar scheduled for July 29, 8am-2pm and encouraged the committee members to attend.
Adjournment	5:08 p.m.

A regular meeting of the Audit and Finance Committee will be scheduled on September 28, 2016.

MAH