

**ICOC**

**TIME and DATE:** 4:00 p.m., Thursday, January 19, 2012  
**PLACE:** Physical Plant and Operations, training room A and B, 4860 Ruffner St., San Diego, 92111

**MINUTES**

**Committee Members:** Barton, Berg, Gordon, Gray, Hall, Huffaker, Johnson, Pinson, Pollard, Schoettle, Spehn

<b>AGENDA ITEMS</b>	<b>ASSIGNMENTS/UNDERSTANDINGS</b>
Meeting Called to Order: (Johnson)	Chair Johnson called the meeting to order at 4:05 p.m.
Roll Call: (Champy) (Action)	<b>Committee members:</b> J. Barton (absent); A. Berg (excused); J. Gordon, D. Gray (absent); V. Hall, M. Huffaker, G. Johnson, L. Pinson, B. Pollard; K. Schoettle, D. Spehn <b>ICOC Support Staff:</b> A. Champy, L. Goshorn <b>District Staff:</b> A. Donovan, L. Dulgeroff, G. Harris, J. Splittgerber, D. Webb <b>Other:</b> B. Leavitt (CWA)
<b>Public Testimony</b>	Chair Johnson called for public testimony and there was none
1. Approval of ICOC Minutes for December 15, 2011 (Exhibit)(Action)	<b>APPROVAL OF DECEMBER 15, 2011 MINUTES</b> <b>Motion:</b> V. Hall <b>Second:</b> J. Gordon <b>Vote:</b> (8-0): Passed
2. Executive Director's Report, Capital Improvement Bond Program (Dulgeroff) (Information) (15 min) 2.1 Legal Actions, Errors, Accidents & Exceptions 2.2 District General Fund Status 2.3 Update on School Closures 2.4 Executive Director's Comments on Current & unfolding events	(2.4) There will be a BOE Workshop on February 14, 2012 to discuss the next bond issuance
3. Communications Update Report (Information) (5 min)	
4. Construction Subcommittee (Pinson) (Information) (10 min) 4.1 Draft Minutes for 1-5-12 (Exhibit) 4.2 Small Business Outreach Report (Exhibit) 4.3 Construction Management Report (Exhibit) 4.4 Prop. S Staffing Plan (Exhibit) 4.5 Chair's Comments on Current & Future Focus	
5. Executive/Governance Subcommittee (Johnson) (Information) (10 min) 5.1 Draft Minutes for 1-5-12 (Exhibit) 5.2 Accept ICOC Annual Report (Exhibit) (Action) 5.3 "Action" Item Protocol on Meeting Agenda (Exhibit) (Action) 5.4 Chair's Comments on Current & Future Focus	<b>(5.2) BY NEXT FULL ICOC MEETING IN FEBRUARY, THE ICOC ANNUAL REPORT IS TO INCLUDE BEFORE AND AFTER PICTURES</b> <b>Motion:</b> K. Schoettle <b>Second:</b> Hall <b>Vote:</b> (8-0); Passed  (5.3) No action was taken. District counsel advised that it is not necessary to agendize an item as "information" only
6. Finance Planning & Controls Subcommittee (Gordon) (Information) (10 min) 6.1 No meeting in December 2011 6.2 Controls Status Report for December 2011 (Exhibit) 6.3 Chair's Comments on Current and Future Focus	

AGENDA ITEMS	ASSIGNMENTS/UNDERSTANDINGS
7 Audit Subcommittee (Spehn) (Information) (10 min) 7.1 No meeting on January 9, 2012 7.2 Accept draft letter to BOE re: Performance and Financial Audit ( <b>Exhibit</b> )(Action) 7.3 Chair's Comments on Current & Future Focus	<b>(7.2) ACCEPT THE ICOC AUDIT LETTER ADDRESSED TO THE BOE</b> <b>Motion:</b> V. Hall <b>Second:</b> J. Gordon <b>Vote:</b> (8-0); Passed
8 Chair's Report (Johnson) (Information) (5 min) 8.1 Monthly Status Meeting with Bill Kowba, Superintendent & Phil Stover Deputy Superintendent <ul style="list-style-type: none"> <li>8.1.1 Size of Bond. When can we go to market?</li> <li>8.1.2 Bond advisors – need second opinion</li> <li>8.1.3 Bond advisors <u>can't</u> sell bonds</li> <li>8.1.4 Why internal auditor is not in place?</li> <li>8.1.5 Put on hold NTP's &amp; slow i21</li> <li>8.1.6 Size of support staff for Prop. S</li> </ul> 8.2 Chair's Comments on Current & Future Focus	Chair Johnson informed the committee that the ICOC is planning to present to the BOE twice a year, independent of District Staff's presentation.
9 <b>ADJOURNMENT</b> (Action) Meeting adjourned at 6:00 p.m. to the next meeting date and place stated.  Next Meeting: February 16, 2012, at 4:00 p.m. in the Eugene Brucker Education Center Auditorium, 4100 Normal St., San Diego, CA 92103	

AC  
1-23-12