

ICOC

**TIME and DATE:** 4:00 p.m., Thursday, October 20, 2011  
**PLACE:** Eugene Brucker Education Center Auditorium, 4100 Normal St., San Diego, CA 92103

MINUTES

**Committee Members:** Barton, Berg, Gordon, Gray, Hall, Huffaker, Johnson, Pinson, Pollard, Schoettle, Spehn

AGENDA ITEMS	ASSIGNMENTS/UNDERSTANDINGS
Meeting Called to Order: (Johnson)	Chair Johnson called the meeting to order at 4:00 p.m.
Roll Call: (Champy) (Action)	<b>Subcommittee members in attendance:</b> J. Barton, A. Berg, J. Gordon, D. Gray, V. Hall, M. Huffaker, G. Johnson, L. Pinson, B. Pollard, K. Schoettle, D. Spehn <b>ICOC Support Staff:</b> A. Champy, L. Goshorn <b>District Staff:</b> J. Cornelius, L. Dulgeroff, C. Reed-Porter, L. Schoenke, J. Splittgerber, G. Stanford, D. Webb
<b>Public Testimony</b>	Chair Johnson called for public testimony and there was none
1. Approval of ICOC Minutes for September 15, 2011 (Exhibit)(Action)	New ICOC Member Vince Hall was introduced to the full ICOC and District Staff. He is replacing Kevin Alvin, and is a member representing a parent of a child enrolled in the school district.  <b>APPROVAL OF SEPTEMBER 15, 2011 MEETING MINUTES</b> <b>Motion:</b> D. Gray <b>Second:</b> J. Gordon <b>Vote:</b> (6-0); Passed; V. Hall abstained
2. Executive Director's Report, Capital Improvement Bond Program (Dulgeroff) (Information) (10 min)  2.1 BOE Look Ahead (Prop. S Items to be presented to the BOE within the next 30 days) (Exhibit) 2.2 Legal Actions, Errors, Accidents & Exceptions 2.3 District General Fund Status 2.4 Update on School Closures 2.5 Prop. S Update (Exhibit) 2.6 Executive Director's Comments on Current & unfolding events	(2.4) There is currently no quote list. One will be generated sometime early to late November and a decision will be made in mid-December. Chair Johnson is requesting a final list be made available to the Executive/Governance subcommittee.  (2.5) The committee asked that district staff research the vote that was made by the BOE Trustees sometime in 2010 regarding the use of bid savings
3. Construction Subcommittee (Pinson) (Information) (10min) 3.1 Draft Minutes for 10-6-11 (Exhibit) 3.2 Business Outreach Report (Exhibit) 3.3 Construction Management Report (Exhibit) 3.4 Chair's Comments on Current & Future Focus	
4. Executive/Governance Subcommittee (Johnson) (Information) (10 min) 4.1 Draft Minutes for 10-5-11 (Exhibit) 4.2 Draft ICOC Response Letter to BOE (Exhibit)(Action) 4.3 New Ad-Hoc to write the annual report with support of ICOC Consultant(suggested Spehn and Hall to be primary contributors) (Action) 4.4 Chair's Comments on Current & Future Focus	(4.2) <b>ACCEPTANCE AND APPROVAL OF THE ICOC LETTER WITH AMENDMENT TO REMOVE THE WORD "CONSTRUCTION" IN THE FIRST BULLET POINT</b> Motion: D. Gray Second: J. Gordon Vote: (7-0); Passed  (4.3) <b>ESTABLISH NEW AD-HOC SUBCOMMITTEE TO REVIEW ICOC ANNUAL REPORT. MS. SPEHN AND MR. HALL WILL LEAD THE SUBCOMMITTEE</b> Motion: G. Johnson Second: J. Gordon Vote: (7-0); passed

AGENDA ITEMS	ASSIGNMENTS/UNDERSTANDINGS
<p>5. Finance Planning &amp; Controls Subcommittee (Gordon) (Information) <b>(10 min)</b></p> <p>5.1 Draft Minutes for 9-29-11 <b>(Exhibit)</b></p> <p>5.2 Chairs Report/Update on Prop. S Bonding Issue <b>(Exhibit)</b></p> <p>5.2.1 Keygent PowerPoint <b>(Exhibit)</b></p> <p>5.3 Revenue vs Obligation Venn Diagram <b>(Exhibit)</b></p> <p>5.4 Facilities Capabilities Review (Goshorn)<b>(Exhibit)</b></p> <p>5.5 Controls Status Report for September 2011 <b>(Exhibit)</b></p> <p>5.6 Chair's Comments on Current and Future Focus</p>	
<p>6 Audit Subcommittee (Spehn) (Information) <b>(5 min)</b></p> <p>6.1 No October or November meeting. Next meeting December 5, 2011</p> <p>6.2 Chair's Comments on Current &amp; Future Focus</p>	
<p>7 Communications Update Report (Reed-Porter) <b>(Exhibit)(5min)</b></p> <p>7.1 Proposition S Communications and Stakeholder Engagement Plan <b>(Exhibit)</b></p>	(7.1) Item deferred to the next full ICOC meeting in November
<p>8 Chair's Report (Johnson) (Information) <b>(5 min)</b></p> <p>8.1 Monthly Status Meeting with Bill Kowba, Superintendent &amp; Phil Stover Deputy Superintendent</p> <p>8.1.1 Prop. MM Debt Service/Prop. S Fund Assessment</p> <p>8.1.2 Prop. S Available Revenue Analysis</p> <p>8.1.3 School Closures</p> <p>8.1.4 Prop. S Board Update, Nov. 1</p> <p>8.1.5 ICOC</p> <p>8.2 Chair's Comments on Current &amp; Future Focus</p>	
<p>9 <b>ADJOURNMENT</b> (Action) Meeting adjourned at 6:10 p.m. to the next meeting date and place stated.</p> <p>Next Meeting: November 17, 2011, at 4:00 p.m. in the Eugene Brucker Education Center Auditorium, 4100 Normal St., San Diego, CA 92103</p>	