

**ICOC**

**TIME and DATE:** 4:00 p.m., Thursday, July 21, 2011  
**PLACE:** Physical Plant and Operations Center Annex, Room A and B, 4860 Ruffner St., San Diego, CA 92111

**MINUTES**

**Committee Members:** Alvin, Barton, Berg, Gordon, Johnson, Pinson, Pollard, Schoettle, Spehn

<b>AGENDA ITEMS</b>	<b>ASSIGNMENTS/UNDERSTANDINGS</b>
Meeting Called to Order: (Johnson)	Chair Johnson called the meeting to order at 4:00 p.m.
Roll Call: (Champy) (Action)	<b>Subcommittee members in attendance:</b> K. Alvin (arrived at 4:30 p.m.), J. Barton, A. Berg (excused), J. Gordon, G. Johnson, L. Pinson, B. Pollard, K. Schoettle, D. Spehn (excused) <b>ICOC Support Staff:</b> A. Champy, L. Goshorn <b>District Staff:</b> A. Donovan, L. Dulgeroff, K. Linehan, C. Reed-Porter, J. Splittgerber, G. Stanford, J. Watts, D. Webb, T. Wright
<b>Public Testimony</b>	Chair Johnson called for public testimony and there was none
Present Certificate of Appreciation to Matt Spathas	Chair Johnson presented two certificates of appreciation to departing ICO C member Matt Spathas. One is signed by the District Board of Trustees and the other by Chairman of ICOC Gil Johnson and Executive Director of Capital Improvement Bond Lee Dulgeroff
1. Approval of ICOC Minutes for 4-21-11 and 5-19-11 (Exhibit)(Action)	<b>APPROVAL OF APRIL 21, 2011 MEETING MINUTES</b> <b>Motion: K. Schoettle</b> <b>Second: J. Barton</b> <b>Vote: (6-0) Passed</b>  <b>APPROVAL OF MAY 19, 2011 MEETING MINUTES</b> <b>Motion: L. Pinson</b> <b>Second: B. Pollard</b> <b>Vote: (6-0) Passed</b>
2. Executive Director's Report, Capital Improvement Bond Program (Dulgeroff) (Information) 2.1 BOE Look Ahead (Prop. S Items to be presented to the BOE within the next 30 days) (Exhibit) 2.1.1 Replacement for Matt Spathas and John Daley 2.2 Review of Prop. S Update to the BOE on July 12 <sup>th</sup> 2.3 Legal Actions, Errors, Accidents & Exceptions 2.4 District General Fund Status 2.5 Executive Director's Comments on Current & unfolding events	(2.1.1) Two ICOC member replacement names have been submitted for approval at the August 2, 2011 BOE meeting. Michelle Huffaker (to replace John Daley) and Douglas Gray (to replace Matt Spathas)  (2.2) Since the presentation, there have been no changes to the direction or action on the Prop. S schedule or scope of work  (2.5) At the August 2, 2011 BOE meeting, the BOE members will select a charter for the downtown school library
3. Construction Subcommittee (Pinson) (Information) 3.1 Draft Minutes for 7-7-11 (Exhibit) 3.2 Business Outreach Program Status (Exhibit) 3.3 Construction Management Report (Exhibit) 3.4 MRR Presentation (Wright) (Exhibit) (Action) 3.5 Chair's Comments on Current & Future Focus	<b>(3.4)</b> <b>ACCEPT MRR REPORT</b> <b>Motion: K. Alvin</b> <b>Second: J. Gordon</b> <b>Vote: (7-0) Passed</b>  Larry Goshorn to follow-up on debt service for previous bond funding for MRR (~370M)
4. Executive/Governance Subcommittee (Johnson) (Information) 4.1 Draft Meeting Minutes for 7-6-11 (Exhibit)	<b>(4.2)</b> <b>ACCEPT FINAL ICOC QUARTERLY REPORT WITH TWO MODIFICATIONS:</b>

AGENDA ITEMS	ASSIGNMENTS/UNDERSTANDINGS
<p>4.2 Accept Final ICOC Quarterly Report (<b>Exhibit</b>) (Action)</p> <p>4.3 ICOC Annual Reporting Schedule (<b>Exhibit</b>) (Action)</p> <p>4.4 Selection of ICOC Chair and Secretary/Vice Chair to be elected from floor of ICOC (Action)</p> <p>4.5 Discuss revision of ICOC Bylaws to include a cumulative total for absenteeism/termination (<b>Exhibit</b>) (Action)</p> <p>4.6 Chair's Comments on Current &amp; Future Focus</p>	<p>1.) <i>Page 1 of 13; third paragraph, replace the word "prepared" with "completed."</i></p> <p>2.) <i>Page 13 of 13; indicate that the ICOC Annual Report has been posted under the "Library" section of the ICOC website.</i></p> <p><b>Motion: L. Pinson</b>  <b>Second: B. Pollard</b>  <b>Vote: (7-0) Passed</b></p> <p>(4.3)  <b>ACCEPT ICOC PLANNING CALENDAR</b>  <b>Motion: L. Pinson</b>  <b>Second: J. Barton</b>  <b>Vote: (7-0) Passed</b></p> <p>(4.4)  <b>GIL JOHNSON FOR ICOC CHAIRMAN</b>  <b>Motion: J. Gordon</b>  <b>Second: L. Pinson</b>  <b>Vote: (7-0) Passed</b></p> <p><b>LEONARD PINSON FOR ICOC SECRETARY/ VICE CHAIR</b>  <b>Motion: K. Alvin</b>  <b>Second: K. Schoettle</b>  <b>Vote: (6-1) L. Pinson opposed</b></p> <p>(4.5)  <i>After discussion among the committee members no action was taken. Item deferred back to the August 3, 2011 ICOC Executive/Governance subcommittee meeting for further discussion</i></p>
<p>5. Finance Planning &amp; Controls Subcommittee (Gordon) (Information)</p> <p>5.1 June 23, 2011 Meeting Canceled</p> <p>5.2 Controls Status Report for June 2011 (<b>Exhibit</b>)</p> <p>5.3 Chair's Comments on Current and Future Focus</p>	
<p>6 Audit Subcommittee (Schoettle for Spehn) (Information)</p> <p>6.1 Next Audit committee meeting is August 8, 2011</p> <p>6.2 Christy White and Associates currently interviewing ICOC members for Audit</p> <p>6.3 Chair's Comments on Current &amp; Future Focus</p>	<p>Christy White and Associates is currently interviewing District staff and selected ICOC members for the 2010-11 Prop. S Performance Audit</p>
<p>7 Communications Update Report (Reed-Porter) (<b>Exhibit</b>)</p>	<p>Chair Johnson wants to reengage the marketing plan status</p>
<p>8 Chair's Report (Johnson) (Information)</p> <p>8.1 Monthly Status Meeting with Bill Kowba, Superintendent &amp; Phil Stover Deputy Superintendent</p> <p>8.1.1 Prop. S Audit</p> <p>8.1.2 Budget funding effect on Prop. S</p> <p>8.1.3 MRR</p> <p>8.1.4 Status of Data Center</p> <p>8.1.5 Status of Downtown Library</p> <p>8.2 Chair's Comments on Current &amp; Future Focus</p>	
<p>9 <b>ADJOURNMENT</b> (Action) The meeting adjourned at 6:00 p.m. to the next meeting date and place stated  Next Meeting: August 18, 2011, at 4:00 p.m. in the Eugene Brucker Education Center Auditorium,  4100 Normal St., San Diego, CA 92103</p>	