

EXECUTIVE/ GOVERNANCE SUBCOMMITTEE

TIME and DATE: 4:00 p.m., April 6, 2011
PLACE: Physical Plant and Operations Center, Training Room A,
 4860 Ruffner Street, San Diego, CA, 92111

MINUTES

Subcommittee Members: Gordon, Johnson, Pinson, Spehn

AGENDA ITEMS	ASSIGNMENTS/UNDERSTANDINGS
Meeting Called to Order: (Johnson)	Chair Johnson called the meeting to order at 4:07 p.m.
Roll Call: (Champy) (Action)	Subcommittee members in attendance: J. Gordon, G. Johnson, L. Pinson, D. Spehn ICOC Support Staff: A. Champy, L. Goshorn District Staff: L. Dulgeroff
Public Testimony	Chair Johnson called for public testimony and there was none.
1. Approval of minutes for 3-2-11 (Exhibit) (Action)	Motion: Mr. Pinson moved to approve the minutes. Mr. Gordon seconded the motion. The motion carried with no objections or abstentions.
2. Status of Quarterly Report (Exhibit) (Action) 2.1. Annual reports and 2011 deadlines (Exhibit)(Action)	(2) The Quarterly Report is complete and is posted under the "Library" section on the ICOC website. (2.1) The subcommittee suggested the following process for timely submission of the ICOC Annual Report (AR): <ol style="list-style-type: none"> 1. First preliminary draft of the ICOC A.R. should be completed in December. 2. A second draft of the A.R. will be provided to the ICOC Executive/Governance subcommittee at a January meeting. 3. A package will be presented to the full ICOC at the scheduled February meeting. <p>Mr. Goshorn to work on revisions on the Annual Report. The final version is to be completed and forwarded to the Executive/Governance subcommittee members by Friday, April 8, 2011.</p> <p>Ms. Spehn suggested to limit the number of copies and asked that the ICOC Annual Report be put on each schools website or newsletter.</p> <p>Mr. Pinson suggested a poster sized version of the Annual Report to be posted on a bulletin board at each school site.</p> <p>Chair Johnson asked that only 5,000 copies of the Annual Report be printed.</p>
3. Consulting contracting discussion for 2011 (Action)	Larry Goshorn has one task left which is to complete the ICOC Annual Report. This will complete his engagement.

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	<p>District Executive Director Lee Dulgeroff, proposed an extension until June 30, 2011 for Mr. Goshorn to complete any other tasks the ICOC deems necessary.</p> <p>Chair Johnson wants Mr. Goshorn to complete everything on his current contract. Mr. Goshorn is to attend all of the full ICOC meetings and attend the subcommittee meetings only at the request of the subcommittee chair.</p> <p>Chair Johnson suggested that two ICOC members be on an Ad-Hoc Taskforce to look at the Consulting Scope and RFP (contract). Deanna Spehn volunteered to be on this Ad-Hoc, and the committee volunteered Andy Berg. Expected time of completion is July 2011.</p>
4. Slate of Officers or elect from floor of ICOC (Action)	Item deferred until the next Executive/Governance subcommittee meeting scheduled for June 1, 2011.
5. Determination and Approval of Absences (Exhibit)(Action)	<i>Action: Ms. Spehn asked that the percentage column be removed from the attendance record.</i>
6. ADJOURNMENT (Action) Meeting adjourned at 5:16 p.m. to the next meeting date and place stated.	
<p>Next Meeting: May 4, 2011, at 4:00 p.m. in Physical Plant and Operations Center, Training Room A, 4100 Normal Street, San Diego, CA 92103</p>	

AC
4-7-11

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