

**EXECUTIVE/ GOVERNANCE SUBCOMMITTEE**

**TIME and DATE:** 4:00 p.m., November 3, 2010

**PLACE:** Eugene Brucker Education Center Auditorium, 4100 Normal Street, San Diego, CA 92103

**MINUTES**

**Subcommittee Members: Gordon, Johnson, Pinson, Stump**

AGENDA ITEMS	ASSIGNMENTS/UNDERSTANDINGS
Meeting Called to Order: (Johnson)	Vice Chair Pinson called the meeting to order at 4:05 p.m.
Roll Call: (Champy) (Action)	<b>Subcommittee members in attendance:</b> J. Gordon, G. Johnson (arrived at 4:10 p.m.), L. Pinson, J. Stump <b>ICOC Support Staff:</b> A. Champy, L. Goshorn <b>District Staff:</b> L. Dulgeroff, S. Markey, J. Pilgrim
<b>Public Testimony</b>	Vice Chair Pinson called for public testimony and there was none.
1. Approval of Executive/Governance Subcommittee Minutes for 10-6-10 (Johnson) ( <b>Exhibit</b> ) (Action)	<b>Motion: Mr. Stump moved to approve the minutes. Mr. Gordon seconded the motion. The motion carried with no objections or abstentions.</b>
2. ICOC evaluation of consultant. Discussion of Renewal/Extension of Colbi Technologies, Inc. To be forwarded to the 11/30 BOE meeting for approval. ( <b>Exhibit</b> )(Action)	<b>Motion: Mr. Stump motioned to move item #2 to the 11-18-10 full ICOC meeting. Mr. Pinson seconded the motion. The motion carried with no objections or abstentions.</b>  Mr. Stump requested a copy of the same draft that will be provided to the BOE office.  Chair Johnson expressed two concerns: 1.) Who signs off on the activities for the ICOC Consultant? 2.) How does the Consultant get his assignments?  Mr. Pinson suggested that Larry bring a monthly document to the Executive/Governance subcommittee meetings to update the members of the work he has done that month.  <i>Forwarded to the 11-18-10 ICOC Meeting</i>
3. ICOC Activity Planning Calendar for FY 10-11, including issuance of the second annual report. (Goshorn)( <b>Exhibit</b> ) (Action)	<b>Motion: Mr. Stump motioned to forward item #3 to the 11-18-10 full ICOC meeting with the feedback provided. (Feedback was to include the receipt of the Audit report). Mr. Pinson seconded the motion. The motion carried with no objections or abstentions.</b>  <i>Action: Mr. Gordon requested that Larry provide his input to the draft Investment Philosophy paper.</i>  <i>Forwarded to the 11-18-10 ICOC Meeting</i>

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<p>4. ICOC Quarterly Status Report for July-September 2010 (Goshorn) (<b>Exhibit</b>) (Action)</p>	<p><b>Motion: Mr. Stump moved to forward item #4 to the 11-18-10 full ICOC meeting. Mr. Gordon seconded the motion. The motion carried with no objections or abstentions.</b></p> <p><i>Action: Mr. Stump to work with Larry to add suggestions to the report to make it look more sophisticated.</i></p> <p><i>Forwarded to the 11-18-10 ICOC Meeting</i></p>
<p>5. Budget Shortfalls and Impact to Prop. S (Pinson) (Action)</p>	<p>No action. Discussion only.</p>
<p>6. Develop a Procedure that moves the recommendations from the ICOC to BOE and be placed on BOE agenda (Markey)(Action)</p>	<p>Executive Director Stu Markey suggested the following procedure:</p> <ol style="list-style-type: none"> <li>1.) ICOC to draft item of interest with District Staff assistance</li> <li>2.) Submit item(s) onto Board Docs</li> <li>3.) Contact Ms. Ward to add the item(s) onto a BOE meeting agenda.</li> </ol> <p><b>Motion: Mr. Stump moved to have Larry work with Stu and District Staff in developing a procedure of placing ICOC items of interest onto a BOE meeting agenda. The draft document of the procedures will be discussed at the next Executive/Governance meeting scheduled for 12-1-10. Mr. Gordon seconded the motion. The motion carried with no objections or abstentions.</b></p>
<p>7. Prop. S Items to be presented to the BOE (Action)</p> <p>7.1. Are all Prop. S items taken to the ICOC before they go to the BOE?</p> <p>7.2. What items are not and why?</p>	<p>No action taken. Previously addressed in item #6.</p>
<p>8. Discuss under what condition does an ICOC member address the BOE at the request of, and on behalf of a subcommittee (Action)</p> <p>8.1. Discuss what conditions does an ICOC member address the BOE as an individual?</p>	<p>No action taken as this item is no longer an issue.</p>
<p>9. Discuss SharePoint (Dulgeroff) (Action)</p>	<p><i>Action: District staff to follow-up with District Legal Office staff and confirm whether or not Sharepoint will be a violation of the Brown Act.</i></p>
<p>10. ADJOURNMENT (Action)                      The meeting adjourned at 5:30 p.m. to the next meeting date and place stated.</p>	
<p><b>Next Meeting:</b> December 1, 2010, at 4:00 p.m. in Physical Plant and Operations Center Annex, room A, 4860 Ruffner St, San Diego, CA 92111</p>	