

ICOC

TIME and DATE: 4:00 p.m., Thursday, September 16, 2010
PLACE: Eugene Brucker Education Center Auditorium, 4100 Normal Street, San Diego, CA 92103

MINUTES

Committee Members: Alvin, Cantor, Gordon, Hillegas, Johnson, Morales, Pinson, Schoettle, Spathas, Spehn, and Stump

AGENDA ITEMS	ASSIGNMENTS/UNDERSTANDINGS
Meeting Called to Order: (Johnson)	Chair Johnson called the meeting to order at 4:00 p.m.
Roll Call: (Champy) (Action)	Members in attendance: K. Alvin, J. Gordon (via conference call), G. Hillegas, D. Morales, L. Pinson, D. Spehn (arrived at 4:25 p.m.), M. Spathas, J. Stump (excused) ICOC Support Staff: A. Champy, L. Goshorn District Staff: A. Donovan, L. Dulgeroff, G. Harris, D. LaGace, S. Markey, C. Reed-Porter, J. Splittgerber, Media: E. Alpert
Public Testimony Chair Johnson called for public testimony, and there were three. 1.) Thomas Deitz, Mission Bay High School Cluster Parent, spoke regarding item #2.1. 2.) Ron Anderson, resident of Hoover High School area, spoke regarding item #3.5.2. 3.) Dawn Anderson, resident of Hoover High School area, spoke regarding item #3.5.2.	
1. Approval of ICOC Minutes for 06-17-10, 07-15-10 and 8-16-10 (Johnson) (Exhibit) (Action) (3-min)	Motion: Mr. Cantor motioned to approve the 6-17-10 ICOC meeting minutes. Mrs. Schoettle seconded the motion. The motion carried with no objections or abstentions. Motion: Mr. Pinson motioned to approve the 7-15-10 ICOC meeting minutes. Mr. Hillegas seconded the motion. The motion carried with no objections or abstentions. Motion: Mr. Cantor motioned to approve the 8-16-10 ICOC meeting minutes. Mr. Morales seconded the motion. The motion carried with no objections or abstentions.
2. Executive Director's Report, Capital Improvement Bond Program (Markey) (Information) (10 min) 2.1 Prop. S Items to be presented to the BOE within the next 30 days (Exhibit) 2.2 Legal Actions, Errors, Accidents & Exceptions - (Information) 2.3 District General Fund Status (Information) 2.4 Executive Director's Comments on Current & unfolding events	(2.2) No new legal actions. The appeal by the Association of General Contractors regarding an action they took against the Project Stabilization Agreement (PSA) some months ago is in the appellate process. It's not known when the appellate will act on it. Accident: Last Thursday, adjacent to a worksite at Point Loma HS a sidewalk portion of sidewalk removed for installation of a utility line was not properly barricaded after work hours when the following accident occurred. A student waiting for his mother backed up onto the hole, about a foot deep, and hurt his leg. The student was taken to the hospital for examination. There were no broken bones

AGENDA ITEMS	ASSIGNMENTS/UNDERSTANDINGS
	<p>or stitches. The family was contacted. The contractor has taken full responsibility for the incident, and recognizes that the barrier had been tampered with after initial installation. District legal has been informed of this accident. As a result of this incident, Mr. Markey required a safety stand-down and training with project and construction managers, and inspectors.</p> <p>Exceptions: There has been tremendous difficulty pertaining to paying vendors that work on professional services contracts and indefinite delivery of quantity contracts in a timely manner. Contracts with these vendors are managed quite differently than construction contracts. Difficulties relate to requirements to manage and control this work at a detailed line item level in order to satisfy various accounting, audit and accountability requirements. As example, a huge number of purchase orders must be created to install 700 smart boards across multiple schools. For each purchase order there is separate documentation of expenditure authorization, receipt/acceptance of goods, invoice approval, and payment. This huge amount of needed paperwork goes across the scope of all our work.</p> <p><i>Chair Johnson asked that the above discussion be forwarded to the FPC subcommittee.</i></p> <p>(2.3) The County board did not accept the 2010/11, 2011/12, budget from the district and sent it back to find 160M dollars in general fund resources to balance the budget and gain County approval. There is a special disability adjustment on the Governor's desk right now for 16M; 8M this year and 8M next year. The district expects this money to be forthcoming given that there is a budget. If the Governor doesn't act in 30 days, then it will go into law. Should the district receive this 16M, then only 144M or so dollars is needed to balance the budgets. The district must find a solution by the 15th of December, 2010. There will be a special budget meeting that will be held next Tuesday, September 21 to start this process. The district recognizes that this will have impact on classrooms.</p>
<p>3 Construction Subcommittee (Pinson) (20 min)</p> <p>3.1 Draft Minutes for 9-2-10 (Exhibit) (Information)</p> <p>3.2 Construction Management Report (Exhibit) (Information)</p> <p>3.3 IT Power Point Update (LaGace) (Exhibit) (Action)</p> <p>3.4 i-21 installations and functionality Report (Dulgeroff) (Exhibit) (Information)</p> <p>3.5 ICOC Site Visit (Goshorn)(Information)</p> <p> 3.5.1 Madison HS (Exhibit)</p> <p> 3.5.2 Hoover HS (Exhibit)</p> <p> 3.5.3 Garfield HS (Exhibit)</p> <p> 3.5.4 San Diego HS (Exhibit)</p> <p>3.6 Chair's Comments on Current & Future Focus</p>	<p>(3.3) Motion: Leonard Pinson motioned for the full ICOC to accept the i21 report. Mr. Alvin seconded the motion. The motion carried with no objections or abstentions.</p> <p>Prop. S pays for the i21 training on how to operate i21 equipment. The District pays for all other training related to using the equipment to teach students.</p> <p>Chair Johnson asked that the next IT Update include information on the total cost of the i21 program. The total cost of delivery is needed to measure the return on investment; progress in grades, student's attendance, and cost of delivery (eBooks vs. hard books).</p>

AGENDA ITEMS	ASSIGNMENTS/UNDERSTANDINGS
	<p>(3.5) Motion: Leonard Pinson motioned for the ICOC to accept Madison, Hoover, Garfield and San Diego High school field reports. With the exception upon the verification of the 73 parking lot stalls at Hoover High School. Larry Goshorn, ICOC Consultant will also change “replace” to “add” in the fifth paragraph on page 2 of 3 in the Hoover High School field report. Mr. Cantor seconded the motion. The motion carried with no objections or abstentions.</p>
<p>4 Executive/Governance Subcommittee (Johnson) (Information) (5 min)</p> <p>4.1 Draft Minutes for 9-1-10 (Exhibit) (Information)</p> <p>4.2 ICOC Quarterly Report (Goshorn) (Exhibit) (Action)</p> <p>4.3 Reporting threshold for FPC Prop S program changes document 1-Pg. (Goshorn) (Exhibit) (Action)</p> <p>4.4 Chair’s Comments on Current & Future Focus</p>	<p>(4.2) Motion: Deanna Spehn motioned that there be a statement added to the ICOC Quarterly Report to say that the dollar figures reflect funding from multiple sources. Daniel Morales seconded the motion. The motion carried with no objections or abstentions.</p> <p>Larry Goshorn will have the next draft of the ICOC Quarterly Report at the next Executive/Governance subcommittee meeting scheduled for Wednesday, October 6.</p> <p>(4.3) Motion: Deanna Spehn motioned to approve item #4.3 with modifications. It should be cumulative whether its financial or whether it’s time in projects being delayed. Kim Schoettle seconded the motion. The motion carried with no objections or abstentions.</p>
<p>5 Finance Planning & Controls Subcommittee (Gordon) (10 min)</p> <p>5.1 Draft Minutes for 8-26-10 (Exhibit) (Information)</p> <p>5.2 Prop. S Monthly Controls Status Report – August 2010 (Splittgerber) (Exhibit) (Information)</p> <p>5.3 Prop. S Proposed Schedule (Exhibit) (Action)</p> <p>5.4 ICOC Response re: Career Technical Education Round 3 Grant Projects (Spehn/Goshorn) (Exhibit) (Action)</p> <p>5.5 ICOC Response re: Charitable Gifting (Spehn/Goshorn) (Exhibit) (Action)</p> <p>5.6 Chair’s Comments on Current and Future Focus</p>	<p>Motion: Deanna Spehn motioned to approve both items #5.4 and #5.5. Mr. Cantor seconded the motion. The motion carried with no objections or abstentions.</p> <p><i>Action: John Gordon requested that Executive Director Stuart Markey compose a one to two page of his words that describes the investment philosophy which encompasses which projects were moved forward and etc.</i></p>
<p>6 Audit Subcommittee (Stump) (5 minutes)</p> <p>6.1 No meeting on 9-13-10</p> <p>6.2 Chair’s Comments on Current & Future Focus</p>	<p>The audit will begin September 27, 2010 by Christy White Associates.</p>
<p>7 Communication Update Report (Reed-Porter) (2 minutes) (Exhibit)</p>	
<p>8 President’s Report (Johnson) (10 minutes)</p> <p>8.1 Monthly Status Meeting with Bill Kowba, Superintendent (Information)</p> <p>8.2 Ask Chair of FPC Subcommittee to address/fix attendance from 6 to 5 members. Has adjustment been</p>	<p>(8.2) John Gordon will give his Audit subcommittee seat to Kevin Alvin. Kevin will no longer be on the Finance, Planning and Controls subcommittee. This will even out all of the subcommittees to five members.</p>

AGENDA ITEMS	ASSIGNMENTS/UNDERSTANDINGS
<p>made?</p> <p>8.3 Large ICOC attachments to be available on web site. – Training SharePoint (Dulgeroff) (Action)</p> <p>8.4 Chair's Comments on Current & Future Focus</p>	<p>(8.3) Item #8.3 tabled to the 10-6-10 Executive/Governance subcommittee meeting for further discussion.</p>
<p>9 ADJOURNMENT (Action) Meeting adjourned at 6:02 p.m. to the next meeting date and place stated.</p> <p>Next Meeting: October 21, 2010, at 4:00 p.m. in the Eugene Brucker Education Center Auditorium</p>	

LG:ac
9-21-10

DRAFT