

ICOC

TIME and DATE: 4:00 p.m., Thursday, June 17, 2010
PLACE: Eugene Brucker Education Center, Room 2226, 4100 Normal Street, San Diego, CA 92103

MINUTES

Committee Members: Alvin, Cantor, Gordon, Hillegas, Hom, Johnson, Morales, Pinson, Spathas, Spehn, and Stump

AGENDA ITEMS	ASSIGNMENTS/UNDERSTANDINGS
Meeting Called to Order: (Johnson)	Chair Johnson called the meeting to order at 4:08 p.m.
Roll Call: (Champy) (Action)	Members in attendance: K. Alvin (absent), J. Gordon, G. Hillegas, P. Hom, D. Morales (left at 5:48 pm), L. Pinson (left at 5:33 pm), D. Spehn (arrived at 4:33 p.m.), M. Spathas, J. Stump ICOC Support Staff: A. Champy, L. Goshorn District Staff: C. Brown, J. Cornelius, A. Donovan, L. Dulgeroff, G. Harris, C. Reed-Porter, J. Splittgerber
Public Testimony	Chair Johnson called for public testimony and there were none.
1. Approval of ICOC Minutes for 05-20-10 (Johnson) (Exhibit) (Action) (1-min)	Motion: Mr. Stump motioned to approve the minutes. Mr. Morales seconded the motion. The motion carried with no objections or abstentions.
2. President Pro Tem's Report (Johnson) (5 min) 2.1 Introduction of new ICOC member Pat Hom 2.2 Certificates of Appreciation to Ray Moreno and Jim Frager	(2.1) Chair Johnson introduced Pat Hom as the new ICOC member who is replacing Jim Frager. She was selected by Board of Education member John de Beck, and is a member who is representing a parent of a child enrolled in the San Diego Unified School District and active in a Parent-Teacher Organization. (2.2) Chair Johnson acknowledged both Ray Moreno and Jim Frager for the time they served on the ICOC, but both were unable to attend this meeting to accept their certificates. The certificates will be mailed to them.
3. Executive Director's Report, Capital Improvement Bond Program (Markey) (Information) (5 min) 3.1 Cash Flow 3.2 Project Schedule Changes 3.3 Legal Actions, Errors, Accidents & Exceptions 3.4 District Budgets 3.5 Prop. S Items to be docketed on BOE next month's meeting (Exhibit)	(3.3) A contract for Region-1 i21 equipment awarded to Southland at the 5-25-10, Board of Education (BOE) meeting has been protested. Staff recommended rebid of the contract; however, based on a request from Southland, the BOE voted to accept the lowest bid and award the contract to Southland. This project has a potential for further litigation.
4. Construction Subcommittee (Pinson) (5 min) 4.1 Draft Minutes for 6-3-10 (Exhibit) (Information) 4.2 Construction Management Report (Exhibit) (Action) 4.3 Chair's Comments on Current & Future Focus (Information)	(4.2) Action: Mr. Pinson requested that Lee Dulgeroff add a footer of the date the report was printed onto the Construction Management report.
5. Executive/Governance Subcommittee (Johnson) (5 min) 5.1 Draft Minutes for 6-2-10 (Exhibit) (Information) 5.2 Adopt BOE Time Limits for ICOC Meetings (Exhibit) (Action) 5.3 Discuss Election of ICOC Chair and ICOC Secretary/Vice Chair. (Action) 5.3.1 Recommend Slate of Officers for Chair and Secretary/Vice Chair Positions (Action) 5.4 Chair's Comments on Current & Future Focus (Information)	(5.2) <i>No action. Will be discussed in detail at the 7-7-10 Executive/Governance meeting.</i> (5.3.1) Motion: Mr. Stump motioned to put on the floor the slate that was recommended by the Executive/Governance subcommittee—Gil Johnson for Chair, and Daniel Morales for Secretary/Vice Chair—and ask for additional nominations from the committee. Mr. Gordon seconded the motion. The motion failed with the majority in opposition. Agree (3): John Gordon, Daniel Morales and John Stump Oppose (6): Gregg Cantor, Glenn Hillegas, Gil Johnson,

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	<p>Leonard Pinson, Matt Spathas, and Deanna Spehn Abstain (1): Pat Hom Absent (1): Kevin Alvin</p> <p>Motion: Mr. Stump motioned to open nominations for ICOC Chair. Mr. Morales seconded the motion. The motion carried with no objections or abstentions.</p> <p>Motion: Mr. Hillegas nominated Gil Johnson for ICOC Chair. No other nominations were put forward, and all were in favor to nominate Gil Johnson as Chair for the ICOC.</p> <p>Motion: Mr. Stump nominated Daniel Morales for Secretary Vice Chair. The motion failed with the majority in opposition. Agree (3): John Gordon, Daniel Morales, and John Stump Oppose (6): Gregg Cantor, Glenn Hillegas, Gil Johnson, Leonard Pinson, Matt Spathas, and Deanna Spehn Abstain (1): Pat Hom Absent (1): Kevin Alvin</p> <p>Motion: Mr. Cantor nominated Leonard Pinson for Secretary Vice Chair. The majority ruled, and Leonard Pinson was nominated as ICOC Secretary/Vice Chair. Agree (6): Gregg Cantor, Glenn Hillegas, Gil Johnson, Leonard Pinson, Matt Spathas, and Deanna Spehn Oppose (3): John Gordon, Daniel Morales, and John Stump Abstain (1): Pat Hom Absent (1): Kevin Alvin</p>
<p>6 Finance Planning & Controls Subcommittee (Gordon) (10 min)</p> <p>6.1 Draft Minutes for 5-27-10 (Exhibit) (Information)</p> <p>6.2 Prop. S Monthly Controls Status Report - April 2010 (Splittgerber) (Exhibit) (Information)</p> <p>6.3 Bond Counsel Advisory (Information)</p> <p>6.4 2010 MRR/RR Plan Preliminary Final Review MRR Plan (Goshorn) (Information)</p> <p>6.5 Chair’s Comments on Current & Future Focus (Information)</p>	<p>(6.5) The Finance, Planning, and Controls subcommittee meeting for 6-25-10, will be canceled and resume 7-22-10, unless otherwise noted.</p>
<p>7 Audit Subcommittee (Stump) (10 minutes)</p> <p>7.1 Draft Minutes for 6-14-10 (Exhibit) (Information)</p> <p>7.2 Workshop and discussions regarding scope of work for Prop. S audits for 2009-2010 fiscal period identification, by ICOC member, of items for audit verification (Information)</p> <p>7.3 Consideration of Audit subcommittee recommendations for scope of future Performance and Financial Audits (Action)</p> <p>7.4 Chair’s Comments on Current & Future Focus (Information)</p>	<p>(7.4) A special Audit subcommittee meeting will be held on Friday, June 25, 2010, at the Education Center, Room 2226, at 4:30 p.m. to continue discussions regarding scope of work for Prop. S audits for 2009-2010.</p>
<p>8 Communication Update Report (Reed-Porter) (5 minutes) (Exhibit)</p>	
<p>9 President Pro Tem’s Report (Johnson) (10 minutes)</p> <p>9.1 Monthly Status Meeting with Bill Kowba, Interim Superintendent (Information)</p> <p>9.2 Joint ICOC/BOE Special Workshop, June 29, 2010, 8-9:30 a.m. (Exhibit) (Action)</p> <p>9.2.1 Planning/Discussion for BOE/ICOC Workshop</p>	

AGENDA ITEMS	ASSIGNMENTS/UNDERSTANDINGS
9.3 Chair's Comments on Current & Future Focus	
<p>10 ADJOURNMENT (Action) Meeting adjourned at 6:01 p.m. to the next meeting date and time stated.</p> <p>Next Meeting: July 15, 2010, at 4:00 p.m. in the Eugene Brucker Education Center Auditorium</p>	

6-18-10

ICOC

TIME and DATE: 4:00 p.m., Thursday, July 15, 2010
PLACE: Eugene Brucker Education Center Auditorium, 4100 Normal Street, San Diego, CA 92103

MINUTES

Committee Members: Alvin, Cantor, Gordon, Hillegas, Hom, Johnson, Morales, Pinson, Spathas, Spehn, and Stump

AGENDA ITEMS	ASSIGNMENTS/UNDERSTANDINGS
Meeting Called to Order: (Johnson)	Chair Johnson called the meeting to order at 4:04 p.m.
Roll Call: (Champy) (Action)	<p>Members in attendance: K. Alvin, G. Hillegas (excused), P. Hom, J. Gordon, D. Morales (arrived at 4:12 p.m.), L. Pinson, D. Spehn (arrived at 4:34 p.m.), M. Spathas (excused), J. Stump,</p> <p>ICOC Support Staff: A. Champy, L. Goshorn District Staff: C. Brown, L. Dulgeroff, G. Harris, K. Linehan, J. Splittergerber, J. Watts</p>
Public Testimony	Chair Johnson called for public testimony and there were none.
1. Approval of ICOC Minutes for 06-17-10 (Johnson) (Exhibit) (Action) (1-min)	Motion: Mr. Pinson moved to approve the minutes. Ms. Hom seconded the motion. The motioned carried with Gil Johnson, Leonard Pinson and Pat Hom in favor. Kevin Alvin abstained. John Gordon and John Stump voted in opposition.
2 Executive Director's Report, Capital Improvement Bond Program (Markey) (Information) (10 min) 2.1 Cash Flow 2.2 Prop. S Items to be presented to the BOE within the next 30 days (Information) 2.3 Project Schedule Changes 2.4 Legal Actions, Errors, Accidents & Exceptions 2.5 District Budgets 2.6 Executive Director's Comments on Current & unfolding events	<p>Chuck Brown, Director of Facilities, Planning and Construction presented the Executive Director's report.</p> <p><i>(2.2) Action Item: John Gordon and John Stump asked that this item be forwarded to the next Executive/Governance subcommittee meeting and requested that there be a docketed handout as it relates to the Executive Director's presentation from this day forward.</i></p> <p><i>Action Item: i21 will be discussed at the 8-4-10 Executive/Governance subcommittee meeting to make a determination of where its home should be.</i></p> <p>(2.3) Project schedule changes will be presented at the 7/29/10 Finance, Planning and Controls subcommittee. It will then be forwarded to the 8-19-10 ICOC meeting, which will then be forwarded to the BOE at its 9/14/10 meeting.</p> <p>(2.4) There are no pending legal actions.</p> <p>(2.5) Fiscal Year 11-12 deficit for the general fund will be about 120M.</p>
3 Construction Subcommittee (Pinson) (10 min) 3.1 Draft Minutes for 7-1-10 (Exhibit) (Information) 3.2 Small Business Outreach Program Status (Exhibit) (Action)	<i>(3.2) Action: Chair Johnson asked that Chuck Brown look at contracts that are in default and for Leonard Pinson to discuss this item more in detail at h is Construction subcommittee meeting.</i>

AGENDA ITEMS	ASSIGNMENTS/UNDERSTANDINGS
<p>3.3 Construction Management Report (Exhibit) (Action)</p> <p>3.4 Cost Savings Matrix (Exhibit) (Action)</p> <p>3.5 Chair's Comments on Current & Future Focus</p>	<p>George Harris commented that the Finance department would only track the amounts paid to the general contractor. Those payments to subcontractors with whom we do not have a legal binding contract are not tracked.</p> <p>Chair Johnson had asked, "If we contract with a MBE/WBE for a \$1000, do they receive \$1000? Can they bank \$1000? To which Mr. Harris replied, "Yes."</p> <p>Chair Johnson: "So this MBE/WBE contract was a direct contract relation?"</p> <p>Harris: No. Those are primarily subcontractors. If any of these subcategories have a direct contract with the school district we can track and reconcile. If they're subs, we cannot.</p> <p>(3.3) No action. Information only (3.4) No action. Information only</p>
<p>4 Executive/Governance Subcommittee (Johnson) (Information) (5 min)</p> <p>4.1 No meeting on 7-7-10</p> <p>4.2 Next schedule meeting August 4, 2010</p> <p>4.3 Chair's Comments on Current & Future Focus</p>	
<p>5 Finance Planning & Controls Subcommittee (Gordon) (10 min)</p> <p>5.1 No meeting on 6-24-10</p> <p>5.2 Bond Counsel Advisory Teleconference Update (Information)</p> <p>5.3 Prop. S Monthly Controls Status Report – May 2010 (Splittgerber) (Exhibit) (Information)</p> <p>5.4 Chair's Comments on Current and Future Focus</p>	<p>(5.2) On 7-13-10 the BOE approved item H-4 Resolution in the matter of authorizing the sale in the amount not to exceed 200M of 2010 general obligation bonds.</p> <p>There was a teleconference on 7-12-10 with Mark Young. Daniel Morales dialed in for John Gordon.</p> <p>Daniel gave a brief report from the teleconference of the issues related to the bond.</p> <p>Key points during the teleconference: Assessed value (AV) compared to last year was .91. Within the district the AV came to a negative 1.9. Within the City of San Diego, 1.47. County was at 1.6. Mark Young gave information related to the maturity rate changing. State law now allows maturity rate to go from 25 to a 40 year.</p> <p>All the bond sales were issued with the 40 year maturity rate as it relates the remainder of the bonds. The debt service cost estimate from 2023 to 2063 is 15.8 billion dollars for 2.1 billion dollars of capital. Under the 25 maturity year rate, it would've been 8.5 billion for 2.1 billion of capital.</p> <p>8-19-10 the bond staff will make a presentation to the full ICOC at the request of the Chair.</p>

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	<p>8-3-10 the county board of supervisors will have to approve the bond sale. –As stated by Daniel Morales from his notes.</p> <p>Staff’s recommendation: 164M general obligation bonds 36M in qualified school construction bond with the 40 year maturity rate.</p> <p>Two models were presented:</p> <ol style="list-style-type: none"> 1.) 24 year project projection with a 25 year maturity rate from 2023-2058 debt service will save .5 Billion 2.) Accelerated version of 14 year project program with a 40 year maturity rate for 15.8 billion <p><i>Action: ICOC Support Coordinator to transcribe Mark Young’s words from the 7/13/10 BOE meeting, and forward the transcription to the full ICOC to have as a record.</i></p> <p>Motion: Mr. Pinson motioned to move this item to the end of the agenda for further discussion. Ms. Spehn modified the motion and suggested that the item should be moved to the Finance, Planning and Controls subcommittee instead. Kevin Alvin seconded the motion. All were in favor. The motioned carried with no objections or abstentions.</p>
<p>6 Audit Subcommittee (Stump) (10 minutes)</p> <p>6.1 Draft Minutes for 6-14-10, 6-25-10 (Exhibit) (Information)</p> <p>6.2 Consideration of ICOC Suggestions RE: District Audit Scopes (Harris and Goshorn) (Action)</p> <p style="padding-left: 20px;">6.2.1 District Proposed Audit Scopes (Exhibit) (S. Markey Letter)</p> <p style="padding-left: 20px;">6.2.2 Calendar of 2010 Performance and Financial Audit processes (Goshorn) (Exhibit) (Action)</p> <p>6.3 Chair’s Comments on Current & Future Focus</p>	<p>There were no recommendations from the Audit subcommittee, only comments. It is up to the district on how they would like to structure the audit reports.</p> <p>(6.2.1) John Stump commented that this letter should have been addressed to him because he is the Chair of the Audit subcommittee and should not be addressed to the Chair.</p>
<p>7 Communication Update Report (Reed-Porter) (2 minutes) (Exhibit)</p>	
<p>8 President’s Report (Johnson) (10 minutes)</p> <p>8.1 Monthly Status Meeting with Bill Kowba, Superintendent (Information)</p> <p>8.2 Joint ICOC/BOE Special Workshop, June 29, 2010, 8-9:30 a.m. (Information)</p>	

AGENDA ITEMS	ASSIGNMENTS/UNDERSTANDINGS
8.3 ICOC Activity Planning Calendar for FY10-11. Fwd to Exec./Gov. Subcommittee for August 4, 2010 meeting (Information) 8.4 Chair's Comments on Current & Future Focus	
9 ADJOURNMENT (Action) Meeting adjourned at 6:06 p.m. to the next meeting date and place stated. Next Meeting: August 19, 2010, at 4:00 p.m. in the Eugene Brucker Education Center Auditorium	

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7-16-10

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ICOC

TIME and DATE: 4:00 p.m., Thursday, August 19, 2010
PLACE: Eugene Brucker Education Center Auditorium, 4100 Normal Street, San Diego, CA 92103

MINUTES

Committee Members: Alvin, Cantor, Gordon, Hillegas, Johnson, Morales, Pinson, Schoettle, Spathas, Spehn, and Stump

AGENDA ITEMS	ASSIGNMENTS/UNDERSTANDINGS
Meeting Called to Order: (Johnson)	Chair Johnson called the meeting to order at 4:00 p.m.
Roll Call: (Champy) (Action) *Introduce New ICOC Member Kim Schoettle*	<p>Members in attendance: K. Alvin, G. Cantor, J. Gordon, G. Hillegas, G. Johnson, D. Morales, L. Pinson, K. Schoettle, M. Spathas (arrived at 4:20 p.m.), D. Spehn (arrived at 4:10 p.m.), J. Stump (absent)</p> <p>ICOC Support Staff: L. Cook; L. Goshorn</p> <p>District Staff: S. Chong, L. Dulgeroff, G. Harris, S. Markey, J. Splittgerber, J. Watts, P. Stover</p> <p>New Member Kim Schoettle was introduced to the ICOC. Kim was appointed by John de Beck and is replacing Pat Hom who replaced Jim Frager. Kim's background is Business and Urban Planning.</p> <p>Chair Johnson and Stu Markey to set up an orientation meeting with Kim in the next week.</p>
Public Testimony Chair Johnson called for public testimony. Kim Schoettle asked to speak to the ICOC as a private citizen to read the memo that Pat Hom had previously sent to the ICOC into the records.	
1. Approval of ICOC Minutes for 07-15-10 (Johnson) (Exhibit) (Action) (1-min)	<p>Chair Johnson requested that District Legal staff be provided without request for all ICOC meeting, and provides upon request from subcommittee Chairs for ICOC subcommittee meetings. Sandra Chong opined that there must be six out of eleven members to approve meeting minutes. The ICOC Bylaws must be considered first before referring to Robert's Rules of Order.</p> <p>Motion: Mr. Morales motioned to table the 7-15-10 and 6-17-10 ICOC minutes to the 9-16-10 full ICOC meeting. Mr. Gordon seconded the motion. The motion carried with no objections or abstentions.</p>
2. Executive Director's Report, Capital Improvement Bond Program (Markey) (Information) (10 min) 2.1 Prop. S Items to be presented to the BOE within the next 30 days (Exhibit) 2.2 Project Schedule Changes (Proposed) (Joel) (Exhibit) 2.3 Legal Actions, Errors, Accidents & Exceptions 2.4 District Budgets 2.5 Executive Director's Comments on Current & unfolding events	<p>The aggregate Bond sale was \$199M. The total cost of issuance was 688 thousand dollars.</p> <p>(2.3) There are no legal actions, errors, accidents or exceptions.</p>

AGENDA ITEMS	ASSIGNMENTS/UNDERSTANDINGS
<p>3 Construction Subcommittee (Pinson) (10 min)</p> <p>3.1 Draft Minutes for 8-12-10 (Exhibit) (Information)</p> <p>3.2 Construction Management Report (Exhibit) (Action)</p> <p>3.3 Management Report (Exhibit) (Information)</p> <p>3.4 ICOC Review Presentation (Exhibit) (Action)</p> <p> 3.4.1 ICOC Review of MRR Report (Exhibit) (Information)</p> <p> 3.4.2 2010 MRR Plan Report (Exhibit) (Information)</p> <p>3.5 ICOC Site Visit (Larry) (Information)</p> <p>3.6 Chair's Comments on Current & Future Focus</p>	<p>Motion: Mr. Morales motioned to accept exhibit 3.4 and 3.4.1 with backup information of exhibit 3.4.2. Ms. Spehn seconded the motion. The motion carried with no objections or abstentions.</p> <p>(3.2) No action. Information only.</p> <p>(3.6) i21 report will be presented to the ICOC at the 9-16-10 ICOC meeting.</p> <p>Kim Schoettle and Kevin Alvin volunteered to join Deanna Spehn in forming the Career Technical and Charitable gifting ad-hoc committee. This ad hoc committee will report to the Construction subcommittee.</p> <p>John Gordon's Finance, Planning and Controls Subcommittee will take up the discussion on the new Prop. S 5-year execution schedule.</p>
<p>4 Executive/Governance Subcommittee (Johnson) (Information) (5 min)</p> <p>4.1 No meeting on 8-4-10. No Quorum (Information)</p> <p>4.2 Chair's Comments on Current & Future Focus</p>	<p>Next Executive/Governance meeting will be on Wednesday, September 1.</p>
<p>5 Finance Planning & Controls Subcommittee (Gordon) (10 min)</p> <p>5.1 Draft Minutes for 7-29-10 (Exhibit) (Information)</p> <p>5.2 Prop. S Monthly Controls Status Report – July 2010 (Splittgerber) (Exhibit) (Information)</p> <p>5.3 ICOC Review Presentation. Rewording of last bullet point on page 6 of PPT slide (Goshorn) (Refer to exhibit #3.4)</p> <p>5.4 2010-2011 Facilities, Planning & Construction Master Calendar (Exhibit) (Action)</p> <p>5.5 Chair's Comments on Current and Future Focus</p>	<p>(5.2) Total Expenditures to date is \$109M. Current fund balance is \$72M.</p> <p>(5.2) Chair Johnson requested that John Gordon investigate at his Finance Planning and Controls subcommittee the decrease of head count and increase of dollar value /cost.</p> <p>(5.4) Action: Exhibit #5.4 is a tracking document. Chair Johnson asked to let the record reflect that the Executive/Governance subcommittee will take action on exhibit #5.4.</p>
<p>6 Audit Subcommittee (Stump) (5 minutes)</p> <p>6.1 No meeting on 8-9-10</p> <p>6.2 Chair's Comments on Current & Future Focus</p>	<p>Nigro, Nigro, and White have disbanded. The firm conducting the District's audit will be Christy White's firm. Christy White firm will conduct the financial and performance audit. She is hiring a construction expert to augment her team to do the performance audit. She's given us an estimate and the estimate has been forwarded to Phil Stover's team for approval.</p> <p>Christy White intends to start her audit in October 2010 and have the report finished in January 2011.</p>
<p>7 Communication Update Report (Reed-Porter) (2 minutes) (Exhibit)</p>	
<p>8 President's Report (Johnson) (10 minutes)</p> <p>8.1 Monthly Status Meeting with Bill Kowba, Superintendent (Information)</p> <p>8.2 Ask Chair of FPC Subcommittee to address/fix attendance from 6 to 5 members.</p> <p>8.3 Chair's Comments on Current & Future Focus</p>	<p>(8.1) Discussed bond, CTE and budget as it relates to the county.</p> <p>(8.2) Chair Johnson suggested that ICOC members may change subcommittees during the same time as elections. John Gordon will discuss the attendance of his members at his 8-26-10 Finance, Planning and Controls subcommittee meeting.</p>
<p>9 ADJOURNMENT (Action) Meeting adjourned at 5:58 p.m. to the next meeting date and place stated.</p> <p style="text-align: center;">Next Meeting: September 16, 2010, at 4:00 p.m. in the Eugene Brucker Education Center Auditorium</p>	