



Independent Citizens' Oversight Committee
Office of the ICOC Support Coordinator
858.637.3609
Fax: 858.573.5876
icoc@sandi.net

MEMORANDUM

TO: District Staff & Independent Citizens' Oversight Committee Members

FROM: Gil Johnson, ICOC Chair Pro Tem

DATE: April 29, 2010

SUBJECT: Providing Materials for ICOC Meetings – With Time To Review Materials

One of the task and action item's from the ICOC "Teambuilding and Effectiveness Workshop Summary" on February 18, 2010 was as follows:

It is a requirement that materials for discussion at an ICOC meeting or ICOC subcommittee meeting be provided to the committee a minimum of one week prior to the meeting date or in accordance with the timing to comply with the Brown Act requirements.

Materials presented from the floor at a meeting will not be acted on until the next schedule meeting.

The ICOC members need time to review the materials being presented; and this is put in place to ensure the materials can be reviewed in a timely and effective manner.

Thank you for your cooperation and understanding in helping to institute this policy.

C: Kevin Alvin, Gregg Cantor, Jim Frager, John Gordon, Glenn Hillegas, Daniel Morales, Leonard Pinson, Matt Spathas, Deanna Spehn, John W. Stump