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SAN DIEGO UNIFIED SCHOOL DISTRICT
Eugene Brucker Education Center Auditorium
4100 Normal Street, San Diego, CA 92103
Proposition S School Bond
Independent Citizens' Oversight Committee
December 17, 2009, 4:00 p.m.

MINUTES

AGENDA ITEMS	ASSIGNMENTS/UNDERSTANDINGS
Meeting Called to Order:	Mr. Johnson called the meeting to order at 4:05 p.m.
Roll Call:	<p>Members in Attendance: Gregg Cantor (arrived at 4:35 pm), John Gordon, Glenn Hillegas, Gil Johnson (left at 5:35 pm), Daniel Morales, Leonard Pinson, Matt Spathas, John Stump</p> <p>Members Absent: Jim Frager, Ray Moreno</p> <p>Members Excused: Deanna Spehn</p> <p>Trustees, Staff and Consultants in Attendance: Chuck Brown, Andra Donovan, Lee Dulgeroff, Larry Goshorn, George Harris, Stu Markey, Cynthia Reed-Porter, Joel Splittgerber, Jim Watts, Karen Williams</p>
OLD BUSINESS	
1. Approval of minutes for ICOC meeting of 11-19-09 (Johnson) (Exhibit) (Action) (5 minutes)	Motion: Mr. Stump moved to approve the 11-19-09 minutes. Mr. Morales seconded the motion. The motion passed with no objections or abstentions.
2. Public Testimony [No action or discussion may occur regarding public comment on matters not on the agenda. Items may be referred to staff for placement on a future agenda. Public testimony is limited to 3 minutes per person.] Public Testimony requests are to be given to the ICOC Secretary prior to the start of the meeting. (6 minutes)	<p>Ms. Maureen Atwell spoke on Clairemont High School's stadium/field renovation (item not listed on the agenda).</p> <p>Ms. Cindy McIntyre spoke on the Clairemont High School football field renovation (item not listed on the agenda).</p>
3. Construction Subcommittee (Pinson) (15 minutes) 3.1 Draft Minutes for 12-3-09 (Pinson) (Exhibit) (Information Only) 3.2 Business Outreach & Engagement Plan (Williams) (Action) 3.3 Construction Management Report (Dulgeroff) (Exhibit) (Information Only) 3.4 Chair's Comments on Current & Future Focus	<p><i>Action: Mr. Johnson asked that the comments given in Public Testimony be reviewed in the Construction Subcommittee meeting.</i></p> <p>Motion: Mr. Spathas moved to approve the final Business Outreach & Engagement Plan. Mr. Hillegas seconded the motion.</p> <p>Agree: Hillegas, Johnson, Pinson, Spathas</p> <p>Oppose: Stump</p> <p>Abstain: Gordon, Morales</p> <p>Absent for vote: Cantor, Frager, Moreno, Spehn</p> <p>The motion did not pass.</p>
4. Finance, Planning & Controls Subcommittee (Gordon) (15 minutes) 4.1 The 11-25-09 meeting was cancelled. 4.2 Project Stabilization Agreement Zip Codes Report (Harris) (Exhibits) (Action)	4.2 Continued for further discussion.

AGENDA ITEMS	ASSIGNMENTS/UNDERSTANDINGS
4.3 Monthly Controls Status Report (Splittgerber) (Exhibit) (Information Only) 4.4 Revised Prop S 5-Year Execution Plan (Splittgerber) (Information Only) 4.5 Chair's Comments on Current & Future Focus (Information Only)	<p><i>Action: Mr. Splittgerber to provide report to the Finance Subcommittee that provides numbers on items ICOC manages.(Looking for expenditures for ICOC support functions)</i></p> <p><i>Action: Business-case analysis of the Data Center to be presented to the Finance Subcommittee at the January 28th meeting.</i></p>
5. Governance Subcommittee (Spathas) (15 minutes) 5.1 Draft Minutes for 12-2-09 (Spathas) (Exhibit) (Information Only) 5.2 Status of Selected ICOC Consultant Firm, Colbi Technologies (Markey) (Information Only) 5.3 Revised Calendar-ICOC Quarterly Status Updates (Spathas/Goshorn) (Exhibit) (Information Only) 5.4 Chair's Comments on Current & Future Focus (Information Only) 5.4.1 Best Practices of Processing & Posting of Agendas 5.4.2 Recommendation to Construction SC to revise the field reports 5.4.3 Recommendation to the ICOC to discuss streamlining organization	<p><i>Action: The Executive Committee will review the allocation of the resources to be provided by the consultant firm and determine how they are to be used.</i></p> <p><i>Action: Draft calendar to be reviewed by Governance Subcommittee and brought back to full ICOC with their recommendation.</i></p>
6. Audit Subcommittee (Stump) (15 minutes) 6.1 Draft Minutes for 12-4-09 (Stump) (Exhibit) (Information Only) 6.2 Report on Performance Audit Workshop (Stump) (Exhibits) (Information Only) 6.2.1 West Contra Costa Unified School District Annual Report (June 30, 2008) 6.2.2 Government Audit Standards (pages 17-22) 6.2.3 Audit Committee Recommendation to BOE as of 11-10-09 6.3 Tasks, deliverables, and substance of Nigro Nigro & White Performance Audit (Harris/Goshorn) (Information Only) 6.4 Chair's Comments on Current & Future Focus (Information Only)	<p><i>Action: ICOC secretary to check minutes to determine if there was an action item whereby the Colbi Consultant firm was a recommendation of the ICOC to the Board of Education.</i></p> <p><i>Action: Executive Committee to help President Pro Tem develop a workshop and target it for the January time-frame.</i></p>
7. Communication Update Report (Reed-Porter) (Exhibit) (Information Only) (5 minutes)	
NEW BUSINESS	
8. Executive Director's Report, Capital Improvement Bond Program (Markey) (15 minutes)	<p><i>Action: Construction Subcommittee will review athletic fields and ADA compliance at their January 7th meeting.</i></p>
9. President Pro Tem's Report (Johnson) (15 minutes) 9.1 i-21 Presentation and Demonstration at a Local School Site (Johnson) (Action)	

AGENDA ITEMS	ASSIGNMENTS/UNDERSTANDINGS
A. Pershing Middle School B. Serra High School 9.2 Ad hoc Committees 9.2.1 Progress Report from Ad hoc Library Committee (Spathas for Spehn) (Exhibit) (Action) 9.2.2 Progress Report from Ad hoc Technology Committee (Hillegas) (Information Only) 9.2.3 Progress Report from Ad hoc FY 2010-11 Staffing Plan (Frager) (Information Only) 9.3 Monthly Status Meeting with Bill Kowba, Interim Superintendent (Information Only) 9.4 Availability of Personal Loan of Netbook Computer (Hoff) (Action) 9.5 Chair’s Comments on Current & Future Focus (Exhibits) (Action) 9.5.1 Draft 2010 Calendar 9.5.2 Tracking Attendance	<p>Motion: Mr. Stump moved to approve the Transactional Objectives which will be forwarded to the Board of Education. Mr. Morales seconded the motion. The motion passed with no objections or abstentions. (9.2.1)</p> <p><i>Action: Business-case analysis of the Data Center to be presented to the ad hoc Technology Committee as well as the Finance Subcommittee. (9.2.2)</i></p> <p>9.2.3 Tabled</p> <p><i>Action: Netbook computer available for members of the ICOC while they are on the committee. Notification needed after this meeting in order to have computer equipment transferred to member and sign out paperwork available. (9.4)</i></p> <p>9.5.2 Continue for discussion at next ICOC meeting.</p>
10. ICOC Members’ Comments (Information Only) (6 minutes)	
11. Adjournment (Action) Next Meeting: January 21, 2010, at 4 p.m. in the Eugene Brucker Education Center Auditorium, 4100 Normal Street, San Diego, CA 92103.	Meeting adjourned at 6:05 p.m.

Exhibit: Supplied in the hardcopy packet and posted to the website prior to the meeting.

Handout: Handed out at the meeting, not in the packet nor posted to the website prior to the meeting. [Brown Act requires your distribution: 15-copies, one each to committee, staff, public and media.]

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