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SAN DIEGO UNIFIED SCHOOL DISTRICT  
Eugene Brucker Education Center Auditorium  
4100 Normal Street, San Diego, CA 92103  
Proposition S School Bond  
Independent Citizens' Oversight Committee  
**Governance Subcommittee**  
**December 2, 2009, 4:00 p.m.**

MINUTES

**Subcommittee Members:** Morales, Moreno, Pinson, Spathas, Stump

AGENDA ITEMS	ASSIGNMENTS/UNDERSTANDINGS
Meeting Called to Order: (Spathas)	Mr. Spathas called the meeting to order at 4:05 p.m.
Roll Call: (Hoff) (Action)	<b>Subcommittee Members in attendance:</b> Daniel Morales, Leonard Pinson, Matt Spathas, John Stump <b>Subcommittee Members absent:</b> Ray Moreno <b>Others in attendance:</b> Chuck Brown, Larry Goshorn, Stu Markey, Cynthia Reed-Porter, Jim Watts
<b>Public Testimony</b> [No action or discussion may occur regarding public comment on matters not on the agenda. Items may be referred to staff for placement on a future agenda. Public testimony is limited to 3 minutes per person.] <b>Public Testimony requests are to be given to the ICOC Secretary prior to the start of the meeting.</b>	No public testimony.
1. Approval of Governance Subcommittee meeting minutes of 10-7-09 (Spathas) ( <b>Exhibit</b> ) (Action)	<b>Motion: Mr. Stump moved to approve the minutes. Mr. Morales seconded the motion. The motion passed unanimously with no objections or abstentions.</b>
2. Legal Requirements for Posting of Agendas (Spathas) (Action)	Mr. Spathas handed out Government Code 54954.2 regarding Posting Requirements. <b>Motion: Mr. Morales moved that the best practices of processing and posting of agendas be observed. Mr. Stump seconded the motion. The motion passed with no objections or abstentions.</b>
3. i-21 Ad hoc versus Finance Committee Role (Spathas) (Information Only/Discussion)	Mr. Spathas gave information on the i-21 Ad hoc Committee's role and its value.
4. Library School at Library: Review / Recommend Library Transactional Objective Summary From Library Ad hoc (Spathas) ( <b>Exhibit</b> ) (Action)	<b>Motion: Mr. Stump moved that the Ad hoc Library Committee's Transactional Objectives and Legal Requirements with a cover memo be brought to the ICOC for their review and approval for submittal to the BOE. Mr. Morales seconded the motion. The motion passed unanimously with no objections or abstentions.</b>
5. Staff to prepare budget of allocation of Prop S funds that are paying for Prop S staff (Brown/Almond) ( <b>Exhibit</b> ) (Action)	Mr. Brown handed out a revised version of Exhibit 5. Mr. Stump handed out a document which he developed regarding the Prop. S Budget designating Contracted Personnel as well as staff of SDUSD.
6. Adoption of routine policies for timing and production for scheduled ICOC recommendations for contracts and reports to the Board of Education quarterly noted on an activities/events calendar	<b>Action: Mr. Goshorn was instructed to revise the work plan calendar and bring it to the full ICOC on 12-17-09 as information only.</b>

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through subcommittees and forwarded to the full ICOC for action. (Spathas/Goshorn) <b>(Exhibit)</b> (Action)	
7. One-page flyer presenting a current project list with pictures, scope and schedule. (Watts/Reed-Porter) <b>(Exhibit)</b> (Information Only)	Ms. Reed-Porter handed out an example of the standard format of the Site-Specific Bond Project List. <i>Action: Ms. Reed-Porter was instructed to add the disclaimer that not all the work listed will be done and to bring the school flyer as information only during her regular report to the full ICOC.</i>
8. Role and Responsibility of subcommittee to help complete the work plan for the Annual Report, i.e. Site Walks through the Construction Subcommittee, etc. (Spathas/Goshorn) (Action)	<i>Action: A recommendation to the Construction Subcommittee to revise the field reports as information only.</i>  <i>Action: A recommendation to the full ICOC on 12-17-09 to discuss streamlining organization.</i>
9. Adjournment (Action) Next Meeting: January 6, 2010, at 4:00 p.m. in the Eugene Brucker Education Center Auditorium, 4100 Normal Street, San Diego, CA 92103.	Meeting adjourned at 5:45 p.m.

Exhibit: Supplied in the hardcopy packet and posted to the website prior to the meeting.

Handout: Handed out at the meeting, not in the packet nor posted to the website prior to the meeting. [Brown Act requires distribution: 15-copies, one each to committee, staff, public and media.]

**ALL Web postings:**

<http://www.sandi.net/218320721155437390/blank/browse.asp?A=383&BMDRN=2000&BCOB=0&C=56173>

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