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SAN DIEGO UNIFIED SCHOOL DISTRICT
Physical Plant Operations Center
4860 Ruffner Street, San Diego, CA 92111
Training Room A

Proposition S School Bond
Independent Citizens' Oversight Committee
Construction and Implementation Subcommittee
November 5, 2009, 4:00 pm – 5:30 pm

MINUTES

Subcommittee Members: Cantor, Frager, Hillegas, Moreno, Pinson

AGENDA ITEMS	ASSIGNMENTS/UNDERSTANDINGS
Meeting Called to Order: (Pinson)	Mr. Pinson called the meeting to order at 4:03pm.
Roll Call: (Hoff) (Action)	<p>Members in Attendance: Gregg Cantor, Jim Frager, Glenn Hillegas and Leonard Pinson</p> <p>Members Absent: Ray Moreno</p> <p>Non-subcommittee Members in Attendance: Gil Johnson</p> <p>Trustee, Staff and Consultants in Attendance: Don Braun, Chuck Brown, Lee Dulgeroff, Larry Goshorn, George Harris, Gil Johnson, Quang Trinh, Jim Watts and Karen Williams</p>
<p>Public Testimony [No action or discussion may occur regarding public comment on matters not on the agenda. Items may be referred to staff for placement on a future agenda. Public testimony is limited to 3 minutes per person.] Public Testimony requests are to be given to the ICOC Secretary prior to the start of the meeting.</p>	Mr. Michael Jones spoke on Items 5 and 8. Chief Don Braun of the San Diego Unified School District and Quang Trinh of Dotworkz presented information on security camera system on sites.
1. Approval of Construction Subcommittee meeting minutes of October 1, 2009 (Pinson) (Action)	Motion: Mr. Hillegas moved that the draft meeting minutes for October 1, 2009, be approved as presented. Mr. Cantor seconded the motion. The motion passed with no objection or abstention.
2. Quarterly IT Report discussion on presentation to full ICOC in December (LaGace) (This item has been pulled and will return 12-3-09)	This item was pulled and will return for the meeting on 12-3-09.
<p>3. i21 and construction report on site visits for Oct/Nov. (Action)</p> <p>3.1. Draft Field Report E. B. Scripps-HVAC-Retro Fit (Exhibit)</p> <p>3.2. Draft Field Report Hoover HS-CR and Various Buildings (Exhibit)</p> <p>3.3. Draft Field Report San Diego-HS Rehab Multi-</p>	<p>Motion: Mr. Cantor moved to accept Items 3.1, 3.2, 3.3 and 3.4 and to forward them to the full ICOC for presentation and information only. Mr. Frager seconded the motion. The motion passed with no objection or abstention.</p> <p><i>Action Item: Mr. Dulgeroff will bring a recommendation to the November 19 ICOC</i></p>

AGENDA ITEMS	ASSIGNMENTS/UNDERSTANDINGS
Media – New Track (Exhibit) 3.4. Draft Field Report Mira Mesa HS-Field and Track Upgrade (Exhibit)	<i>meeting to identify a site for the full committee to participate in an i21 tour during one of their regularly scheduled meetings.</i>
4. Project Stabilization Agreement zip codes proposed Update: AGC lawsuit update and project schedules. Right to Work Lawsuit update. (Markey/Harris) (Handout) (Information Only)	Motion: Mr. Pinson moved to bring forward for action validation of the data used to determine the targeted zip codes. Mr. Cantor seconded the motion. The motion passed with no objection or abstention.
5. Monthly Project and Construction Management Reports (Dulgeroff/John Brown) 5.1. Project Management Report (Exhibit) (Action) 5.2. Construction Management Report (Exhibit) (Action)	Motion: Mr. Pinson moved to forward Item 5.2 to the full ICOC as information only. Mr. Cantor seconded the motion. The motion passed with no objection or abstention.
6. Facilities Planning & Construction Organization Chart (Dulgeroff) (Information Only)	Mr. Dulgeroff reported that they have briefed Jim Frager on the staffing model and they are making some adjustments in the staffing model. There is another meeting on Monday, November 09, and they are making some adjustments regarding staffing and budget from Fiscal Year 2009-2010 to Fiscal Year 2010-2011. They will update the Construction Subcommittee on the organization and the numbers when the information is available.
7. Cost Saving Measures (Watts) (Information only)	Mr. Watts indicated there is nothing new to report at this time. They are developing some other cost savings information items to bring back to this committee.
8. Small Business Outreach Achievement and Status. Updated tracking reports. Possible action to forward to the full ICOC (Williams) (Handout) (Action)	Ms. Williams reported that there have been no new bids awarded since the 10/15/09 full ICOC meeting, so the overview is the same as provided then. She handed out a proposed template which will change the reporting information to include professional services (PS) as well as construction contracting dollars awarded. All PS firms will be notified that this information will be expected on a regular basis. She expects to have this new reporting process and template in use by the first of the new year. <i>Action: Ms. Williams to provide the 4 definitions of DBE, WBE, DVBE, and SBE and the criteria and thresholds for how business status is determined.</i>
9. Adjournment (Action) Next Meeting: December 3, 2009, at Physical Plant Operations Center, Conference Room A, 4860 Ruffner	Meeting adjourned at 5:34 pm.

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Street, San Diego, CA 92111, at 4 pm.	

Exhibit: Supplied in the hardcopy packet and posted to the website prior to the meeting.

Handout: Handed out at the meeting, not in the packet nor posted to the website prior to the meeting. [Brown Act requires distribution: 15-copies - one each to committee, staff, public and media.]

ALL Web postings:

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