

Draft Discussion Guide  
ICOC Team Building Workshop

Meeting Objective: Define success from perspective of ICOC members and discuss and adopt guidelines that would clarify roles and improve the working relationships, effectiveness and efficiency of the ICOC

TOPICS:

Framework for Member Participation, Consensus and Collective Wisdom

*This is a brief overview by the facilitator of various concepts that can inform and guide groups engaged in collective decision making processes*

Teamwork Guidelines and Ground Rules – discuss/adopt group norms for encouraging teamwork:

- Mutual respect
- Collective wisdom
- Active listening
- Sharing “airtime”
- Managing conflict

Roles and Responsibilities – discuss ICOC members’ range of views on the following:

- Duties and responsibilities of the ICOC
- Role of an ICOC member
- Role of the chair
- Role and purpose of a subcommittee

Decision Making Processes – discuss/adopt group norms for decision making based on:

- Ensuring all perspectives are heard
- Transparency
- Knowing when it is time to decide
- Living with decisions