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SAN DIEGO UNIFIED SCHOOL DISTRICT
 4100 Normal Street, Auditorium
 San Diego, CA 92103
 Proposition S School Bond
 Independent Citizens' Oversight Committee
 June 18, 2009, 4:00 p.m. to 6:00 p.m.

MINUTES

AGENDA ITEMS	ASSIGNMENTS/UNDERSTANDINGS
Meeting Called to Order: (Johnson) Introduction: New Member Matt Spathas	Meeting called to order at 4:00 p.m.
Roll Call: (Ross) (Action)	ICOC in attendance: Cantor, Frager, Gordon, Hillegas, Johnson, Morales, Pinson, Spehn (4:10), Stump, Spathas (4:21) Absent: Moreno
Public Testimony [No action or discussion may occur regarding public comment on matters not on the agenda. Items may be referred to staff for placement on a future agenda. Public testimony is limited to 3 minutes per person.] Public Testimony requests are to be given to the ICOC Secretary prior to the start of the meeting.	None.
1. Approval of Minutes: 1.1 3/25/09 Revised Draft Minutes (Exhibit) (Action) 1.2 4/22/09 Revised Draft Minutes (Exhibit) (Action) 1.3 5/21/09 Draft Minutes (Exhibit) (Action)	March 25 minutes not ready. Motion: Frager moved to approve the minutes, Cantor seconded the motion. Motion carried. May 21 minutes tabled to end of the meeting.
2. Construction & Implementation Subcommittee (Pinson)(Action) 2.1 Presentation of Draft Minutes/Report (Pinson) (Exhibit) 2.2 Project Management Report (Dulgeroff) (Exhibit) 2.2.1 <i>i</i> -21 Informational Presentation (LaGace) (Exhibit) 2.3 Construction Status Report (Bovee) (Exhibit) 2.4 Contract Consulting Staffing Levels (Exhibit)	Pinson: Exhibit 2.1 Minutes presented to Committee as information only. Dulgeroff: Exhibit 2.2 Presented by year and project size. Exhibit 2.2.1: Darryl LaGace, Chief Information Technology Officer, presented a slide show regarding the <i>i</i> -21 Project highlights; <i>i</i> -21 is the interactive classroom. One major area Prop S monies will be spent is upgrading 7,000 classrooms throughout the District. Another component is putting in wireless networks and creating access to technology for all students. Grades K-2 will be equipped with larger technology that should last 10-15 years. Grade 3 classrooms will be equipped with 21-24 netbooks, teacher workstations will be upgraded and all

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	<p>classrooms will be provided with a document camera. Grades 4-5 mimic grade 3 but with more access to inventory. Grades 6-12 will have more creative environments with even more access to inventory. Data Center will be an early project build. Studies show energy savings could be anywhere from 20-50% when everything is in place. Total project cost is estimated to be 344M spread over first five years. Spathas volunteered to be the committee point-person and familiarize himself with the <i>i-21</i> Project.</p> <p>Motion: Pinson moved to appoint Matt Spathas as the techie on the information technology (<i>i-21</i>) project. Morales seconded the motion. The motion carried. Cantor, yea; Frager, yea; Gordon, yea; Hillegas, yea; Johnson, yea; Morales, yea; Pinson, yea; Spehn, yea; Stump, yea; Spathas, yea.</p> <p>Exhibits 2.3 and 2.4 tabled to next month's meeting.</p>
<p>3. Finance, Planning & Controls Subcommittee (Gordon) (Action)</p> <p>3.1 Presentation of Draft Minutes/Report (Gordon) (Exhibit)</p> <p>3.2 Bond Sale & Fund Management Information (Watts) (Exhibit)</p> <p>3.3 Monthly Program Controls Report (Splittgerber) (Exhibit)</p>	<p>Gordon: Exhibit 3.1 Minutes presented to Committee as information only.</p> <p>Gordon: Committee is keeping track of bond revenues and expenditures, reworking projections and making sure these projections are updated with reality. Also working to ensure we don't go into the red in any one period of time and ensuring we are spending money properly. Making sure we can withstand an audit in the future. Stump asked if there is a schedule of audits. Gordon: there is an audit subcommittee but the Finance, Planning & Controls Subcommittee purpose is to ensure there's a valid system in place and to make sure it's working.</p> <p>Watts: Exhibit 3.2 Page 6 gives current projection on our annual bond sales. Based upon the negative assessed evaluation in the District this year, we will be implementing Prop S at a slower pace.</p> <p>Splittgerber: Exhibit 3.3 It's possible we will receive 45M less revenue than was expected</p>

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	<p>next year. Page 4 shows any Prop S monies plus State matching funds. Shows all funds, not just Prop S, for the whole year.</p>
<p>4. Communication Update Report</p> <p>4.1. Website setup (Reed-Porter) (Action)</p> <p>4.2. Names for Documents for Posting to the Website. (Naming Convention for Web Posting) (Reed-Porter) (Action)</p>	<p>Reed-Porter: Met with Gordon regarding his request to simply/reorganize the ICOC webpage. The District is working on this by highlighting each subcommittee, having a library of finalized and resource items and establishing more user-friendly labels. The District is coming out with a new content management system. Once the District’s new website format is in place, they will create a new formatted ICOC page. Gordon: Once in place, laptops could take the place of all the ICOC hard-copy handouts.</p>
<p>5. Governance Subcommittee (Johnson) (Action)</p> <p>5.1. Presentation of Draft Minutes/Report (Exhibit)</p> <p>5.2. Establishment of Changes Requested in Subcommittee Membership (Johnson) (Action)</p> <p>5.3. ICOC Draft Bylaws (Bresee) (Exhibit) Forward to Subcommittees for Review and Input (Action)</p> <p>5.4. ICOC Consultant RFP Draft Review (Watts) (Exhibit) and Referral to Subcommittee for Review (Action)</p> <p>5.5. Report on Status of Indemnification Letter (Bresee) (Exhibit)</p>	<p>Johnson: Exhibit 5.1 Minutes presented to Committee as information only.</p> <p>Johnson: Item 5.2 Covered under 7.2.</p> <p>Exhibit 5.3 Johnson was under the impression the Bylaws would go to the Governance Subcommittee first then to the full ICOC. Spehn thought the Bylaws would be distributed to the whole Committee asking for feedback from members with Governance taking the lead. Gordon has a set of previous Bylaws that he will try to send to the Committee electronically. Bresee: If you Google “ICOC Bylaws” you will find previous committee bylaw samples. All the language used in this exhibit is from existing ICOC bylaws used throughout the State.</p> <p>Action Item: Johnson requests Committee Members respond with comments by June 26 to Markey, Johnson and the ICOC Secretary.</p> <p>Bresee: Exhibit 5.5 The Education Code does not specifically identify the Political Reform Act as applicable to members of an ICOC but the School Board President expressed strong interest in incorporating the Political Reform Act into the Bylaws. This is for information only at this time. He states nothing needs to be done at this time.</p>

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	<p>Exhibit 5.4 Tabled to the Governance Subcommittee.</p>
<p>6. Executive Director Comments (Markey) (Action) 6.1. Downtown Library Initiative, Informational Only (Kowba) (Exhibit) 6.2. Executive Director’s General Comments</p>	<p>6.2 - Gordon asked to move this item forward to be first on the agenda. Item gives the Executive Director the opportunity to update the Committee on the status of things that happen within the publication time of these documents.</p> <p>Markey: Have eight projects underway, total awards of 15.9M. This month at the Board Meeting should have another 50M of work awarded. Meeting with Charter School people regarding <i>i-21</i>. Each charter will be eligible for \$150 site discretionary funds per pupil. Should be phased in over the next three to four years. Morse High School field is 98 percent completed. Data Center at Serra High School is 25M project. Meeting scheduled with Board of Education on July 14 to discuss facilities planning. Almost every project is protested so this slows everything down due to very aggressive bidding environment; however, many jobs are coming in under cost.</p> <p><i>Action item: Markey to bring a summary to appropriate subcommittee regarding reasons for so many protests.</i></p> <p>Kowba: Exhibit 6.1 – Bill Kowba, Special Advisor to the Superintendent explained how collaborative effort between the District and the City began and what the next steps might be.</p> <p>Motion: Spehn moved to convene the full ICOC on June 22, 2009 to discuss the 20M downtown library proposal. Stump seconded the motion. The motion carried. Cantor, yea; Frager, yea; Gordon, yea; Hillegas, yea; Johnson, yea; Morales, yea; Pinson, abstain; Spehn, yea; Stump, yea; Spathas, yea.</p>
<p>7. Trustee Comment (Johnson) (Action) 7.1. Membership Staggered Terms Referred to Board of Education (Action) 7.2. Appointment of Subcommittee Chairs (Johnson)</p>	<p>Johnson: Exhibit 7.2 Change in Subcommittee status. Johnson appoints Spehn as the Chair of the Audit & Performance Subcommittee and Spathas as the Chair of the Governance & Accountability Subcommittee; asks Bresee if</p>

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<p>(Action)</p>	<p>he has the authority to do this. Breese says he doesn't think Roberts Rules of Order specifically gives this authority but the full Committee could give the Chairman this authority.</p> <p>Motion: Gordon moved to appoint Spehn as Chair of the Audit & Performance Subcommittee and to appoint Spathas as Chair of the Governance & Accountability Subcommittee. Stump seconded the motion. After discussion, Stump clarified the motion as follows: Roberts Rules of Order states, as a general principal, the Body makes all the decisions and the Chairman only gets that authority if granted by the Committee. The motion carried: Cantor, yea; Frager, yea; Gordon, yea; Hillegas, yea; Johnson, yea; Morales, yea; Pinson, yea; Spehn, yea; Stump, yea; Spathas, yea.</p> <p>Johnson: Some people have expressed a desire to change subcommittees. Asks Bresse for the maximum number of people allowable on a subcommittee. Bresse: There are no restrictions because ICOC Subcommittees are subject to The Brown Act. Bresse: Johnson could serve on a subcommittee if so written in the Bylaws. Johnson: Wishes to continue in an ex-officio status on these subcommittees. Johnson: Morales wishes to transition off the Construction Subcommittee to Governance Subcommittee.</p> <p>Motion: Johnson moved to allow Morales to move from Construction Subcommittee to Governance Subcommittee. Cantor seconded the motion. Motion carried. Cantor, yea; Frager, yea; Gordon, yea; Hillegas, yea; Johnson, yea; Morales, yea; Pinson, yea; Spehn, yea; Stump, yea; Spathas, yea.</p> <p>Johnson: 7.1 Conversation with President of the School Board indicates the Board feels staggered terms belongs in their prevue since they appointed the ICOC Board. She is requesting a letter to the Board asking them to take a look at staggered terms. It was suggested the Committee should ask for</p>

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	<p>volunteers.</p> <p><i>Action: Email Chairman Johnson with your willingness to volunteer for a one-year term as opposed to the current two-year term.</i></p> <p>Governance Subcommittee: Spathas, Gordon, Morales, Moreno, Pinson, Spehn, Stump. Finance Subcommittee: Gordon, Cantor, Frager, Morales, Spehn, Stump. Construction Subcommittee: Pinson, Cantro, Frager, Hillegas, Moreno. Audit Subcommittee: Spehn, Gordon, Hillegas, Spathos, Stump.</p>
8. Adjournment (Action)	Meeting adjourned at 6:25 p.m.

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