GENERAL MEETING MINUTES
October 15, 2014

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| 1. Welcome | | Shannon announced the Ballard Center will provide three workshops for parents (English and Spanish) on “Understanding the Common Core State Standards”:  
- November 18th – Learn the Changes in Math and English Language Arts  
- December 9th – Critical Thinking and Depth of Knowledge  
- December 16th – Common Core State Standards for Mathematical Practice  
Visit the department website at [http://www.sandi.net/page/a685](http://www.sandi.net/page/a685) or contact Elneda Shannon at 619-293-4431 or [eshannon@sandi.net](mailto:eshannon@sandi.net). |
| | • Informational: Elneda Shannon, Manager, Ballard Parent Center | |
| | • Introduction of District Staff | • The Chairperson acknowledged special guest, presenters, and district staff. |
| | • Informational: Amy Redding, DAC Chairperson | |
| | • Guest Presentation: Importance of Student Attendance | LaShay Collins, a representative from Assembly member Shirley Weber’s office spoke to the general body about the importance of student attendance. The following documents were provided:  
- ACR 149 – School Attendance Awareness Month  
- Flyer - Build the Habit of Good Attendance Early  
- Flyer – Attendance in the early grades  
Assembly member Weber’s website [http://asmdc.org/members/a79/](http://asmdc.org/members/a79/) |
| | • Informational: Council Member Shirley Weber, District 79 | |
| 2. Call to Order | | The meeting was called to order by the Chairperson, Amy Redding. Approval of the minutes was as follows: 09/17/14 minutes - motion by Ocean Beach; seconded by Mason. Minutes passed as written. |
| | • Approval of Minutes: 09/17/14 | |
| | • Action Item: Amy Redding, DAC Chairperson | |
### Executive Board Items

- **Elections Committee**
  - **Informational**: Sally Smith and Gabriela Contreras
  - Smith and Contreras presented information on the election process with a copy of the nomination form:
    - Three DAC officer positions: Chairperson, 1st Vice-Chair and 2nd Vice-Chair. Requirements for the three positions can be found in the DAC Bylaws.
    - A slate of eligible nominees will be presented to the general body on November 19th DAC general meeting.
    - Voting by ballot will take place during the DAC general meeting on December 17, 2014.
  - To nominate yourself or someone else contact Sally Smith via email at majsmith@pacbell.net or call 858-278-4275.

- **Chair Update**
  - **Informational**: Amy Redding, DAC Chairperson
  - No Chair Update.
  - The “Take to Your SSCs” handout will be posted to the DAC website at [http://www.sandi.net/Page/53173](http://www.sandi.net/Page/53173). Note: Elementary School Data will be presented at the November general meeting.

### District Items

- **LCAP Information**
  - **Informational**: Jim Solo, Executive Director, Leadership and Learning
  - Solo shared the LCAP information presented to the Board on 9/23/14:
    - LCAP Actions and Services; Year 1
    - Learning Cycles 1-4
    - “What does welcome mean?”
    - Principal Professional Development
    - Area Superintendent and Principal Learning
    - School Office Professional Development
    - Physical and Social Environments
    - Restorative Justice and PBIS; Zero Tolerance Policy changed
  - Solo took questions from the general body. Jim Solo can be reached via email at jsolo@sandi.net or visit the district’s LCAP or LCFF website at [http://www.sandi.net/lcap](http://www.sandi.net/lcap) or [http://www.sandi.net/Page/57363](http://www.sandi.net/Page/57363)
### ELST District Update

*ELST = English Learner Support Teacher*

*ALD = Academic Language Development*

- Informational: Jim Solo, Executive Director, Leadership and Learning and Mary Waldon, Director of Language Acquisition

- Solo and Waldron shared the ELST District Update presented to the Board on 10/14/14, outlining the district’s plan to provide customize supports to the principals/sites affected by the loss of an ELST:
  - Centralized School Support for English Learners
  - Instructional Support for English Learners
  - Revised Instructional Support for English Learners: English Language Development and English as a Second Language
  - Revised Instructional Support for English Learners: QTEL
  - New Instructional Support for Long Term English Learners
  - Initiate Site Reclassification Process

Questions or concerns contact Mary Waldron at 619-725-7264 or via email at mwaldron@sandi.net or visit [http://www.sandi.net/Page/45317](http://www.sandi.net/Page/45317).

### EXTEND MEETING

- Action Item: Suzy Reid, First Vice Chairperson

- Reid made a motion to extend the meeting by fifteen (15) minutes (end by 8:15 p.m.). Motion passed.

### Elementary Reporting Data

- Informational: Jim Solo, Executive Director, Leadership and Learning

- Tabled. High School data will be presented in November. Elementary School data will be presented in December.

### School Site FTE Adjustments

*FTE = full time equivalence*

*SSC = School Site Council*

- Informational: Debbie Foster, Executive Director, Financial Planning and Development

- Foster provided the following FTE Adjustments update:
  - Title 1 dollars will be reallocated back to the Title I site.
  - Principals were contacted by FPMA staff to assist with the FTE adjustment.
  - Site principals must meet with the SSCs prior to submitting supporting documents.

### Public Comment

- Open forum

No public comment.

All handouts, slide presentations, minutes, agendas and audio are posted to the DAC website at [http://www.sandi.net/domain/450](http://www.sandi.net/domain/450).

Meeting adjourned at 8:15 p.m. Minutes transcribed by Maria D. Johnson, Administrative Aide, FPMA

Next Scheduled DAC General Meeting: November 19, 2014

General Meeting: 6:30-8:00 p.m. at the Harold J. Ballard Parent Center

Child care and Spanish translation – General meeting only

Next Scheduled Executive Board Meeting: November 5, 2014 from 6:30-7:30 at the Harold J. Ballard Parent Center