

SAN DIEGO UNIFIED SCHOOL DISTRICT

Date: February 4, 2020

To: Traditional School Site Administrators, Year Round Site Administrators, Division and Department Heads, Managers, San Diego Education Association Representatives, Child Development Center Administrators, Certificated Staff and Area Superintendents

Subject: 2020 SUMMER SCHOOL AND EXTENDED SCHOOL YEAR (ESY) CERTIFICATED APPLICATIONS

Department and/or Persons Concerned: Certificated Staff

Due Date: March 31, 2020

Reference: Collective Negotiations Contract between the San Diego Unified School District and the San Diego Education Association (Article 17)

Action Requested: Interested persons must submit online applications for Summer School and Extended School Year (ESY) Positions via PeopleSoft eRecruit.

Principals, please print and post a copy of this circular.

Brief Explanation:

The Summer School and Extended School Year (ESY) programs for San Diego Unified School District high school students will be held June 15 through July 24, 2020. Garfield and Twain High Schools will hold their programs from June 11 through July 8, 2020.

The Extended School Year (ESY) program for San Diego Unified School District will be held during the following times:

- Elementary and Middle schools on traditional calendar: June 15 through July 10, 2020
- Elementary and middle schools on a year-round calendar: July 27 through August 21, 2020
- Specialized Settings at Marcy & New Dawn: June 15 through July 24, 2020
- Specialized Settings at Riley and Whitter: June 15 through July 10, 2020.

To be considered for summer school or ESY employment, teachers who meet the qualifications must submit an electronic application during the posting period of March 1 through March 31, 2020.

THE PROGRAM

The Summer School and ESY Program assignments are five hours a day, with four hours of instruction each day.

ELIGIBILITY

Summer school and ESY assignments are contingent on the availability of state funding and student enrollment and may be cancelled if funding or student enrollment is insufficient. Offers of summer employment will be made based on district needs and staffing requirements as described in Article 17 of the negotiated contract between the District and the San Diego Education Association.

In order to qualify for a position, the applicant must hold the required credentials and be able to perform all duties listed in the posting.

The Human Resources Services Division in coordination with School Services Division and principals, shall fill Summer School/ESY positions considering all of the following criteria (not necessary in priority order):

1. Teaching effectiveness, as reflected in most recent evaluations
2. Length of service in specific grade level or subject area, as determined by the Human Resource Service Division and records.
3. Recency of experience in specific grade level or subject area, as determined by the Human Resource Services Division and records.
4. If appropriate, the completion of any specific skill or content training required, as evidenced by certificates of completion, record lists, or the Human Resource Services Division records.
5. Satisfaction of any special position requirements specified in the position announcement and identified in the application and verified by appropriate records, if necessary.
6. Anticipated availability to serve the entire session with the exception of pre-approved job share arrangements and participation as an NEA Conference delegate or as a delegate to the Association's Summer Institute.
7. Other factors being equal, consideration shall be given to an equitable distribution of summer placements among teaching staff.

COMPENSATION

The Summer School and ESY salary schedule can be accessed through the San Diego Unified School District's website at www.sandiegounified.org.

HOW TO APPLY

For instructions on how to apply via eRecruit, please visit the www.sandi.net website and go to: Home > Departments > Human Resources > Certificated Postings in your web browser. Please review the application directions carefully.

Online applications submitted on or before the deadline will be used to determine staffing eligibility for Summer School and ESY.

Questions regarding this circular may be directed to:

For PeopleSoft technical support contact:

Systems Analyst, Cleo Gonzales (619) 725-8086

For general questions regarding Summer School or ESY staffing, contact:

Kimberly Guthrie (619) 725-8119 or kguthrie@sandi.net
Special Ed Compliance Officer

APPROVED:

Acacia Thede
Chief Human Resources Officer

AT:EH

Attachment (1)