

## Dear Parent/Guardians and Students,

This letter is to inform you of the expectations of Lewis students for the 2016-2017 school year. In order to provide a consistent education for your child, these guidelines pertain to all classes (Language Arts, History, Math, Science, PE, and Elective). Please refer to individual course syllabi for additional information and expectations.

### Optional Daily Materials: (Lewis Provides All Necessary Materials to All Students)

|   |                                       |
|---|---------------------------------------|
| Two pencils with good erasers                   | Two dark blue or black ballpoint pens |
| Three-ring binder with lined paper and dividers | Highlighter                           |
| Independent reading book                        | Four-function calculator              |
| Eight-pack colored pencils                      | Spanish dictionary (for elective)     |
| One Alternate PE Uniform                        |                                       |

### Classroom rules:

1. Be on time, be prepared
2. Follow all directions
3. Be respectful
4. Complete all work on time
5. No gum, food or drink (bottled water only)
6. Appropriate and accountable talk
7. Daily use of planner
8. Adhere to good digital citizenship.

### Grading Scale:

|   |           |
|---|-----------|
| A | 100-90%   |
| B | 89-80%    |
| C | 79-70%    |
| D | 69-60%    |
| F | Below 60% |

*For eighth grade: one or more "F's" in academics or one or more "U's" in citizenship within the last six weeks of school, will eliminate a student from end-of-year activities and the promotion ceremony. Additionally, to participate, students must have no suspensions in the last six-week grading period and no more than three suspensions for the entire year.*

### Guidelines for completion of work:

- Students and parents will have various means for keeping track of grades and assignments through our school's webpage ([www.lewis.edu](http://www.lewis.edu)), PowerSchool, classroom postings, and conferencing before or after school. Teachers will facilitate students taking personal responsibility for tracking and maintaining their progress. Also, parents are encouraged to utilize the school's resources, including the student planner in tracking their child's progress.
- No extra credit will be assigned in any of the team classes. We want students to concentrate on the course work designed to increase skills and knowledge. There may be extenuating circumstances.
- Missed exams and quizzes due to *excused* absences are the responsibility of the student to complete in a timely manner. No make ups will be carried over into the next six-week period.
- Out of class assistance can be obtained by students with any of the teachers, based on teacher availability.
- Student planners may be checked within each six-week grading period in each subject area for a grade.

## **Citizenship**

\*Please see attached citizenship rubric

### **Homework Schedule:**

Science: 2-4 nights a week as needed

Math: Homework assigned every night

History: 2-4 nights a week as needed

English: Homework assigned every night, including independent reading

Spanish: 1-3 nights a week

Music: 4 nights per week

**All daily homework assignments, for each course, should be written by student in the student planner.**

### **Approximate time spent on homework below:**

**60 minutes – Sixth Grade**

**70 minutes – Seventh Grade**

**80 minutes – Eighth Grade**

### **Successfully Transitioning to Middle School (Sixth Grade):**

One of the ways your child can be fully prepared for success in middle school next Fall is learning how to adapt to different teachers. While the sixth grade teachers have common expectations to create a consistent education for your child, there will also be a unique experience in each classroom based on the needs of the students. It is the student's responsibility to fully understand each teacher's individual expectations and guidelines in addition to our sixth grade policies.

### **Preparing Students for High School (Eighth Grade):**

One of the ways your child can be fully prepared to enter high school next fall, is learning how to adapt to different teachers. While all teachers have common expectations to create a consistent education for your child, there will also be a unique experience in each classroom based on the needs of the students. We feel it is not only important to have common expectations, but also for your child to have a different experience in each classroom. It is their responsibility to fully understand each teacher's individual expectations and guidelines in addition to our eighth grade policies.

### **Communication:**

We welcome any questions or concerns you may have. Please refer to the individual course syllabi or visit our webpage at [www.lewis.edu](http://www.lewis.edu) for contact information. We look forward to meeting you at our Back to School Night, September 14. If you would like to meet or talk with us individually, we welcome the opportunity!

**Please read each individual teacher's syllabus for further details and stipulations.**

Sincerely,  
The Lewis Teaching Staff