

La Jolla High
Organizational Chart
2016-2017

Principal—Dr. Charles Podhorsky

Instructional Leader. General administration of La Jolla High.

Departments & Evaluation: English, Math, Biomedical Program, ASB, Classified Staff, Counseling/Guidance, Library, GATE, CCTE, Health Center development. Budget development and administration. Coordination and organization of instructional improvement and curriculum development. PLCs/Course Alike; Facilities; Grants; Coordination with LJHS Foundation and PTA; Instructional program, ILT. Leadership on site and in community. Participation in student and staff activities; Partnerships; Personnel assignments; School-wide planning; Staff Development Committee; Technology.

All Administrators: Accreditation/Accountability—Cindy; Emergency/Fire Drill—Tony

Vice Principal
Cindy Ueckert

Discipline – 10th 12th Grade

Departments & Evaluations

AVID
Arts/Music
ELD
Industrial Arts
Math
Special Education
World Languages
*(District End of Course Exams in Assigned Departments)

CELDT/LOTE
Credit Recovery/iHigh
ELAC
Master Schedule
Opening Day Activities
Open House/Spring Showcase
Room Assignments
CAHSEE
Registration/Enrollment
School-to-Work
SST's
Student Teachers
Supervision – Athletic
WASC

Vice Principal
Tony Meeks

Discipline – 9th 11th Grade

Departments & Evaluations

Cheer
High Tide
PE
Science
Social Studies
Year Book
*(District End of Course Exams in Assigned Departments)

Athletics
Attendance/SARB/SARC/
Student Intervention Counsel
Campus Supervision/ Security
Graduation
Registration/Enrollment
Safe School Plan
Senior Appeals
Student Handbook
Smarter Balanced Testing
Supervision- Athletic
Work Permits

Counselors

Articulation
Awards
Registration
Career Center
Counseling Newsletter
Course Catalog
Early Outreach
Employment Outreach
Guidance Services
Interns – Counseling
Scholarships
Cal -SOAP
SST Coordinator
504 Coordinator
Work Permits

Administrative Assistant
Rita McGee-Bastani

Athletics
Budget
Facilities
Field Trip Coordination
Graduation
Mentor Program (TBD)
Mandated Costs
PARs – Staffing
Rentals
Substitutes
Hourly Timekeeping
Master Calendar
Production Center
School Pictures
Transportation