



**Kearny High  
Educational  
Complex**

**PARENT AND  
STUDENT  
HANDBOOK**

**2018-2019**

1954 Komet Way,  
San Diego, CA 92111

858.496.8370

# CONTACT INFORMATION

**Website:** <https://www.sandiegounified.org/schools/kearny-high-educational-complex>

**School Phone: 858-496-8370**

## Small Schools

<u>School</u>	<u>Website</u>	<u>Ext.</u>
School of Engineering, Innovation and Design	<a href="https://www.sandiegounified.org/schools/kearny-high-stanley-e-foster-school-engineering-innovation-and-design">https://www.sandiegounified.org/schools/kearny-high-stanley-e-foster-school-engineering-innovation-and-design</a>	2300
Digital Media and Design	<a href="https://www.sandiegounified.org/schools/kearny-high-school-digital-media-and-design">https://www.sandiegounified.org/schools/kearny-high-school-digital-media-and-design</a>	2930
Science, Connections and Technology	<a href="https://www.sandiegounified.org/schools/kearny-high-school-science-connections-and-technology">https://www.sandiegounified.org/schools/kearny-high-school-science-connections-and-technology</a>	2500
School of College Connections	<a href="https://www.sandiegounified.org/schools/kearny-college-connections">https://www.sandiegounified.org/schools/kearny-college-connections</a>	2420

## Administrative Staff

<u>Name</u>	<u>Position</u>	<u>E-mail</u>	<u>Ext.</u>
Ana Diaz-Booz	Complex Principal/SCC	<a href="mailto:adiaz@sandi.net">adiaz@sandi.net</a>	2002
Shannon Garcia	Vice Principal / SCT	<a href="mailto:sgarcia7@sandi.net">sgarcia7@sandi.net</a>	2501
James Michaelian	Vice Principal / EID	<a href="mailto:jmichaelian@sandi.net">jmichaelian@sandi.net</a>	2305
Rob Meza-Ehlert	Vice Principal / DMD	<a href="mailto:rmeza-ehlert@sandi.net">rmeza-ehlert@sandi.net</a>	2910

## Counselors

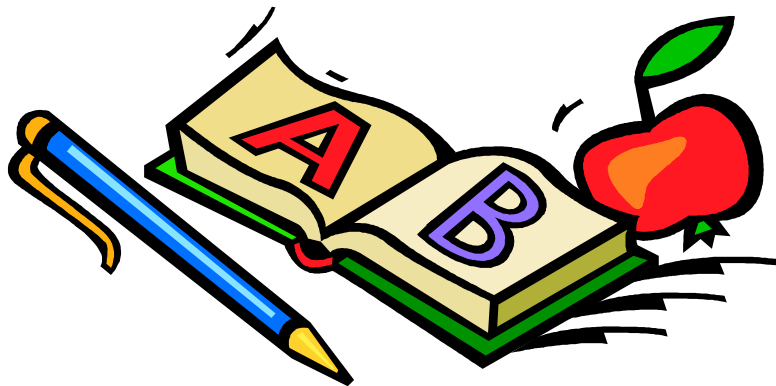
<u>Name</u>	<u>School</u>	<u>E-mail</u>	<u>Ext.</u>
Nancy Castañeda-Williams	School of Science, Connections & Technology	<a href="mailto:ncastaneda@sandi.net">ncastaneda@sandi.net</a>	2502
Deanna Cruz	Digital, Media & Design	<a href="mailto:dcruz@sandi.net">dcruz@sandi.net</a>	2501
Aryn Hamilton	Engineering, Innovation & Design	<a href="mailto:ahamilton@sandi.net">ahamilton@sandi.net</a>	2301
Jose Sanchez	School of College Connections	<a href="mailto:jsanchez1@sandi.net">jsanchez1@sandi.net</a>	2413
Dawn Swanson	School of College Connections	<a href="mailto:dswanson@sandi.net">dswanson@sandi.net</a>	2430

### Support Staff/Attendance/Student Records

<u>Name</u>	<u>School</u>	<u>E-mail</u>	<u>Ext.</u>
Griselda Hembera	Administrative Assistant	ghembera@sandi.net	2400
Gina Turner-Santiago	EID/DMD School Secretary	gturnersantiago@sandi.net	2330
Elena Hernandez	Student Records/Registrar	chernandez3@sandi.net	4208
Evelyn Garcia	SCT / Attendance	egarcia@sandi.net	2500
Tanisha Verge	EID / Attendance	tverge@sandi.net	2300
Teresa Davila	DMD / Attendance	tdavila@sandi.net	2930
Sean Kinoshita	SCC / Attendance	skinoshita@sandi.net	2420

### Other Key Faculty

<u>Name</u>	<u>Department</u>	<u>E-mail</u>	<u>Ext.</u>
Mauricio Rosales	Night Custodial Crew Leader	mrosales1@sandi.net	2101
Brian Hartman	School Psychologist	bhartman@sandi.net	2775
TBD	Finance		2027
Jonathan Sachs	Athletic Director	jsachs@sandi.net	4003
Maria Lopez	Complex Receptionist	mlopez4@sandi.net	2008
Linda Torres	Library Technician	ltorres1@sandi.net	2797
Jennifer Bryant	RN, School Nurse	Jbryant1@sandi.net	2020
Officer Jeff Carter	School Police	jcarter2@sandi.net	2011
Matt Fleming	POS – Custodial	Mfleming1@sandi.net	2101



#### **4 x 4 Schedule**

To offer the best opportunities for our students, Kearny High Complex has implemented a “4x4” schedule, which allows students to complete four courses/credits each quarter and sixteen courses/credits per year. As a result, attendance is critical. Each day missed on the “4x4” is the equivalent of two days missed on a traditional six period day schedule. Attendance is especially critical for graduating seniors. Graduating seniors will not be allowed to attend senior functions/activities if they have any unverified absences/truancies (*Refer to Senior Letter*). Students will be able to clear absences/truancies by attending Saturday School.

Most classes at each small school are term-long, which means that students take four classes during the fall term and four more during the spring term.

<b>Months</b>	<b>Permanent Grades</b>
August to January	October 26, 2018 & January 25, 2019
February to June	April 5, 2019 & June 11, 2019

#### **Report Cards**

<b>End of Grading Period</b>	<b>Report Card Distribution</b>
September 28, 2018	October 4, 2018
October 26, 2018*	November 1, 2018
December 7, 2018	December 13, 2018
January 25, 2019*	February 1, 2019
March 1, 2019	March 7, 2019
April 5, 2019*	April 11, 2019
May 10, 2019	May 16, 2019
June 11, 2019*	Mailed Home by SDUSD

*\*See above for permanent grade dates. All other report cards are progress marks.*

***Please contact your small school office if you do not receive a report card on the dates indicated above.***

## **Website**

Please check the school's website, <http://www.sandi.net/kearny>, and choose your small school link for frequent announcements, assignments, upcoming events, and much more.

## **PowerSchool Parent Portal**

ParentPortal is a web-based application that provides parents secured access to a wide array of their children's school data, such as: student schedules, attendance activity, class assignments, and current grades. To access the ParentPortal you will need to create an account at the web address: [powerschool.sandi.net](http://powerschool.sandi.net). If you need assistance with creating an account or have problems logging in, please contact your small school office.

# **School Policies**

## **PLEASE READ CAREFULLY**

### **LANYARD POLICY**

**Every student will be required to wear his/her individual school lanyard while on the school grounds at all times\*, including at athletic events and before/after school. This lanyard must be worn around the neck and cannot be altered.**

**Students will not be permitted to enter classrooms or school events without the appropriate school lanyard which displays their current school photo ID and current class schedule. Students will be issued their first lanyard at no cost on August 30 and 31st, 2018. In the event a student loses the first lanyard, he/she will be required to replace the lanyard, which will be available for \$2.00 in the Finance Office from 8:00 a.m. to 4:30 p.m. Students will be issued their first school ID at no cost. Replacement ID cards are available for \$5.00 in the main office. The lanyard holder must contain the student's school picture ID.**

\*For safety reasons, students will not wear their lanyards at the following times:

- P.E./ROTC Class
- Kearny athletic events (players only) and athletic practice
- Cheerleading and cheer practice
- Any classroom or extracurricular activity in which the lanyard may cause a safety concern, as deemed by the principal or school police officer.

### **DRESS CODE**

1. In accordance with State regulations, students must wear footwear in school. To ensure the protection of the bottom of the feet, all footwear must have soles. Unsafe footwear is not allowed.
2. Clothing or jewelry may not display profanity, provocative or suggestive statements, obscenities, advertising for drugs, alcohol, tobacco products, illegal activities, or gang identifications.
3. Spikes or studs on bracelets, belts, rings, or necklaces are not allowed. Wallet chains are not allowed.

4. **The wearing of hats or other head coverings, including do-rags, is not permitted on campus, except on the athletic field and during authorized outside activities.** Only unaltered medically or religiously required hats/head coverings, as approved by the school principal, are allowed. **Official school hats may be worn outdoors on campus, but not in classrooms or school buildings.**
5. The torso should not be visible. Specifically, students may not wear: bra tops, tube tops, halter tops, tank tops, short shirts or blouses, or cut-off T-shirts. **The straps on tops must be at least two inches wide.**
6. **Leggings, including those designed to look like jeans, and stockings are not considered pants and cannot be worn alone.** Completely opaque black, colored, and metallic lycra knits are considered leggings.
7. **Shorts, skirts and dresses must be no shorter than 4 inches above the knee with or without leggings or stockings underneath.**
8. Athletic and club attire, including cheerleading uniforms, worn during the instructional day must also meet these guidelines with the exception of school-approved games and performances.
9. Pajama bottoms and house slippers are not allowed. Underwear should not be visible.
10. Attire that includes oversized clothing such as oversized t-shirts, oversized and/or sagged pants, oversized shorts with long socks, or oversized overalls are not permitted. Pants must fit at the waist without requiring alteration. Oversized, hanging belts are not permitted.
11. Gang-specific articles of clothing, or gang-associated color combinations, as determined by the principal or the school police officer, are prohibited.
12. **No red or blue shoe laces**, or other clothing items deemed inappropriate by the principal or school police officer.
13. In addition to the above requirements, any clothing or jewelry declared inappropriate by District regulations is automatically unauthorized by the school.
14. All school employees are expected to abide by the enforcement of these regulations.

#### **CONSEQUENCES FOR DRESS CODE INFRACTIONS:**

**First Offense:** If the infraction cannot be corrected in class, the teacher will refer the student to the principal or counselor, who will instruct the student to change or return home to do whatever is necessary to achieve compliance with the dress code. An administrator or counselor issues a lunch detention. Hats, do-rags, tops and other items against the dress code will be confiscated. If an item is confiscated, the student will borrow an article of clothing, if appropriate. The confiscated item will be returned to the student at the end of the school day.

**Second Offense:** The teacher refers the student to an administrator for corrective measures and disciplinary action. An administrator or counselor will make a parent/guardian contact and assign a one-hour detention. The confiscated item will be returned only to a parent/guardian during regular school hours.

**Third Offense:** The teacher refers the student to an administrator for corrective measures and disciplinary action. Saturday School or lunch detention will be assigned. An administrator or counselor will arrange a parent/guardian conference.

**Continued Abuse or Violation of the Dress Code:** The teacher refers the student to an administrator for disciplinary action, which may include suspension.

## ABSENCES

Absences must be cleared with a note or a call from the parent/guardian within three days of the absence. After that time, the absence will be considered “unexcused” or “truant.” Unexcused absences will directly affect citizenship grades and may affect academic grades.

Missed work due to absences: students must make up work missed due to absences within a reasonable amount of time. The student must make arrangements with his/her teachers. Makeup will cover any work missed during collaborative class work, labs, and other such activities. Credit for makeup work for “unexcused” absences is allowed only after students attend Saturday school and at the discretion of the teacher(s).

EXCUSED ABSENCES	UNEXCUSED ABSENCES
Personal illness. School may require a doctor’s note, especially if absences are excessive.	Truancies
Personal medical/dental appointment: requires signed doctor/dentist note.	Public transportation or weather related problems, car problems, traffic, etc.
Funeral services of parent, sibling, grandparent, or any relative living in the child’s immediate household. Limited to one day in California and three days out of state.	Personal or family problems, including oversleeping (“alarm didn’t go off”), babysitting or taking care of other family members.
Personal court appearance. Requires verification.	Going out of town for vacation or any reason not excused
District-recognized religious holiday.	Going to work with parent or other family members

Students with an excess of both excused and unexcused absences (more than five per grading period) may adversely impact their academic grades, as instructional time with the teacher is extremely valuable to learning the material. In addition, certain classroom activities such as science labs and Socratic seminars warrant a challenging makeup assignment that would require extensive independent time and commitment.

## Detention

Detention is assigned to students by staff member and is held after school. Participation in athletic competitions/practice, clubs, student governance, or other school-sponsored events does not excuse students from detention. Failure to attend detention will result in additional detentions, Saturday School, Lunch Detention, or In-School Suspension (ISS) and may result in the inability to participate in school-sponsored events, including athletics, ASB, clubs, and school dances.

**Students late to class will also be assigned Detention for the second and subsequent tardies to each class per semester.**

## Tardiness

Tardiness is not only an annoyance to the teacher and pupils, but is also a hindrance to the orderly progress of learning. **A student is considered tardy if he/she is not in his/her assigned seat when the tardy bell starts to ring.** Tardies of 30 minutes or more will be recorded as truancies. Students who arrive at school after the first class begins must sign in at their small school office.

- **First Unexcused Tardy:** The teacher will record the first unexcused tardy and give the student a **verbal warning**.

- **Second Unexcused Tardy:** The teacher will record the second unexcused tardy, send a notice to the administration by the end of the day, lower the citizenship grade to no higher than a “G” for the grading period and **call home to inform the parent/guardian.**
- **Third Unexcused Tardy:** The teacher will record the third unexcused tardy, send a notice to the administrative office by the end of the day (Administrative Detention), lower the citizenship grade to no higher than an “S” for the grading period and call home to inform the parent/guardian. Student is not to be sent to the office with the notice.
- **Fourth Unexcused Tardy:** The teacher will record the fourth unexcused tardy, send a notice to the administrative office by the end of the day (Saturday School, ISS, or lunch detention), lower the citizenship grade to no higher than an “N” for the grading period and call home to inform the parent/guardian. Student is not to be sent to the office with the notice.
- **Habitual Tardiness:** The teacher will record the unexcused tardy, and send a notice to the administrative office by the end of the day. The student’s parent/guardian will be contacted for a mandatory meeting. Appropriate action will be taken, which may include lunch and/or after school detention, Saturday School, ISS or formal suspension. The student’s citizenship grade will be lowered to a “U”. Student is not to be sent to the office with the notice.

## **Truancy**

Any absence from school without a valid excuse is considered to be a truancy. Each truancy will result in a lowered citizenship grade and may reflect upon scholarship. Students with chronic truanies will be required to attend Saturday School and/or be referred to the principal.

**First Truancy:** The teacher will record the first truancy, warn the student, have a telephone conference with parent/guardian, and lower the citizenship grade to an “N.”

**Second Truancy:** The teacher will record the second truancy, send a referral to the principal or counselor by the end of the day (Saturday School/Parent Conference), have a telephone conference with the parent/guardian, and lower the citizenship grade to a “U.” Student is not to be sent to the office with the referral.

**Third Truancy:** The teacher will record the third truancy, send a referral to the site administrator or counselor by the end of the day (Saturday School/Parent Conference), and have a telephone conference with the parent/guardian. The citizenship grade will remain a “U.” Student is not to be sent to the office with the referral.

**Habitual Truancy:** Continued truanies will be regarded as habitual. The teacher will record the truanies, inform the appropriate administrator, and have a telephone conference with the parent/guardian. The administrator will assign Saturday School for each truancy and recommend the student to the site district counselor and the Student Study Team (SST). A meeting with the parent/guardian will be arranged. The citizenship grade will remain a “U.”

## **Academic Policies**

### **4X4 Block Schedule**

To offer the best opportunities for our students, Kearny has implemented a “4x4” schedule, which allows students to complete four courses/credits each quarter and sixteen courses/credits per year. As a result, attendance is critical. Each day missed on the “4x4” is the equivalent of two days



missed on a traditional six period day schedule. Attendance is especially critical for graduating seniors. Graduating seniors will not be allowed to attend senior functions/activities if they have any uncleared absences/truancies (See Senior Letter). Any student will be able to clear absences/truancies by attending Saturday School.

### **Contract Independent Study**

We are discouraging parents from requesting that their son/daughter be excused from the school with a Contract for Independent Study (CIS). Such an extended absence will seriously jeopardize a student's opportunity of passing his or her classes. Only contracts of ten or less school days will be considered by the principal. A contract form must be obtained from your small school office at least one week prior to the start of the requested time frame.

### **Grades and Extra Curricular Activities**

Senior high school students who participate in any of the following activities must have earned an academic and citizenship grade point average of 2.0 on a four-point scale during the prior grading period. In addition, **students must maintain a "C-" "scholarship and citizenship grade in all classes in order to be released from any portion of the school day, regardless of the period(s) being missed. Teachers may deny students the ability to leave class for a school-sponsored event based on academic or behavioral concerns.** Exemptions will be granted on a case-by-case basis with the approval of the teacher and principal. Students will not be allowed to attend school functions/activities if they have any uncleared absences/truancies and tardies. Any student will be able to clear absences/truancies by attending Saturday School.

Activities:

1. Interscholastic athletic contests of all types.
2. All organized activities that are part of the interscholastic athletic activities including membership in marching band, drill teams, cheerleading and similar groups.
3. Editor and business managers of school publications.
4. Members of ASB central governing bodies such as student councils, presidents of subsidiary student organizations, and class officers.
5. Any co-curricular activities (clubs, music festivals, speech, plays, etc.)
6. JROTC team competition.
7. School-sponsored field trips.
8. Attendance at any school dances.

### **Fees for Extra-Curricular and Co-Curricular Activities**

Fees are not charged for participating in extra-curricular and co-curricular activities.

### **Honesty Policy**

The staff and students of Kearny High Educational Complex agree that honesty and integrity are at the core of the educational process. Therefore, the following policy has been drafted to address and define these issues:

1. **Cheating on Tests:** A student guilty of dishonesty such as requesting, giving, or receiving information on an exam or quiz will receive a zero grade on that work with no make-up allowed. Additionally, the student will receive a citizenship grade of "Unsatisfactory" (U) for the grading period. The teacher will make a parent contact and

- advise the counselor with a referral. If a second offense occurs during the same semester in the same class, the teacher will assign a semester academic grade of “F” for the course.
2. **Plagiarism:** Working together on assigned cooperative activities is encouraged for the mutual benefit of those participating students. However, a student guilty of plagiarism, i.e. copying any part of another notebook, homework, or assignment or copying textbooks, computer accessed documents, or any other published material, will receive a zero grade on the assignment with no make-up allowed. Additionally the student will receive a citizenship grade of “Unsatisfactory” (U). The teacher will make a parent contact and advise the counselor with a referral. If a second offense occurs during the same semester in the same class, the teacher will assign a semester academic grade of “F” for the course.
  3. **Theft of Materials:** A student guilty of stealing or using stolen test materials or altering a grade will be referred to an administrator. The student may face suspension, a failing grade for the semester, and removal from the class. A citizenship grade of “Unsatisfactory” (U) will be given for the semester.

## Lockers

We have a minimum amount of lockers on campus. Lockers are assigned by an application process. Applications may be obtained from the student’s small school office. Any remaining lockers will be distributed on a first come, first served basis to students who have at least a 3.0 GPA in scholarship and citizenship.

## Medical Appointments

Medical appointments should be scheduled outside of school hours to ensure that students receive maximum opportunities for instruction. A signed doctor’s/dentist’s note is required to excuse these absences. If your child must be excused during the school day for a medical appointment, please call or send a note to the office. A “Blue Slip” will be sent to the student in his/her class. The student must sign out in their small school office before leaving campus.

## Physical Education Uniforms

Physical education uniforms are sold by the Finance Office. Cash and checks are accepted. Shirts and shorts are \$10 each on site, sweats are \$15 but do not have to be purchased from the school. Suiting up in PE is mandatory and part of their grade. Students who do not dress appropriately for PE (see your PE teacher’s guidelines), will be referred to the small school principal and/or counselor.

## Saturday School

Saturday School helps students earn credit for missed class work. Only academic activities will be offered during these sessions. Saturday School will be offered on select Saturdays from 8:00 am until 12:00 noon. Saturday School will consist of test prep lessons including High School Exit Exam and the SAT, and time to make up assignments. **Students late to class will also be assigned Saturday School, ISS or lunch detention for the second and subsequent tardies to each class per semester.** Failure to attend Saturday School will result in additional detentions, Saturday School, Lunch Detention, or In-School Suspension (ISS) and may result in the inability to participate in school-sponsored events, including athletics, ASB, clubs, and school dances.

# **Behavioral/ Disciplinary Policies**

## **Activity Disruption**

Anyone involved in disruption or refusal to follow the directions of staff in all areas of school facilities, during outside events, or on transportation vehicles, which are sponsored and supervised by school personnel, will be suspended from future events for the season/term. This includes athletic events, special events on or off campus, all school transportation, assemblies, halls and school grounds, cafeteria, lunch areas, etc. Depending on the situation, referral to school police may be necessary.

## **Bathroom/Hall Passes**

Students will be issued up to three bathroom passes per term (18 weeks) in each class. Students must go directly to/from the nearest bathroom or they will be considered truant. Students must have a bathroom pass visible. Please contact the principal if your child has a medical condition that requires additional passes.

## **Defiance**

Students who defy the authority of any staff member, or refuse to follow his/her directions, will be referred to the counselor or principal for disciplinary action and may be suspended.

## **Disruption**

Any student who deliberately disrupts or hampers instruction may be removed from the class immediately and referred to the office for disciplinary action. Any item deemed distracting or unsafe will be confiscated by school personnel.

## **Drug Abuse**

Possession or use of narcotics, dangerous drugs, or alcohol is a violation of the law. Students will be suspended and may be arrested for involvement with, or possession of, narcotics, dangerous drugs, or alcohol. Sellers of drugs will be recommended for expulsion from the San Diego Unified School District. Cases will be referred to the school police.

## **Electronic Devices**

**All electronic devices (cell phones, iPods, CD players, games, headphones, etc.) must be turned off and stored out of visibility of the teacher (unless explicitly permitted by the teacher) and other students inside the classroom.** These devices, if visible (**whether on or off**), will be confiscated by a staff member and turned into appropriate small school office. Cell phones that ring in class or that are used while a student is in class or out on a pass during instructional minutes (which includes advisory) will also be confiscated. **During the first two weeks of school, the confiscated phone/item will be returned to the student after school by the principal or counselor. Thereafter, the phone/item will be returned only to a parent or guardian.** The student will be issued a one-hour detention, to be assigned by the principal or counselor. The third offense will result in the assignment of Saturday School, ISS or lunch detention by the principal or counselor.

**STUDENTS:** No electronic device described above can be used as a clock or calculator.

**PARENTS/GUARDIANS:** Please do not call your children on their cell phones from 8:45 to 3:30. We recommend that all valuables be left at home. **The school is not responsible for any lost or stolen items.**

## **Extortion or Threats**

Any student involved in obtaining money or other possessions of value through the use of intimidation or violence will be suspended and school police contact will be required.

## **Fighting**

Fighting is strictly forbidden. Students who fight will be referred to the principal and the School Police Officer for disciplinary action. The police officer will assist and arrest if necessary. The Board of Education has declared Zero Tolerance Policy for acts of violence in San Diego City Schools. The third offense of fighting within one year shall require attendance in the Zero Tolerance Program for a minimum of one semester.

## **Food/Drink/Gum in the Classroom and School Buildings**

Students are prohibited from eating in the classroom and school buildings not designated as eating areas, except under the direct guidance of the teacher for instructional and motivational purposes. Only water (in clear bottles) may be consumed in the classroom, except for science classrooms, where no water is allowed due to contamination concerns. Gum is not allowed in the classroom. Any offense will be a one-hour detention. The fourth offense will result in a four-hour Saturday School, ISS or lunch detention.

## **Gambling**

State law prohibits gambling in any form. Gambling is defined as wagering or betting money on the outcome of any activity. The possession by students of gambling devices such as dice, cards, and dominoes is prohibited.

## **Harassment**

Students are prohibited from engaging in any verbal, visual, or physical conduct directed toward any individual that has a negative impact upon the individual's work or academic performance.

## **Leaving Campus With-out Permission**

On November 14, 1995, the Board of Education adopted a closed campus policy for all high schools. Students may not leave campus during any part of the school day without permission from the attendance office and a blue slip, with the exception of participating in a pre-approved educational/athletic program on other campuses. Leaving campus without permission or a blue slip will be classified as truancy.

## **Loitering on School Grounds**

The law requires everyone who visits any campus to get permission from an administrator. Students should be aware that if they are on any site other than their own school of enrollment without approval of that site's administration, they may be classified as loiterers, and arrested for school trespassing.

## **Loitering on Private Property**

In order to maintain cordial relationships with our neighbors and to provide for the safety and security of our student body, students are asked to proceed directly to campus and not to loiter on private property adjacent to the school. Students who trespass on private property may be subject to arrest.

## **Misbehavior To/From School**

Students may be subject to disciplinary action as well as criminal investigation by the School Police Officer for any form of misbehavior in the process of going to and from school.

## **Possession or Use of Weapons**

The Board of Education has declared a Zero Tolerance Policy in San Diego City Schools. All students who possess a firearm, knife, explosive, or any other dangerous object in school shall be immediately suspended and recommended for expulsion. When students violate appropriate Education Code and Penal codes referenced by this policy, they will be charged, arrested, and taken to a juvenile detention facility or county jail. (Penal Code 626.9 and 626.10)

## **Profanity and Offensive Language**

Students will use acceptable and appropriate language and must refrain from obscene, vulgar language, gestures, or racial, ethnic, and sexist slurs. Inappropriate language and gestures will not be tolerated. Students who use inappropriate language and gestures may be suspended. Students who use profanity directed at a teacher or staff member **will be** suspended for a minimum of one day.

## **Public Displays of Affection**

Excessive display of affection such as kissing and body touching are inappropriate on campus or at school-related activities. Students engaged in an excessive display of affection will be referred to administration for appropriate action.

## **Sexual Harassment**

The San Diego Unified School District prohibits sexual harassment as defined in the Education Code to mean unwelcome sexual advances, request for sexual favors, and other verbal, visual, or physical conduct of a sexual nature made by someone from or in the educational setting. Any students wishing to make a complaint should immediately report the incident to a teacher, counselor or principal.

## **Skateboards, Scooters, and Bicycles**

Students are not allowed to ride skateboards, bicycles, and scooters on any part of the school campus, including all parking lots, during any part of the day. In addition, these items cannot be carried or pushed while on campus. Bicycles must be locked to the bike racks on the north side of the 500 Building. Scooters and skateboards may be stored in the student's small school office or in classrooms with the approval of appropriate staff, but at the risk of the owner. **The school is not responsible for any lost or stolen items.**

## **Smoking or the Use of Tobacco Products**

Possession of the use of tobacco products by any student on any part of the school grounds is against the law. Schools grounds include parking lots and adjacent sidewalks. Students found to be in possession of tobacco products will be suspended on the first offense. All school sites, school events, and district offices are designated as non-smoking facilities.

## **Student Code of Conduct**

We, the students of Kearny High Educational Complex, desiring to promote higher ideals and in an effort to establish better understanding of our responsibilities as mature youth of the community, do hereby establish this code of conduct. We, the students, in accepting these standards of behavior, both on and off the campus, will attempt to promote and practice the following:

1. We will honor the suggestions and decisions of parents, elders, and those in authority, and act in such a manner as to warrant the respect of others.
2. We will respect the rights, dignities, and privileges of all people.
3. We will recognize and honor the importance of upholding the standards of our school.
4. We will obey all laws pertaining to attendance, smoking and the care of public and private property.
5. We will follow the rules of courtesy and sportsmanship at all school events.

## **Theft**

Any student involved in the theft or attempted theft of school or personal property will be referred to an administrator for disciplinary action. The complex police officer will also conduct an investigation and make an arrest if appropriate.

## **Vandalism**

Anyone who maliciously damages school property is required by law to pay for these damages, up to \$5,000. Immediate suspension and possible police contact may be required.  
(Penal Code 594)

Any questions or concerns pertaining to this handbook, please contact your small school office.