



iHIGH VIRTUAL ACADEMY - REGISTRAR
3939 CONDE ST., SAN DIEGO, CA 92110
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Please complete the Transcript Request Form. Incomplete forms will result in further delay.

FOR ACTIVE iHIGH STUDENTS: If you currently attend iHigh Virtual Academy, then there is NO CHARGE.
FOR FORMER iHIGH STUDENTS/GRADUATES: All requests require a \$3.00 fee and a copy of official photo identification with signature.
Requests by mail: Submit request, include a copy of photo ID, and a \$3.00 Money Order for the exact amount. No personal checks or cash.
Address: iHigh Virtual Academy, ATTN: Registrar/Transcripts, 3939 Conde St., San Diego, CA 92110.
Requests submitted in person: Remit cash or money order payment at the iHigh Main Office, 3939 Conde St., San Diego, CA 92110.

Your Legal Student Name: (First) (Middle) (Last)

Your Date of Birth: (Month/Date/Year)

(Choose one) I am CURRENTLY attending Grade OR I am a FORMER student, last school year attended

(Check one) I LAST attended school at: iHigh Virtual Academy Other

Please indicate type & quantity of Transcripts needed:

- Unofficial (unsigned, unembossed & without envelope)
Official (signed, embossed & sealed in an envelope for official submission)

Method of delivery:

Student Pick-up School to mail: If school is mailing transcript, please provide address (along with postage paid addressed envelope for each transcript)

Please complete the information below:

Print Your Name: Best Contact Number:

Your Signature: Today's date:

Your Address, City, State & Zip Code