



2018-2019 iHigh Virtual Academy ACADEMIC HONESTY AND ACCEPTABLE USE POLICY

Student Name: _____ Supervising Teacher: _____

Policy Statement-Honesty/Integrity – Academic Honesty is non-negotiable in an online Independent Study program, such as iHigh. Any form of cheating, plagiarism, and/or academic dishonesty is grounds for withdrawal from the program. Participating students need to clearly understand the difference between submitting an assignment in your own words and submitting an assignment that is largely or partially copied from another source. Any language that is copied word for word from any source must include quotation marks and the proper citation (attribution to the original author). The consequences for plagiarism or other forms of cheating include receiving a “zero” on the assignment/assessment in question, and well as failure in the course and possible withdrawal from iHigh’s online Independent Study program. Citizenship grades may also be impacted. If a dual enrollment student is withdrawn from an iHigh course for cheating/plagiarism, then the student will forfeit future privileges to enroll in an iHigh online course.

1. **Cheating** – Any intentional giving/discussing/using of external assistance relating to an examination, test or quiz, without express permission of the teacher. It is strictly prohibited to take cell phone photos of test questions or to Google answers during an exam.
2. **Fabrication** – Any intentional falsification or invention of data, citation, or other authority in an academic exercise.
3. **Unauthorized collaboration** – Intentional collaboration of an assignment between a student and another person, if such collaboration is not permitted.
4. **Plagiarism** – Any intentional use of another's ideas, words, or work as one's own. Plagiarism includes the misuse of published/copyrighted material, whether written or visual, and/or the work of other students. In an online language class, this can also include the use of translators, whether online or in person.
5. **Theft or alteration of materials**--Any intentional or unauthorized taking, concealment, or alteration of student, teacher, office or library materials.
6. **Pattern of test avoidance** – A pattern of absences on test days or major assignment due dates for the apparent advantage of performing better at a later date or for gaining extra working/studying time.
7. **Pressure for unsubstantiated grade changes** – Any student request for a raised grade that is not based on mistakes in correction, recording, averaging, or other clerical error.
8. **Abusive conduct with computers and the network** – Such conduct includes, but is not limited to, prohibited use, damage or theft of system hardware or software; the altering of any system software or software configurations; placing unlawful information, computer viruses or harmful programs on any computer; and pirating copyrighted software.

Prohibited Use: Transmission of any material in violation of any federal or state law is prohibited. This includes, but is not limited to, distribution of:

- a. Information that violates or infringes upon the rights of any other person.
- b. Defamatory, inappropriate, abusive, obscene, profane, sexually oriented, threatening, racially offensive, or illegal material.
- c. Advertisements, solicitations, or political lobbying.
- d. Information that encourages the use of controlled substances or the use of the system for the purpose of inciting crime.

Warning: Inappropriate use may result in the cancellation of network privileges. The site system administrator(s) or district security administrator may close an account at any time deemed necessary. Depending upon the seriousness of the offense, any combination of the following will be enforced: Education Code, district procedure, school site discipline policy, network use guidelines.

9. **Unauthorized electronic entry**--Any entry without permission. Any access, downloading and/or printing of materials that would be considered by any staff member to be pornographic, unlawful, obscene, or otherwise objectionable.

The use of Sandi Net (SDUSD network) and the Internet is a privilege, not a right, and inappropriate use will result in cancellation of those privileges. The administration, teachers, and/or staff may request the district to deny, revoke, or suspend specific user access. Please refer to the Technology section in the *Facts for Parents* handbook for more information.

I acknowledge that I have read and understand the Academic Honesty Policy. I understand the consequences if the policy is violated.

Student Signature

Date

Parent Signature

Date