

**PATRICK HENRY HIGH SCHOOL
STUDENT AND PARENT NOTIFICATION OF
GRADUATION REQUIREMENTS and EXPECTATIONS
SCHOOL YEAR 2018 – 2019 (Class of 2019 ONLY)**

This document specifies the terms and conditions that you, a student, **MUST** meet to satisfy requirements for a Patrick Henry High School diploma **AND** for participation in ALL senior privileges. (This form will be returned to the school but you **MAY** request a copy for your records through the registrar’s office.)
****Per district policy: to be designated a senior you, the student, must have earned 31 or more credits in grades 9-11. (credit-based grade level may not exceed the expected grade level)**

I. GRADUATION REQUIREMENTS: for a diploma bound student (District Procedure #4770 rev 10/25/17)

- **COURSES/CREDITS:** YOU MUST earn a minimum of 44 credits in grades 9-12 which “meet all general and course requirements”
- **GRADE POINT AVERAGE:** YOU MUST “attain a weighted grade point average (WGPA) of 2.00 or higher in grades 9-12 by the completion of the Spring Semester” of your senior year.
- **“ALL GRADUATION REQUIREMENTS must be satisfied prior to participation in the June commencement exercises.”**

***** **CERTIFICATE OF COMPLETION REQUIREMENTS:** Students who are non-diploma bound will earn a Certificate of Completion based on the completion of their IEP/ITP goals and objectives and are expected to meet the same citizenship, discipline and attendance requirements required for the diploma-bound students.

II. REQUIREMENTS FOR PARTICIPATION IN SENIOR PRIVILEGES: The phrase “*senior privileges*” appearing in this document refers to ALL senior activities, including and not limited to, the senior annual signing party, the senior picnic, the senior prom, and participation in the graduation ceremony.

- **OVERALL:** Seniors **MUST** maintain satisfactory school citizenship & behavior during their senior year in order to participate in any of the *senior privileges*.
- **ACADEMIC REQUIREMENT:** Any senior who has below a 2.00 WGPA on the Spring 12-week progress report will be denied the privilege of attending the Senior Prom.
- **CITIZENSHIP:** Seniors must meet a minimum standard of 2.00 citizenship grade point average on Fall Semester report card and those not meeting this standard will be identified for *possible* exclusion from ALL *senior privileges*. Any senior who earns a citizenship/academic grade point average of below 2.00 on the 12-Week Spring Progress Report **will be excluded** from ALL *senior privileges*.
- **DISCIPLINE:** ANY suspension or major disruption to the school environment during the school year of the student’s senior year will result in a behavior contract being imposed during a conference with a vice-principal and possible exclusion from one or more senior activities for the year. Violation of contracts will result in exclusion from ALL *senior privileges*. Any five-day suspension during the senior year automatically excludes the student from participation in ALL *senior privileges*.
- **ATTENDANCE:** Seniors identified as chronic truants are subject to the terms of an attendance contract. Seniors who have been placed on an attendance contract and violate the terms of that contract may be excluded from some or all of their *senior privileges* depending on the circumstances.

APPEAL BOARD: With regards to exclusions from senior privileges for any reason, each high school site has an appeal board (Graduation Review Board) composed of, but not necessarily limited to, an administrator, teacher and counselor. This appeal board will determine the student’s loss of privileges and/or continued participation in graduation and/or *senior privileges* (Administrative Procedure 4770 14B, 3).

SUMMER GRADUATES: While a student may not participate in the June graduation ceremony without completing ALL of the graduation requirements, he/she will have until the end of summer school following his/her senior year to earn a diploma with their class by satisfying ALL of the State and District graduation requirements. Summer school and summer graduation ceremony sites and dates are pending and will be set by the SDUSD Board of Education at a later date.

I have **READ** and **UNDERSTAND** the requirements stated above. **PLEASE INITIAL** Student Parent

This section pertains to the PARENT AUTHORIZATION TO RELEASE STUDENT INFORMATION

Parents may authorize their student’s school to release educational information including, but not limited to:

- a. Transcripts, Letters of Recommendation, Financial Aid (CalGrant) Forms, GPA Verification Forms, School Reports, and Class Ranking Status
- b. Disciplinary Records

We cannot release any of the above information unless the YES box is Checked off below by the parent AND the entire form is SIGNED by the parent and student. (This part is extremely important for all SENIORS!)

   **PLEASE CHECK ONE OF THE BOXES BELOW:**

- YES.** I give permission to State/Federal Financial Aid Programs/Scholarship Programs/Private Schools/University/College Personnel and their authorized agents to access my student’s educational records.
- NO** thank you. Please **DO NOT** release any educational records without a written release from the parent(s)/guardian(s).

**SENIORS please provide YOUR LEGAL NAME for the printing of your graduation document/DIPLOMA
PLEASE PRINT NEATLY ----- CLEARLY-----DO NOT USE A NICKNAME (please)**

NAME TO BE PRINTED ON YOUR DIPLOMA: _____