

Parent Conference Planning Worksheet

Child's Name: _____ Grade: _____

Teacher's Name: _____ Room Number: _____

Conference Date: _____ Time: _____

I. Preparing for the Conference (Please complete this section at home before the conference.)

A. What I think my son/daughter does well at home:

B. What I think my son/daughter does well at school:

C. Questions I would like to ask the teacher:

D. One problem I would like to discuss with the teacher:

II. Action Plan: Ways the teacher, my child and I can work together to improve academic progress. (Complete this section with the teacher at the conference.)

A. What the teacher will do at school: _____

B. What we will do at home: _____

C. How we will check our progress (e.g., notes, telephone call, follow-up conference):

Self-Assessment for Younger Elementary Students

Student Name _____ Date _____

1. What do you enjoy most at school? _____

2. What do you enjoy least at school? _____

3. In the classroom, what subject do you like to study the most (e.g., reading, math, writing, science, art, etc.) and why?

4. In the classroom, what subject do you like to study the least (e.g., reading, math, writing, science, art, etc.) and why?

5. What do you want your parents or teacher to be sure to know about your work at school?
