Four Business Letter Choices

Choice 1)

Write a letter to the non-profit organization you have been researching. Ask them to come to University City High School in order to do an assembly or consider partnering with the school for a fundraiser or sponsoring an event to raise awareness. Your letter should have a strong persuasive element but should include facts as well as opinions.

Choice 2)

Write a letter to our school principal about the non-profit organization you have been researching. Ask him for permission for them to come to University City High School in order to do an assembly or partner with the school for a fundraiser or sponsor an event to raise awareness. Your letter should have a strong persuasive element but should include facts as well as opinions.

Choice 3)

Write a letter to a group or individual about the non-profit organization you have been researching. Ask him/her/them to support the organization with a donation. The donation can be either monetary or solicit for goods such as canned goods, clothing, used cars or other equipment needed by the non-profit. Your letter should have a strong persuasive element but should include facts as well as opinions.

Choice 4)

Write a letter to a group or individual about the non-profit organization you have been researching. Ask him/her/them to support the organization by volunteering their time. Your letter should have a strong persuasive element but should include facts as well as opinions.