



San Diego Unified School District
Community Relations Department
School Police Services

REQUEST TO CONDUCT VOLUNTEER SCREENING
(Please check the appropriate request)

_____ **CATEGORY C VOLUNTEER - CRIMINAL BACKGROUND CHECK**

_____ **CATEGORY D VOLUNTEER - FINGERPRINT**

Date: _____ Requesting School: _____ Vol. Coord. _____

Volunteer Name: _____
First Name Full Middle Name Last Name

Address: _____ City: _____ Zip : _____

List any other names used in the past: _____

Gov. Issued ID Type: _____

Date of Birth: _____ ID # _____
Month Day Year

For SDUSD School Police Services office use only:

_____ **Ok to volunteer** _____ **Deny as volunteer**

By: _____ Date: _____
SDUSD School Police Services

School volunteer coordinators:

CATEGORY C VOLUNTEER BACKGROUND REQUEST: Send completed form to:

SDUSD School Police Services, Safe Schools Analyst
Eugene Brucker Education Center, EOC
or fax to 619-725-7169

Results will be returned to the school site volunteer coordinator within **2 weeks**.

CATEGORY D VOLUNTEER FINGERPRINT REQUEST:

Instructions for Category D Volunteer:

Please call SDUSD School Police Services Livescan Unit at (619) 725-7015 for more information on hours and appointment scheduling. **There is no charge to the volunteer for the fingerprinting.**

Please bring this completed form and a current government-issued picture ID (driver's license, passport, military ID) to:
SDUSD School Police Services Livescan Unit
4100 Normal Street, EOC
San Diego, CA 92103

Results will **normally** be returned to the school site volunteer coordinator within **2 weeks** of the date of fingerprinting. However, poor quality fingerprints or the need to research information on an applicant's background may result in a delay of results from the Department of Justice.