Challenger Middle School
10810 Parkdale Avenue, San Diego, CA 92126, Phone: 858-302-3000
www.sandiegounfied.org/schools/challenger

Policies will be updated as needed. Check website at www.sandiegounfied.org/schools/challenger for current information.

**My Class Schedule**: Fill in this table and find a Study Buddy for each period. Tip: Study Buddies are great to have when you have a question about an assignment or you need to get more information when after being absent.

<table>
<thead>
<tr>
<th>Period</th>
<th>Subject/Course</th>
<th>Teacher</th>
<th>Room</th>
</tr>
</thead>
<tbody>
<tr>
<td>Advisory</td>
<td>Study Buddy Name:</td>
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<td></td>
</tr>
<tr>
<td>1</td>
<td>Course Name:</td>
<td>Study Buddy Name:</td>
<td>Website:</td>
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<td>2</td>
<td>Course Name:</td>
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<td>Study Buddy Name:</td>
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</tr>
<tr>
<td>6</td>
<td>Course Name:</td>
<td>Study Buddy Name:</td>
<td>Website:</td>
</tr>
</tbody>
</table>

**Circle your assigned lunch period**: 1st Lunch 2nd Lunch  Tip: Do not share your lunch PIN with other people.

**Office Hours**: 6:30 AM – 3:00 PM

**Regular Day Bell Schedule**
- Advisory: 7:15 - 7:32
- Period 1: 7:37 - 8:00
- Period 2: 8:05 - 8:30
- Period 3: 8:35 - 9:28
- Period 4: 9:33 - 10:26
- 1st lunch: 10:31 – 11:01 / Period 4 10:31 – 11:24
- Period 5: 11:06 - 11:59 / 2nd Lunch 11:29 – 11:59
- Period 6: 12:04 - 12:57

- Students may enter campus 6:45 AM
- Breakfast: 7:00-7:10 AM
- Students must be in seat when bell rings at 7:15 AM.
- Students should be off campus by 2:10 PM unless in a supervised activity such as tutoring, club or PrimeTime

**Minimum Day Bell Schedule (Single Day)**
- Period 1: 7:15 – 8:00
- Period 2: 8:05 – 8:45
- Period 3: 8:50 – 9:30
- Period 4: 9:35 – 10:15
- Period 5: 10:20 – 11:00
- Lunch: 11:05 – 11:35
- Period 6: 11:40 – 12:20

**Minimum Day Bell Schedule (Block Day)**
- Period 1 or 2: 7:15-8:45
- Period 3 or 4: 8:50-10:15
- Lunch: 10:20-10:50
- Period 5 or 6: 10:55-12:20

**Minimum Days**
- September 19, 2019 - Single
- October 16, 2019-Block/Odd
- October 17, 2019-Block/Even
- January 15, 2020-Block/Odd
- January 16, 2020-Block/Even
- March 18, 2020-Block/Odd
- March 19, 2020-Block/Even
- April 23, 2020- Single
- June 9, 2020 – Special

Please remind your parents to make alternative transportation arrangements.

**IMPORTANT DATES 2019-2020**

<table>
<thead>
<tr>
<th>FALL SEMESTER</th>
<th>SPRING SEMESTER</th>
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<tbody>
<tr>
<td>August 26</td>
<td>January 20</td>
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<tr>
<td>September 2</td>
<td>February 14</td>
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<td>September 4</td>
<td>February 17</td>
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<tr>
<td>September 19</td>
<td>March 30-April 3</td>
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<tr>
<td>November 11</td>
<td>May 22 &amp; 25</td>
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<td>November 25-29</td>
<td>June 9</td>
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<tr>
<td>December 23 - January 3</td>
<td>Martin Luther King Birthday–No School</td>
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<td>Abraham Lincoln’s Birthday–No School</td>
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<td>George Washington’s Birthday–No School</td>
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<td>Spring Break</td>
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<td>Memorial Day Weekend – No School</td>
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<td>Last Day of School</td>
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Challenger’s Mission
As a community we work to develop and nurture:
~ Life-long learners
~ A love of learning
~ The pursuit of personal excellence
~ Responsible citizens of good character
~ A safe environment
~ A community that embraces diversity

GRADING PERIODS 2019-2020
Grades may also be viewed on the Internet via a PowerSchool account.

<table>
<thead>
<tr>
<th>Grading Period Ends</th>
<th>Type of Report</th>
<th>Report Sent Home</th>
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<tbody>
<tr>
<td>October 11</td>
<td>Progress Report – 6 weeks</td>
<td>Friday, October 18</td>
</tr>
<tr>
<td>November 22</td>
<td>Progress Report – 12 weeks</td>
<td>Friday, December 6</td>
</tr>
<tr>
<td>January 24</td>
<td>Report Card – 18 weeks – on permanent record</td>
<td>Friday, January 31</td>
</tr>
<tr>
<td>March 6</td>
<td>Progress Report – 6 weeks</td>
<td>Friday, March 13</td>
</tr>
<tr>
<td>April 24</td>
<td>Progress Report – 12 weeks</td>
<td>Friday, May 1</td>
</tr>
</tbody>
</table>

People You Should Know
Principal: Ms. Kate Dominique
Vice Principal: _____________________
My Counselor: _____________________

Progress Reports
Every six weeks, students will receive a progress report which indicates their current grades in all subjects. The final semester report card is cumulative and will be distributed at the end of eighteen weeks. The scholarship grade is based on academic achievement; the citizenship grade is based on general behavior, attitude, class participation, and work habits. *It is the students’ responsibility to bring the progress report home to share with parents.*

How Students Can Improve Their Grades
The progress report is intended to serve as a means of assessing academic and citizenship progress. It also reflects the time and effort spent at home preparing for success in school. Students are encouraged to use the suggestions listed to improve their achievement in school. Following these suggestions will help students bring home a progress report that reflects their hard work and accomplishments.

When the report card arrives
- Set aside a specific time to discuss the report card with your parent. Show that you understand the school’s learning objectives.
- Reflect on your progress, effort, work habits, and attendance.
- Follow through with teachers and a counselor if there is concern about academic progress.

During the school year
- Keep up with your assignments and use good study habits.
- Understand your parents’ and teachers’ expectations for schoolwork, class participation, behavior, and school attendance.
- If necessary, find out about tutorial help available at the school.

- Remember that reading, writing, and arithmetic skills are mastered through practice.
- Remember that homework is always a regular part of improving academic skills, and there is always homework.
- Don’t wait for report card time if you are concerned about academic progress. Make an appointment to talk with your teachers or counselor.
- Monitor your grades on PowerSchool.

Throughout the year
- Set both short-, medium-, and long-term goals.
- Make reading a regular part of your life. Visit the library regularly.
- Participate in extracurricular school and community activities and volunteer experiences.
- Understand and acknowledge that you are valued as an individual at home and at school.
IN CASE OF AN EMERGENCY

All district schools have developed a comprehensive school safety plan that meets state requirements. Emergency procedures are reviewed and discussed with students and staff every year. Emergency drills in case of fire, natural disaster, or other emergencies requiring a shelter in place or lockdown are practiced regularly. Challenger’s goals in any emergency are to stay calm, to keep students and staff in a safe environment, account for every student and adult on campus, and facilitate an orderly evacuation to a safe area of the campus.

Evacuation or Fire – A continuous short bell will ring. All buildings are evacuated. Students will walk with the classroom teacher to a safe area.

Earthquake – A long bell will ring or an actual earthquake will occur. Students inside should move away from windows, drop to the floor and cover their heads with their hands. Students outside should move away from all buildings and overhead wires, drop to ground and cover their heads with their hands. When the area has been determined safe, an all-clear bell will sound, and students will be escorted to a safe area.

Shelter in Place/Lockdown - In the cases where the campus must close down all rooms for safety reasons, a long continuous bell will ring. Teachers will lock the door, turn off the lights, and shut the blinds. Students will be directed to go to the designated safe area in that room and/or lay on the ground. When the area is determined to be safe, staff or police will evacuate the school; room by room. In the event of a lockdown where police are involved, the police will assume authority for the situation and the school will follow their instructions.

Parent Action in Case of Emergency – Remain calm. In the specific cases of emergency where students will be dismissed early, signs will be posted with instructions. School, district, and police instructions will be followed to reunify parents with students. This may take some time, so please be patient.

Additional Emergency Tips for Students and Parents:
• Be sure your child has important contact information memorized - home, cell and work phone numbers for both parents. This is great information to write in your child’s planner.
• Remind your child of the name and phone number for an adult to use as an alternate emergency number.
• Have an alternate plan for rides, or plan to walk to or from school. Make sure your child knows his/her own address and route to the house in case he/she needs to walk home or direct someone driving to the house.
• Post the “School Dates to Remember” flyer on the refrigerator so you know when holidays and minimum days occur.
• Notify the school of any changes in home address and home or work phone numbers.
• Be sure the school has updated contact numbers and names of adults who your child can be released to in the event of an emergency.
• Notify the school of any restraining orders and any court or custody issues that may involve the school or your child.
• Report any concerns or suspicions that you may have to a teacher, counselor or administrator. If you prefer to remain anonymous, please call the Crime Stopper Hotline at 888-580-8477 or go to SDCrimestoppers.com for instructions on how to send an anonymous text or web tip.

EMERGENCY INFORMATION STUDENTS SHOULD KNOW

Parent #1 Phone __________________________ Address __________________________
Parent #2 Phone __________________________ Address __________________________

Who to Contact When Unable to Reach a Parent
Name __________________________ Phone __________________________
Name __________________________ Phone __________________________

What to Do When Parent is Late for After School Pick-up (Example: Wait until 2:15, Try to call person #1, then try calling person #2)

Directions/Route to Home (Tip: Do a practice walk so it’s not unfamiliar.)
CHALLENGER MIDDLE SCHOOL POLICIES AND RULES (alphabetically)

ACADEMIC HONESTY POLICY - One of the goals of Challenger Middle School is to teach the values of integrity, honesty, and trustworthiness. Challenger students are upstanding citizens, however, we recognize mistakes may occur. Acts of academic dishonesty may include the following:

- **Cheating on Tests or Assignments** - If a student cheats or knowingly assists another student to cheat, consequences will be imposed.
- **Forgery** - Forgery is imitating or counterfeiting another person’s signatures.
- **Plagiarism** - Plagiarism is copying another person’s work, data, files, homework assignments, and/or textbook material (including any published print and electronic material) and is claiming the work as his/her own.
- **Theft or Alteration of Materials** - A student is guilty of theft or alteration of materials if he/she steals, exchanges, or alters test documents, class materials, and/or teacher’s records. This includes a student involved in selling, distributing or accepting stolen test materials or a student who refuses to cooperate in an investigation of cheating.

**Consequences will include one or more of the following:**
- Student will receive a zero on the assignment, quiz, or test.
- The teacher will notify parent.
- Student will receive a referral to a counselor.
- A second violation may result in an “F” and/or “U” for the grading period and referral to the vice-principal for a possible suspension.

**ALCOHOL/TOBACCO/VAPING** - Alcohol, tobacco, vaping, and other drug use and/or possession on campus, going to and from school, and school-related events is prohibited. Students found to be selling or furnishing controlled/prohibited substances, or in possession of an amount of a controlled/prohibited substance determined to be for more than personal use, can be recommended for expulsion on the first offense. Students are not to have any form of vaping items or tobacco (smokeless tobacco, chew packets, and betel) in their possession at school or school-related events.

**ASB – ASSOCIATED STUDENT BODY** - Every student is automatically a member of the Associated Student Body (ASB). The purpose of the ASB leadership class is to promote school spirit and develop leadership. Students are enrolled in the ASB leadership class via an application process. Students are selected based on grades, citizenship, and teacher recommendations. They model leadership and promote teamwork within the Challenger Community.

**ATTENDANCE** – California Education Code 48200 requires full-time student attendance for all children between ages 6 and 18.

- **Absences** – When a student is absent, the student’s parent/guardian must call, email, or send a note to the Attendance Office. The district’s automated phone message system will make automated phone calls and send automated emails when students are absent or tardy. If an absence has not been cleared after five (5) days, it will be considered “Unexcused.” Please make sure correct contact information is on file with the Attendance Office.
- **Excessive Absences** - Students who have excessive absences may enter into a process called Student Attendance Review Board (SARB) which may lead to court intervention if absences continue to be a problem.

**Excused Absences** – The State of California only excuses certain types of absences which include illness, doctor or dentist appointments, injury, or personal/family emergencies. For details regarding district and state attendance policies, please check the Facts for Parents booklet sent home at the beginning of the school year or the district’s website, www.sandiegounified.org.
BULLYING/CYBERBULLYING/HARASSMENT/INTIMIDATION POLICY – In accordance with district policy, bullying, cyberbullying, harassment, or intimidation in any form are prohibited at school or school-related events (including off-campus events). Bullying, cyberbullying, harassment, or intimidation are considered inappropriate behavior and will result in disciplinary action. Bullying is defined as any severe or pervasive act, including written or electronic communications, including but not limited to sexual harassment, hate violence or harassments, threats, or intimidation that causes: a student to fear harm to his or her person or property; substantial harm to a student’s physical or mental health; substantial interference with a student’s academic performance; or substantial interference with a student’s ability to participate or benefit from school services, activities or privileges. Cyberbullying includes the transmission and/or posting of harassing communications, direct threats, or other harmful texts, sounds, or images on the Internet, social media, or other technologies using a phone, computer, or any wireless communication device. Cyberbullying also includes assuming the person’s identity in order to damage that person’s reputation. This may include any off campus conduct during non-school hours which poses a threat or danger to the safety of students, staff or district property or disrupts the orderly delivery of the educational program.

Why is Regular Attendance Important?
• Students who attend classes are more likely to succeed.
• Frequently absent students often slow down classmates.
• Missing class increases the risk of falling behind.
• Chronic truancy is linked to higher dropout rates.

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**How do I report Bullying?**
At Challenger Middle School, teachers, counselors, staff members, and administrators want students to feel safe at all times. When a student believes that he or she is being bullied, there are several ways to report the unacceptable behavior:
1. Students are encouraged to tell the nearest teacher or staff member if they are being bullied.
2. Students can fill out a “Request to See Your Counselor” form (green form located in the Counseling Center and in any classroom).
3. Students can fill out the white half sheet entitled “Report Harassment of Bullying” and put it into the “Stop Bullying box located in the library or give it to any staff member.
4. Students can access the district form to report bullying through the Challenger website: www.sandiegounified.org/schools/challenger (the link is “Report Bullying” and is at the bottom left side of the homepage)

**Why Should I Care About Bullying and Violence?**
- They contribute to a negative learning environment.
- Repeatedly abused students may skip school or drop out.
- Witnesses may feel unsafe and unable to focus in class.
- An incident that seems minor can escalate quickly.

**CATSpectations** – Community, Attitude, Tolerance and Scholarship! The CATS Program encompasses character education, intervention systems, and student recognition in support of the following philosophy:

**Community** – Your community is your neighborhood, family, friends, school, businesses, libraries, parks, etc. Do your best to make it safe, clean, and something to be proud of. It starts with you!

**Attitude** – You are in charge of your attitude each day. You can choose to react to a situation positively or negatively - the choice is up to you!

**Tolerance** – The world is made up of all different kinds of people. Wouldn’t it be a boring place if we were all the same? Strive to respect, accept, and learn from each other!

**Scholarship** – Always do your best and take pride in everything you do. Push yourself above and beyond people’s (and your own) expectations of yourself. If you always do your best, you will have no regrets. Autograph everything you do with excellence!

**CROSSWALKS AND TRAFFIC** - All students must walk on the sidewalks and use the crosswalks especially when crossing in the front of the school on Parkdale Avenue. For the safety of our children, parents are asked to obey traffic signs, not make U-
turns in front of the school, and pull over to load and unload passengers. Help the school to be a good neighbor and do not park in front of someone’s driveway. This is illegal and neighbors have been advised to call the police when this occurs.

DRESS CODE – Challenger Middle School students are expected to dress for success. In an effort to develop considerate, responsible citizens, the following dress code is required for all students and is not negotiable. Clothing and jewelry cannot depict any profanity, weapons, violence, gang-related, drugs, alcohol, tobacco, sexual act or be offensive to any gender, ethnicity, or faith. The school assumes no responsibility for loss or theft of clothing or jewelry.

- **Pants, Shorts, Skirts, Dresses**
  - Worn at the waist, no underwear showing
  - Ripped jeans with holes above the mid-thigh are not allowed.
  - Shorts, skirts, dresses, ripped jeans must cover mid-thigh and above

- **Shirts**
  - No strapless tops
  - No exposed chest or midriff
  - No shirts with low cut armholes
  - No off the shoulder clothing that exposes undergarments

- **Shoes**
  - Must be closed-toe and have a closed back
  - No slippers
  - Heel of shoe cannot exceed two inches

- **Hats, Beanies, and Hoods**
  - Hats, beanies and hoods must be removed when entering a building and must not distract from instruction.
  - Hats with visors must be worn facing forward to protect the face.

- **Jewelry**
  - Must be appropriate for school and not pose a safety issue

- **Miscellaneous**
  - Any clothing, accessories, or colors that are associated with gangs are prohibited; this includes wallet chains, bandanas, hairnets, excessive jewelry, etc.
  - Sunglasses are not to be worn indoors unless prescribed by a doctor
  - No pajamas (with the exception of pajama day during spirit week)

**First offense** – Student will make phone call home and change into loaner clothes
**Second offense** – Student will change into loaner clothes, Administrator will contact parent and assign an after-school detention for 30 minutes
**Third offense** – Student will change into loaner clothes, Administrator will contact parent and assign a Friday school detention for 60 minutes
**Additional Offenses** will be viewed as defiance and may result in suspension.

DROPPING OFF ITEMS FOR STUDENTS – We want to encourage students to become independent and responsible. In addition, we want to minimize interruptions to student learning. When the door opens to a classroom, learning stops, as everyone turns to see who is entering the room. To that end, we ask that parents not drop off any items at school for their student. After the first week of school, we may not accept any belongings (homework, PE uniforms, money, cell phones, etc.) in the office. Please help your student prepare for school by setting up an area at home where all school items are placed the night before. If you need to deliver a lunch to your child, please sign in at the front office during your child’s lunch time, and we will allow you to walk their lunch to the lunch court. Please bring a valid form of identification.

EIGHTH GRADE ACTIVITIES AND PROMOTION CEREMONY PARTICIPATION - Challenger’s first priority is preparing students for high school both academically and socially. We look forward to celebrating the accomplishments of our eighth graders at the end of the school year with an end of year activity and promotion ceremony. In order for eighth graders to be promoted to high school and participate in these activities, it is essential that students maintain appropriate academic progress and behavior throughout the school year. Any behavior problems at any time may be cause for students to be ineligible for all 8th grade related activities or promotion activities. The participation criteria will be distributed to students and parents in the fall and posted on our website.

ELECTRONIC DEVICE USE POLICY - Electronic communication devices (ECD) include, but are not limited to, **cell phones**, smart watches, tablets, cameras, iPods, and MP3 players. A student who brings an ECD to school is responsible for ensuring that ECD does not disrupt class or any school function. The school is not responsible for any lost, stolen, or damaged personal electronic devices.
ECDs must be turned off and kept out of sight from bell to bell (7:15 AM-1:55 PM) during the school day. This means students are not allowed to talk, text, or record during passing period, class time, lunch time, and testing time except when being used for a valid instructional or other school related purpose as determined by the teacher or other district employee.

Students are required to follow SDUSD Network Use Guidelines and violations may include confiscation of the ECD and/or disciplinary action. These guidelines apply when going to and from school, to and from a school-related activity on school grounds, and at any school-related activity supervised by school personnel (Education Code Section 48901.5). Inappropriate actions may include but is not limited to:

- bullying, harassing, or teasing of any students or school staff
- threats to students, school staff, or the school
- access or sharing of personal, school or individual electronic data
- photos that are sexually explicit, photos of illegal activities, or photos of unlawful drugs or drug paraphernalia.
- using an ECD’s camera and/or video functions on campus
- infringing on the privacy rights of another person (ECDs must be turned off and out of site in the bathrooms and locker rooms.)

Unauthorized use and violations will result in the confiscation of the ECD. ECD that are confiscated are to the Administrative Office for storage and returned at discretion of the principal. A refusal to turn in an ECD over to staff immediately when requested may result in disciplinary actions for defiance and/or disruption.

EMERGENCY PROCEDURES – See page 4 of this handbook.

FINANCIAL OFFICE – Students may purchase school items such as PE clothes, locks, yearbooks, spirit wear, etc., between 6:45 AM–2:10 PM with cash, U.S. Postal money order, or cashier’s check. Personal checks made out to Challenger Middle School will be accepted through the month of April. We are unable to make change for large bills or to accept debit or credit cards.

GOOD NEIGHBOR – Help Challenger be a good neighbor by obeying traffic laws, respecting other people’s property, and throwing your trash away in proper receptacles.

GRADE REPORTS – All students are expected to maintain passing academic grades and good citizenship. Students are issued a progress report every six weeks with the final report card issued at the end of each semester. Progress reports and the first semester report card are given to students to take home. The second semester report card is mailed home by the district by the end of June.

Student progress, progress reports, and report cards may also be viewed via the Internet with a PowerSchool account. School staff will make automated reminder phone calls to parents about grades. Parents may contact teachers via phone or email to receive additional progress information. If a parent or student does not have access to the Internet, parents may contact the student’s counselor or the student may stop by the office for an updated printout. Grade reporting dates are listed on our website, and the flyer entitled, Dates to Remember, which is sent home on the first day of school. Please mark important dates on home calendars.

HEALTH SERVICES

- All on-campus injuries must be reported to the Health Office.
- All students must have a current Health Information Exchange Consent card on file in the Health Office.
- Students must meet immunization requirements – please refer to Facts for Parents booklet for detailed information.
- Medication – Medications are not allowed to be carried by students with the exception of some inhalers – see Asthma section listed below. Please check with the Health Office for more details. All forms mentioned below are available at the Health Office and must be updated annually.
  - Over-the-counter Medications Available at School: Ibuprofen, acetaminophen, calamine lotion, and antacids are available to students whose parents indicated on the Health Information Exchange Consent form completely filled out and on file at school. The nurse will assess the situation, the student’s health history, and dispense medication according to protocol. This form is sent home on the first day of school.
**Related Work.** Here to help.

**School, and during lunch**

**Library**

**Announced in the bulletin.**

**Store operated by CMS PTO**

**Available at the Financial Office.**

**ID Cards**

Regarding the homework plan of a specific teacher, please go to the teacher’s website and review their course syllabus. For more detailed information regarding homework plans by department, please go to Challengers website.

While it is possible that homework may be given on weekends, holidays, or breaks, we will strive to keep this to a minimum. For information regarding homework plans by department, please go to Challengers website. For more detailed information regarding the homework plan of a specific teacher, please go to the teacher’s website and review their course syllabus.

**ID Cards** - ID cards are required for many school activities. The first one is distributed on Picture Day. Replacements are available at the Financial Office.

**Launch Pad/Student Store** – Open during most lunches, students can purchase snacks and school supplies at the student store operated by CMS PTO parent and student volunteers. The student volunteer application period and store hours will be announced in the bulletin.

**Library** – The Library Media Center is open from 7:00 AM-3:00 PM daily. Students may visit on their own before school, after school, and during lunch. During class hours, students must have a pass from the teacher to be admitted. The library staff is here to help. Be sure to ask for help if assistance is needed. Computers are available on first come, first serve basis for school-related work. School work may be printed for free – only greyscale is available.

*Please observe the following rules when using the Library Media Center:*

- **Prescribed and Over-the-counter Medications Routinely Needed at School:** If other prescribed and over-the-counter medications are routinely required at school, a Physician’s Recommendations for Medication During the Day form is required to be completed by a physician and brought in with the medication to the Health Office.
- **Asthma and the Use of Inhalers at School:** Students who use inhalers at school as prescribed by their physicians must have an Asthma Action Plan form on file in the Health Office. The plan will determine if an inhaler is kept in the Health Office or carried and self-administered by the student.
- **Allergy Medications:** Students who have allergies that require antihistamines or epinephrine (Epi pen) must have an Allergy and Anaphylaxis Emergency Plan form that has been completed by a physician and brought in with the medication.

**HISTORY OF CHALLENGER** - Our school is named in honor of the space shuttle Challenger. On January 28, 1986, the space shuttle Challenger disintegrated during lift-off due to equipment failure, ending the lives of all seven crewmembers. These astronauts: Sharon Christa McAuliffe, the first teacher in space; Francis Scobee, mission commander; Michael J. Smith, shuttle pilot; Ronald E. McNair, mission specialist; Gregory B. Jarvis, payload specialist; Ellison S. Onizuka and Judith A. Resnik, mission specialists, who trained and worked together, represented the hope and diversity of America. The name “Challenger” captures the energy and the inspiration associated with commitment to success. It dares one to go beyond one’s limits, to have high expectations, to touch the future. The crew’s love for their country, commitment to excellence and appreciation of education were elements that led to their success. The memory of that crew will serve as a role model for our diverse student population.

**Homework** - Homework helps students become self-directed, independent learners, and improves academic achievements. We believe homework should enhance learning while allowing a balanced life. Homework assignments are purposeful, relevant, and designed to support student learning. Parents are encouraged to take an interest in the homework activities of their children and provide conditions that are conducive to good study habits. So far as possible, homework is adjusted to the goals, abilities, and interests of students. Some students may require more time for study than others, and different subjects require different amounts of homework. Therefore, the amount of homework per day may vary. If the time spent doing homework exceeds the following guidelines, please contact your child’s teacher. The guidelines include:

- 60 minutes per day for 6th grade students
- 70 minutes per day for 7th grade students*
- 80 minutes per day for 8th grade students*

*Students taking high school credit courses (Filipino, Spanish, Integrated Math I Advanced) will require additional time spent on homework.

Why Do Teachers Assign Homework?

- It helps to develop study habits and a sense of responsibility.
- Assignments reinforce skills you’ve learned at school.
- Reading prepares you for the following day’s class work.
- It allows teachers to monitor progress and detect problems.

While it is possible that homework may be given on weekends, holidays, or breaks, we will strive to keep this to a minimum. For information regarding homework plans by department, please go to Challengers website. For more detailed information regarding the homework plan of a specific teacher, please go to the teacher’s website and review their course syllabus.
• Students must have a pass in order to go to the library during class time.
• Books are checked out at the circulation desk only with an I.D. card.
• Observe the due dates stamped in the borrowed books. Books are checked out for two weeks.
• Drinks, gum, and food are not allowed.
• Be considerate. Loud talking or disruptive behavior is not allowed.

Textbooks will be issued through the Library Media Center. All textbooks issued to students must have a protective book cover. Although all textbooks are furnished free of charge, students are required to pay for any losses or damages beyond “normal wear.” If a book is lost, the student must pay for the cost of the book. A detailed page of damage fines and textbook prices is given to students when they check out textbooks. It is also posted on the school’s website.

LOST & FOUND – Please turn in valuable items such as wallets, watches, purses, jewelry, electronic devices, etc. to the Financial Office. Please turn in clothing and items such as notebooks to the Lost & Found area near the lunch court. All found textbooks or library books should be turned in to the library. Unclaimed found items will be donated to charity at the end of each semester.

MASCOT – Christa the Cheetah is named in honor of Christa McAuliffe, the teacher who perished in the Space Shuttle Challenger accident.

MEALS – Good nutrition makes for healthy bodies and healthy minds. Students should have a good breakfast before coming to school so they are ready to learn. Breakfast is available for purchase at the school’s cafeteria from 7:00-7:10 AM. Food and beverages that are sent to school should be nutritious and low in sugar content. Energy drinks such as Red Bull, Monster, and sodas are not allowed. The free/reduced breakfast/lunch program is available to those who qualify; applications are available online and in the front office. They can be completed at any time during the school year.

MESSAGES FOR STUDENTS – The office will only take a message for a student in cases of emergency.

MOTTO – The first teacher in space, Christa McAuliffe, was often quoted as to have said, “I touch the future; I teach.” Challenger’s motto is a version of that quotation. “We Touch the Future; We Teach”

MOVING/ADDRESS CHANGE - Please notify the Attendance Office whenever a student moves to a new address. If the student will be moving to a different school, the Attendance Office must be notified a few days in advance so transfer documents can be prepared.

PARENT ACCOUNT IN POWERSCHOOL - Parents/guardians are highly encouraged to sign up for an account in PowerSchool by contacting Challenger’s site technician which will enable parents to monitor their student’s homework assignments, grades, test scores, state test scores, and attendance via the Internet. Parents may share the PIN and password information with other family members or other adults involved to help monitor and support the student in order to succeed in school. Students will receive their student account information for PowerSchool via their teachers at school.

PARENT INVOLVEMENT – Parents are a critical part of a student’s support system. Challenger encourages and expects involvement at all levels including our volunteer program, PTO, and several parent committees. Parents are encouraged to look at their student’s planner each week to make sure the student is establishing good organizational habits by keeping track of assignments, tests, and quizzes. Regularly viewing the information listed in PowerSchool and checking the school’s website for school news will help in monitoring a student’s progress.

PASSES - No passes will be issued the first or last ten minutes of each period. When leaving a classroom, students must have their planner/pass signed by the teacher.

PE UNIFORM – Challenger Physical Education shorts, crew neck t-shirts, and a weight room (hand) towel are the PE uniform. It is recommended students have a substitute set of gym clothes kept in a large zip-lock bag in their locker in case the primary uniform has been forgotten. The Sub Set consists of a set of socks, one crew neck t-shirt, and one pair of shorts in plain gray or blue. A plain gray or blue crew neck sweat shirt and sweat pants may be worn during cold weather. The clothes used for the Sub Set and sweats cannot have hoods, pockets, logos, buttons or zippers. For safety reasons students must wear shoes that tie. When physical education attire becomes torn, ripped or defaced such as writing other than name, the garment must be replaced. Clothes such as sweaters, jackets, shorts or shirts may not be worn
over or under the physical education uniform. Students are encouraged to have a combination lock on their PE locker. PE clothes and locks may be purchased at the Financial Office.

PLANNER – Every student is provided with a planner. The planner is a communication and organizational tool. It is expected that STUDENTS will use the planner each day to write down homework assignments, upcoming projects, and future test dates. Students should also write a brief summary of what was taught in class each period. PARENTS are strongly encouraged to review your student’s planner and sign it at least once per week. During Advisory, the TEACHER will check each student’s planner to see if it has been signed by the parent.

PROMOTION CEREMONY – See Eighth Grade Activities and Promotion Ceremony Participation above.

RAINY DAY PROCEDURES - Students are asked to walk under the covered walkways and stay out of the rain as much as possible. PE classes will conduct indoor activities. Students may eat lunch under the covered patio area or in the auditorium. Students should wear appropriate footwear, clothing, jackets, and outerwear to protect them from the cold and wet weather. Umbrellas are permitted at school when used properly for inclement weather. Students may wear their hoods when it is raining. Please monitor weather reports and arrange alternative transportation if necessary. Traffic congestion is always worse on rainy days and is not an excused reason for tardiness. Please plan ahead, and leave the house early.

ROLLARBLADES, MOTORIZED BICYCLES, AND MOTORIZED SCOOTERS - Rollerblades, motorized bikes, and motorized scooters are not allowed on campus at any time. These items will be confiscated and returned at the discretion of the principal.

SCHEDULE CHANGES – Our goal is to develop a master schedule that allows students to be placed in the appropriate core classes (English, Math, Social Studies, and Science) based upon their academic needs at the same time participating in one of their top three elective choices. There are a variety of reasons why a student may not receive one of their top three elective choices: 1) There may be a conflict between the core class and the elective class; 2) The student chose an elective that requires a prerequisite; or 3) The elective class may be full. In the event a schedule change is made, counselors may need to change the entire schedule (including core teachers). This frequently occurs when a parent is requesting their child be scheduled into an elective that is not offered during the same period as their current elective. In order to make elective changes, counselors monitor the list of no-shows dropped during the first two weeks and analyze the list of change requests in an attempt to identify patterns and open seats. This task takes two weeks. Therefore no schedule changes will occur until after the second week of school. No other schedule changes will be made until the end of the first semester. All schedule change requests must be approved by the Principal.

SCHOOL CODE OF CONDUCT/DISCIPLINE PLAN

The Challenger Middle School staff is committed to helping students be successful by always doing their personal best! Attaining your personal best is the responsibility of the student, his/her parents, and school personnel.

Parent Responsibility - Teach your children behavior appropriate to achieving good citizenship and good work habits in school. Communicate with your child’s teachers on a regular basis. Know and support district and school rules. Cooperate and support the school in maintaining proper standards for students and the appropriate consequences.

Student Responsibility - Work hard at attaining your personal best. Respect yourself, your classmates, all Challenger staff, and our beautiful campus. It is the student’s responsibility to read and be aware of school policies. Always maintain a positive attitude, do your best, and come to school prepared every day.

School Personnel Responsibility - Establish and maintain the standards that are needed to achieve a positive learning environment. Teach and review rules with students. Communicate with parents.

Student Expectations:
• To respect and follow the directions of all adult staff members.
• To attend school every day and on time. The school day begins at 7:15 AM.
• To obey the Student Dress Code.
• To walk, not run when moving from class to class.
• Students will leave campus promptly after dismissal. No school supervision is provided after 2:10 PM.

Important Information and Rules to Follow
**Assault** – Any student who is involved in an unprovoked attack on any student or adult (verbal or physical threat or action) may be suspended from school and may be referred to School Police Services Department, which may conduct an investigation for possible expulsion. (P.C. 240.242, E.C. 44014).

**Defiance** – Any student who defies any adult or refuses to follow his/her directions or refuses to give their name will be referred to the appropriate authority for disciplinary action.

**Disruption** – Any student who deliberately disturbs or hampers classroom instruction or school activities will be immediately referred for disciplinary action. (E.C. 10609, Board Policy 5131) This includes the possession and/or use of stink bombs.

**Electronic Devices** – Please refer to the above section entitled, “ELECTRONIC DEVICE USE POLICY” for details.

**Explosive/Flammable Objects** – Possession or use of any explosive such as firecrackers, poppers, bomb bags, stink bombs, or similar items may result in an immediate suspension from school. This section applies to the possession/usage of matches and lighters as well. Be advised that the Municipal Code of San Diego, Section 53.10(b)(2) states that “It is a misdemeanor to possess or explode firecrackers on campus.” A referral may be made to School Police for violations of this provision.

**Extortion or Threats** – Any students involved in obtaining money or other possessions of value through the use of intimidation or violence will be suspended. An investigation by School Police Services may be required. (Extortion: P.C. 518, Threats: P.C. 519)

**Fighting** – Fighting, including playing fighting, is strictly forbidden. Students who fight will be referred to the counselor or vice principal for disciplinary action and suspension. After three fights inflicting injury within one year, the student could be recommended for expulsion.

**Food and Drink** - Only water is allowed in the classroom. Gum, candy, and soft drinks are not allowed on campus. These items apply to lunch time as well. If brought to school they will be confiscated by staff and will not be returned. Food and drink are not allowed outside of the lunch court area at any time and if a violation occurs will be confiscated and not returned.

**Gambling** – Gambling in any form is prohibited by state law. Gambling is defined as wagering or betting money on the outcome of any activity. Students who are involved in this activity may be suspended. Students should not have dice or cards or anything that can be considered a gambling device in their possession at school. These items will be confiscated and returned at the discretion of the principal. (Administration Code 301, E.C. 10601-10609)

**Instigating** – Students who instigate problems, unsafe situations, or misbehavior will be considered a participant and will receive appropriate consequences for their actions.

**Laser Pointers** - No student shall possess a laser pointer on campus. (P.C. 417.27) Pointing a laser pointer in a threatening manner may be a misdemeanor. (P.C. 417.25) Laser pointers will be confiscated and returned at discretion of the principal.

**Leaving Campus Without Permission** – Students may not leave campus without permission. Leaving campus without a “Blue Slip” (Absence Excuse Slip) is considered a truancy. (B.P.5131)

**Misbehavior Going To and From School** – Students are subject to disciplinary action for any form of misbehavior in the process of going to and from school. (B.P.5131)

**Profanity** - No profanity or pornography is allowed on campus. The use of offensive words or profanity is unacceptable. Obscene actions, possession of pornographic materials, or habitual profanity can lead to suspension. Obscene or pornographic items will be confiscated and will be returned at discretion of principal.

**Public Displays of Affection** – Also known as PDAs (kissing, romantic embraces, etc.) are not allowed.

**Theft** – Any student involved in the theft or attempted theft of school or personal property will be suspended. This includes receiving stolen property. School Police Services contact may be required. Challenger administration and staff strongly encourage students NOT to bring any valuables to school due to theft risk. Students are encouraged not to bring large amounts of money to school or to leave backpacks/purses unattended. Thefts must be reported immediately to the vice-principal.

**Toys** - (such as yo-yos, darts, baseball cards, electronic games, finger boards, water guns, squirt bottles, squirt guns, pacifiers, marbles, stuffed animals, etc.) are not to be brought on campus. They will be confiscated and returned at discretion of the principal.

**Vandalism** – Anyone who maliciously damages or defaces school property or that of another person is required by law to pay for damages. This includes defacing school property with permanent marker or felt pen. Immediate suspension and possible police contact may be required. (P.C. 594) Permanent pens, whiteout, aerosol cans, sharpies are not allowed at school and will be confiscated.

**Consequences** - Students who do not follow school rules and procedures are subject to disciplinary action by a school staff member. This action may take the form of lunch detention, after-school detention, a parent conference, an intervention plan, lunch clean-up, in-school suspension, suspension from regular school attendance, or expulsion. For additional information regarding violations and the associated consequences, please refer to the School Code of Conduct/Discipline Code—Cause & Effect.
SCHOOL CODE OF CONDUCT/DISCIPLINE PLAN – UNDERSTANDING CAUSE & EFFECT

<table>
<thead>
<tr>
<th>LEVEL ONE BEHAVIORS</th>
<th>LEVEL TWO BEHAVIORS</th>
<th>LEVEL THREE BEHAVIORS</th>
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<tbody>
<tr>
<td>Behavior that disrupts teaching and learning</td>
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<tr>
<td>1. Failure to follow teacher directions</td>
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<td>2. Talking out, noisy, or rude</td>
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<td>3. Off-task behavior</td>
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<td>4. Creating distractions (such as throwing paper, falling out of chair)</td>
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<td>5. Inappropriate behavior (including hallways and lunch court)</td>
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<td>6. Public Displays of Affection</td>
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<td>7. Possession of candy, gum, energy drinks, or soda</td>
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<td>8. Other minor disruptions</td>
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<tr>
<td><strong>LEVEL ONE CONSEQUENCES</strong></td>
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<td>Teacher Implemented:</td>
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<td>• One-on-one conference</td>
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<td>• Reflection writing</td>
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<td>• Phone call home</td>
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<td>• Parent conference</td>
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<td>• Loss of classroom privileges</td>
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<td>• Hold after school or during lunch</td>
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<td><strong>Level One Notes</strong></td>
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<td>Three writing reflections in the same semester with the same teacher will result in one After School Detention</td>
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<td><strong>LEVEL TWO BEHAVIORS</strong></td>
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<td>Behavior that stops teaching and learning</td>
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<td>1. Choices that jeopardize the safety of any student or staff member (such as running in hallways or Shuttle Court, throwing sharp or heavy objects, etc.)</td>
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<td>2. Lack of positive problem solving resulting in confrontation</td>
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<td>3. Play fighting or rough housing</td>
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<td>4. Teasing, harassing, or verbally abusing another</td>
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<td>5. Cheating / plagiarism /forgery</td>
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<td>6. Truant for one period</td>
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<td>7. Unexcused tardy greater than 15 minutes</td>
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<td>8. 1:1 device irresponsibility</td>
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<td>9. Use of social networking communication applications such as Facebook, YouTube, Instagram, etc., during school hours or with equipment provided by the District unless directed by a teacher</td>
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<td>10. Playing inappropriate computer games on campus or in the classroom</td>
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<td>11. Use of cell phones, camera phones, iPods, and other personal electronic devices on campus during the instructional day without staff permission</td>
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<td>12. Other minor disruptions</td>
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<td><strong>LEVEL TWO CONSEQUENCES</strong></td>
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<tr>
<td>Counselor or Administrator Implemented (Student sent to office with “Referral Form”):</td>
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<tr>
<td>• One-on-one conference</td>
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<td>• Lunch Detention</td>
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<td>• Phone call home and/or parent conference</td>
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<td><strong>Level Two Notes</strong></td>
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<tr>
<td>Tardy to an After School Detention will result in one additional detention. No-show to a detention will result in two additional detention assignments.</td>
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<td><strong>LEVEL THREE BEHAVIORS</strong></td>
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<tr>
<td>Behaviors that violate school/district policy and warrant severe consequences</td>
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<td>1. Assault/battery/mutual combat or</td>
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<tr>
<td>Behaviors that violate school/district policy and warrant severe consequences</td>
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<td>2. Possession of weapons, explosives, dangerous objects, imitation firearms</td>
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<td>3. Possession of controlled/prohibited attempt to cause or causes physical injury</td>
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<td>4. Possession of controlled/prohibited substances, alcohol, or tobacco, e-cigarettes, or paraphernalia</td>
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<td>5. Property theft</td>
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<td>6. Obscenities/profanities</td>
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<td>7. Racial slurs</td>
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<td>8. Disruption/defiance</td>
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<td>9. Sexual harassment</td>
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<td>10. Hate incidents</td>
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<td>11. Threats or intimidation</td>
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<td>12. Harassment or hazing</td>
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<td>13. Leaving school grounds without permission</td>
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<td>14. Identity theft (stealing passwords</td>
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<td><strong>LEVEL THREE CONSEQUENCES</strong></td>
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<td>Administrator Implemented:</td>
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<td>• One-on-one conference</td>
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<td>• Friday After School Detention for 60 minutes</td>
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<td>• In-School-Suspension</td>
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<tr>
<td>• Suspension</td>
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SCHOOL COLORS – Challenger’s colors are Columbia blue and royal blue.

SHUTTLE COURT – Challenger’s Shuttle Court, located at the front of the school, is named after the life-size mosaic of a space shuttle in the center of the courtyard. Students may gather in the Shuttle Court before school beginning at 6:45 AM. The school also uses it for events such as the space shuttle memorial ceremony and 8th grade promotion ceremony.

STUDENT FUNDRAISING – The only fundraising allowed on campus is for school sponsored activities. No other candy or food can be sold on campus. Students may not sell candy from school fundraisers on campus. Students are responsible for their own fundraising items.
STUDENTS IN NEED - Please contact the student’s counselor if the student is having financial difficulty and needs assistance with school items. The counselors also have information to help families connect with outside organizations for additional resources.

TECHNOLOGY ETIQUETTE - Be polite. Do not send abusive messages to anyone. Use appropriate language. Do not use profanity or use any other inappropriate language. Maintain privacy. Do not share passwords. Do not reveal the personal address, phone numbers, personal web sites or images of yourself or other persons. Respect copyrights. Print only when necessary.

Behavior Not Allowed:
1. Information that violates or infringes upon the rights of any other person.
2. Bullying by using information and communication technologies (cyber-bullying).
3. Defamatory, inappropriate, abusive, obscene, profane, sexually oriented, threatening, racially offensive or illegal material.
4. Advertisements, solicitations, commercial ventures or political lobbying.
5. Information that encourages the use of controlled substances or inciting a crime - any illegal activities.
6. Material that violates copyright laws. (District Procedure 7038)
7. Vandalism, destruction of property, unauthorized access, “hacking,” or tampering with hardware or software, including introducing “viruses” or pirated software. (P.C. 502)

Consequences for improper behavior will include one or more of the following:
1. The teacher will notify parent.
2. Students will receive a zero on the assignment, quiz, or test.
3. A second violation may result in an “F” and/or “U” grade for the grading period.
4. Referral to a counselor or vice-principal with possible suspension.
5. Reimbursement for excessive printing and/or hardware (example: netbook) that requires repair or replacement.
6. Limitation or cancellation of privileges

TECHNOLOGY/NETWORK ACCEPTABLE USE CONTRACT – Board Policy 6163.4 and Exhibit 6163.4 provide information about the privileges and responsibilities of using the Internet, district networks and electronic communication devices (ECDs) as part of the educational experience. The Facts for Parents booklet sent on home on the first day of school contains a Technology section which addresses student access to technology, responsibilities, acceptable use, prohibited uses, privileges, network rules and etiquette, cyber-bullying, security, vandalism, cellular telephone and electronic signaling device policy. Each student and parent is asked to sign the Universal Form in the Facts for Parents booklet to indicate they understand and agree to these rules.

TRASH AND RECYCLING - Students must throw away trash in trash cans at school or when walking home to/from school. Challenger recycles paper, cans, bottles, and some plastic items. Please place these items in the correct bins.

VALUABLES – Students are strongly encouraged NOT to bring anything of value to school. Never leave purses, backpacks, personal property, or objects of value unattended, even for a few seconds. Administration will not investigate lost/stolen valuables such as iPods, cell phones, toys, etc. The school is not responsible for lost or stolen items. If a student must bring money on campus, it should be kept in the student’s pants’ pockets and not kept in a backpack.

VISITORS - For security purposes, visitors are asked to sign in at the Main Office and state their purpose for the visit. Parents are welcome at any time. Classroom visits must be arranged with the individual teacher prior to the visit. Students not enrolled at Challenger are not allowed on campus at any time unless accompanied by a parent.

WEAPONS – Weapons are not allowed at school and include guns, knives, BB guns, replica guns, explosives, fireworks, paintball guns, or any object that is used in a threatening or harmful manner. Carrying any kind of knife is not allowed. Any object used in a threatening manner will be considered a weapon even if its normal use is not as a weapon. Any student who has an object considered to be a weapon will be referred to administration for consequences which can include suspension, recommendation for expulsion, and/or investigation by School Police Services Department and/or the San Diego Police Department. (P.C. 626.10) (E.C. 48910)

WEBSITE – The most current information about school news, policies, and homework assignments is posted on Challenger’s website, www.sandiegounified.org/schools/challenger. Parents and students should regularly check the site. Policies will be updated as needed. Check website for current information.
NOTICE OF STUDENT NONDISCRIMINATION
San Diego Unified School District is committed to equal opportunity for all individuals in education. District programs and activities shall be free from discrimination, harassment, intimidation, and bullying by reason of the following actual or perceived characteristics: age, ancestry, color, mental or physical disability, ethnicity, ethnic group identification, gender, gender expression, gender identity, genetic information, immigration status, marital or parental status, nationality, national origin, actual or perceived sex, sexual orientation, race, religion, or on the basis of a person’s association with a person or group with one or more of these actual or perceived characteristics.

Students who violate this policy may be subject to discipline, up to and including expulsion, in accordance with district policy, administrative procedure and state law.

Employees who violate this policy shall be subject to discipline up to and including dismissal. Any disciplinary action shall be in accordance with applicable federal, state and/or collective bargaining agreements.

Reference Board Policy (BP) 5145.3 and Administrative Regulation (AR) 5145.3 for full policies.

STUDENT SEXUAL HARASSMENT POLICY
San Diego Unified School District is committed to making the schools free from sexual harassment and discrimination, harassment, intimidation, and bullying. Sexual harassment is a form of sex discrimination under Title IX of the Education Amendments of the Civil Rights Act of 1972 and is prohibited by both federal and state laws. The district prohibits sexual harassment of students by other students, employees or other persons, at school or at school-sponsored or school-related activities. Sexual harassment is defined in Education Code to mean unwelcome sexual advances; requests for sexual favors; or verbal, visual, or physical conduct of a sexual nature, made by someone from or in the educational setting. The superintendent or his/her designee shall ensure that any complaint received is investigated in accordance with district administrative procedures and that school personnel take immediate steps to intervene, when safe to do so, when they witness any act of harassment.

The district prohibits conduct that has the purpose or effect of having a negative impact on the individual’s work or academic performance, or that is sufficiently severe, persistent, or pervasive to create an intimidating, hostile, or offensive educational environment. The district further prohibits sexual harassment that conditions a student’s status, progress, benefits, services, honors, program or activities based on submission to such conduct. Any student who feels that he/she is being, or has been, sexually harassed by a school employee, another student, or a non-school employee at school or at a school-related event, shall immediately contact his/her teacher or any other district employee. An employee who receives such a complaint shall report it in accordance with administrative procedures/regulations.

Students who violate this policy may be subject to discipline, up to and including expulsion, in accordance with district policy, administrative procedure and state law.

Employees who violate this policy shall be subject to discipline up to and including dismissal. Any disciplinary action shall be in accordance with applicable federal and state laws and/or collective bargaining agreements.

The district believes that it can resolve issues of discrimination, harassment, intimidation, and bullying at the school site.

Reference BP and AR 5145.7 and BP and AR 0410 for full policies.

TO FILE A FORMAL COMPLAINT FOR DISCRIMINATION, HARASSMENT, INTIMIDATION, AND BULLYING OR SEXUAL HARASSMENT
1. Filing a complaint: A complaint may be filed by a student or parent/guardian by obtaining a copy of the Uniform Complaint Form (BP and AR 1312.3) from the school or the district’s Uniform Complaint Compliance Office or district web site. Remedies available outside of the district are listed in this procedure.

2. Investigation: San Diego Unified School District will immediately undertake an effective, thorough, and objective investigation of the harassment and/or discrimination, harassment, intimidation, and bullying allegations and provide a written report. The Superintendent or his/her designee shall determine that any complaint received is investigated in accordance with district administrative procedures and that school personnel take immediate steps to intervene, when safe to do so, when they witness any act of harassment.

3. Action: When an allegation of sexual harassment is validated by the investigation and disciplinary action is necessary, the superintendent will determine the appropriate course of action, to prevent reoccurrence and follow up with the harassed student, depending upon whether the harasser is a student, staff member or agent of the district. If the complaint of sexual harassment is validated the superintendent and/or designee shall take prompt, appropriate action to end the harassment and to address the effects on the victim.

Complaints will be kept confidential to the extent possible. The person filing the complaint may also pursue action in civil court. The district prohibits retaliation against any person who complains, testifies, assists or participates in district complaint procedures.

Reference BP and AR 1312.3 for full policies.

A student who has a report or complaint of sexual harassment or of discrimination, harassment, intimidation, and bullying based on sex shall immediately contact his/her teacher or any other district employee. For questions or additional information or if a complaint cannot be resolved at the site level, or at any time the student may contact:

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619-725-7225